

September 12, 2023

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, September 12, 2023, beginning at 6:08 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members.

PRESENT: Lori A. Baer, Michelle L. Deavor, Cody L. Derr, Patrick A. Dixon, Jennifer Lake, Barbara D. Reeves, Jamie L. Sanders, Adam C. Welteroth, Scott R. Williams.

ABSENT: None

OPENING EXERCISES were provided by Mrs. Michelle L. Deavor

President Baer announced the Board met in executive session for personnel, real estate and attorney advisement prior to tonight's meeting.

APPROVAL OF MINUTES: Regular Meeting – August 8, 2023

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

- A. The “Kinder”garten Camp program was presented by Mrs. Theresa Montgomery, Mrs. Patti Wylie, and Mrs. Erin Brouse and our kindergarten staff. Details regarding the program, pictures, and evaluation comments were shared with the Board. The Board was thanked for their support of a very successful program. Members of the Board expressed their appreciation for the program, the presentation, and the positive impact that this program had on our students and community. Everyone involved was thanked.
- B. Mr. Jason Fink, President/CEO Williamsport/Lycoming Chamber of Commerce addressed the Board regarding a potential Local Economics Revitalization Tax Assistance (LERTA) program for both commercial and residential properties within the City of Williamsport. The residential program is 10 years with 100% abatement on the new portion of the assessment. The commercial program is 7 years with a decreasing abatement on the new portion of the assessment. The program would take effect in 2024. The board members asked questions and expressed concerns with prior LERTA property owners filing assessment appeals at the completion of the LERTA abatement. The City and County are expected to act on the programs soon. The district would be the last to consider. This will be placed on the October agenda for consideration.
- C. Lycoming Valley Intermediate School construction project update presented by Mr. Ben Mike from Fidevia.
- D. Approve the formation of a Girls' Wrestling Program at the Williamsport Area High School and Williamsport Area Middle School for the 2023-2024 school year.

BOARD PRESIDENT’S REPORT CONT’D: – Ms. Lori A. Baer

E. Reappoint the following individuals to serve on the Williamsport Area School District Education Foundation Board of Directors for a three-year term effective July 1, 2023, and ending June 30, 2026, as recommended by the Williamsport Area School District Education Foundation:

Stan Carey Sue Kelley Jonah Milliken Stephanie Radulski

F. Enter into an Agreement of Sale of Real Estate with Moonrise Acquisitions, LLC to sell the building and grounds at 1150 Louisa Street, known as the Stevens School (Tax Parcel No. 66-005-001) for the sum of \$850,000.00. The administration and solicitor will be authorized, if this motion passes, to do all things necessary to complete the sale, including but not limited to filing a petition with the Court of Common Pleas of Lycoming County to approve the sale, and executing and delivering a deed and other documents required to Buyer in exchange for payment of the purchase price.

G. Dan Hollingsworth, Trout Run resident and Lewis Township supervisor spoke about the issues that the YMCA child care closure is causing parents of Hepburn. He would like for the district to consider an early school child care program in Hepburn, like the YMCA programs in our other schools. Dr. Bowers noted that the YMCA just utilizes our space in the other schools and it is not our program. He explained that the district cannot just start a child care program and like other outside programs we are subject to specific requirements. He shared with Mr. Hollngsworth that the district will work with the parents if another program is found.

A motion was made by Barb Reeves, seconded by Jamie Sanders for an omnibus to include the agenda, minutes from August 8, 2023, the board reports (with action items), and the addendum. Anne Logue noted that the additional person in 8.3R on the addendum should be removed.

President Baer noted that she was abstaining from item 8.3V for the volunteer middle school coach.

4.2 CONSTRUCTION PROJECTS:

A. Approve the following change orders and/or retroactive change orders for the Cochran Primary School window project:

| Contractor | Amount | Reason |
|----------------------------|---------------|---|
| Hepco Construction CO#4 | (\$12,519.37) | Provide a cost credit to delete the internal muntin grilles in all window units to allow for faster delivery of glass panels prior to the start of the school year. |

4.2 CONSTRUCTION PROJECTS:

- B. Approve the following change orders and/or retroactive change orders for the Curtin Intermediate School window project:

| Contractor | Amount | Reason |
|-------------------|---------------|---|
| Lobar CO#5 | \$9,349.09 | Provide bulkheads and metal trim to six toilet rooms. |
| Lobar CO#6 | \$4,178.76 | Provide spray foam insulation around the perimeter of windows due to discovered inconsistencies between the masonry and interior finish. |
| Lobar CO#7 | \$2,385.73 | Provide additional wood blocking and plywood at the window sills within the original portion of the building due to unforeseen conditions upon window demolition. |

- C. Approve the following change orders and/or retroactive change orders for the Lycoming Valley Intermediate School renovation and field projects:

| Contractor | Amount | Reason |
|-----------------------|---------------|--|
| Turnkey Electric CO#4 | \$4,816.26 | Provide water connection and related circuitry for two temporary water heaters. |
| Turnkey Electric CO#5 | \$2,447.31 | Add exit sign per code; add two fire alarm pull stations, and add two ceiling access panels in the music entrance ceiling to provide access to junction boxes. |
| Lobar, Inc. CO#12 | \$2,136.61 | Replace a portion of existing wood floor in Storage C220 with 3/4" plywood due to water infiltration damage. |
| Lobar, Inc. CO#13 | \$11,014.14 | Door B217 and Lobby B230 install a steel lintel and 14" CMU in lieu of a double stud wall. Existing steel frame does not span across corridor. |
| Lobar, Inc. CO#14 | (\$27,833.00) | Delete corrugated concrete islands and replace with asphalt paving and line painting, and delete specialty playground surfacing. |
| Lobar, Inc. CO#15 | \$3,480.93 | Add bulkhead above storefront/entrance system at corridor C207, existing wall does not extend to roof deck. |

C. Change Orders Lycoming Valley Intermediate School renovation and field projects cont'd:

| Contractor | Amount | Reason |
|-----------------------|---------------|---|
| Lobar, Inc. CO#16 | \$8,842.73 | Install 8" CMU to accommodate load bearing beam supporting glass operable panel partition in the library. |
| Lobar, Inc. CO #17 | \$48,468.44 | Remove and replace 735 Cubic Yards of unsuitable soil and replace with on site material at the bus loop and parking lots. |
| Lobar, Inc. CO #18 | \$626.38 | Remove the existing concrete pad at the boiler room exit to accommodate exit discharge from both the boiler room and new stair tower. |
| Lobar, Inc. CO#19 | \$22,357.09 | Remove four bottom courses of exterior masonry below existing greenhouse glazing system and replace with new. Also provide masonry and plaster repair in Rooms B222 & B223. |
| Lobar, Inc. CO#20 | \$31,081.61 | Revise grading and add rip rap and guide rail system at loading dock. |
| Lobar, Inc. CO#21 | \$11,108.61 | Modify existing inlet elevations due to discrepancies with cross-slopes and curb elevations by adding fill. |
| Lobar, Inc. CO#22 | \$17,694.96 | Provide additional site grading and paving. |
| Lobar, Inc. CO#23 | \$24,505.95 | Revise asphalt elevations by placing and compacting 6-inch thick asphalt where build-up is required. |
| Myco Mechanical CO#7 | \$953.19 | Install supports for existing pipe trapeze that became unsecured from ceiling demolition. |
| Myco Mechanical CO#8 | \$1,327.98 | Remove and cap an existing undocumented drinking fountain in the gym and patch the wall. |
| Myco Mechanical CO#9 | \$725.99 | Repipe existing hose bib in room C206 remove and cap washer boxes discovered in Area B. |
| Myco Mechanical CO#10 | \$841.90 | Remove existing domestic water piping in mechanical room and install valves for future tie-ins due to accommodate the new boilers. |
| Myco Mechanical CO#11 | \$5,813.62 | Revise the indirect water heater and storage tank locations and add a master mixing valve in the mechanical room. |

FINANCE REPORT

5.1 Approve the following financial reports:

- A. Treasurer’s Report for the month of July 2023:
- B. Payroll Report for the month of August 2023:

| | |
|-----------------------------|-----------------------|
| General Fund – Unrestricted | \$2,643,112.98 |
| General Fund – Restricted | 288,552.47 |
| Food Service Fund | 10,569.94 |
| Earned Income Tax | 49,394.11 |
| Student Activities | 0.00 |
| TOTAL | \$2,991,629.50 |

5.2 Authorize payment of invoices and services rendered by the list submitted from August 9, 2023 to September 12, 2023 and direct the officers of the Board of School Directors to execute the same:

| | |
|---|------------------------|
| General Fund | \$12,233,459.86 |
| EIT Operating Fund | 21,101.26 |
| Food Service Fund | 111,809.07 |
| PLGIT Capital Projects Fund (2019 Bond) | 8,115.06 |
| PLGIT Capital Projects Fund (2022 Bond) | 1,161,190.10 |
| Student Activities Fund | 0.00 |
| TOTAL | \$13,535,675.35 |

5.3 Approve the following resolution regarding issuance of a General Obligation Bond:

RESOLVED: The Board of School Directors of the Williamsport Area School District (the “School District”) does hereby authorize the Administration to work with PFM Financial Advisors LLC, as Financial Advisor, and Saul Ewing Arnstein & Lehr, LLP as Bond Counsel and the District Solicitor, in conjunction with the issuance of General Obligation Bonds, Series of 2023, in an amount not to exceed \$6,560,000 for the purpose of funding capital projects of the District.

5.4 Renew the policy with AJ Gallagher from September 1, 2023 to September 1, 2024 to provide One2One Risk Solutions, at an estimated cost of \$27,917.22. This insurance will provide accident protection coverage for the district’s Chromebook fleet. Costs will be paid through ESSER funds.

5.5 Approve Hillendale Associates, Inc. of Wayne, PA as our broker of record for the district's dental, life, and disability insurance programs. This will be an at-will relationship, meaning that we can terminate the relationship at any time. There is no cost to the district.

FINANCE REPORT CONT'D:

- 5.6 Authorize the additional payment of invoices and services rendered by the list submitted from September 12, 2023 to September 12, 2023 and direct the officer of the Board of School Directors to executive the same:

| | |
|---|---------------------|
| PLGIT Capital Projects Fund (2022 Bond) | <u>\$220,737.87</u> |
| TOTAL | \$220,737.87 |

BOARD POLICY

- 6.1 Approve the first reading of policy 137 “Home Education Programs” of the Williamsport Area School District Board Policy.
- 6.2 Approve the first reading of policy 137.1 “Extracurricular Participation by Home Education Students” of the Williamsport Area School District Board Policy
- 6.3 Approve the first reading of policy 137.2 “Participation in Cocurricular Activities and Academic Courses by Home Education Students” of the Williamsport Area School District Board Policy.
- 6.4 Approve the first reading of policy 137.3 “Participation in Career and Technical Education Programs by Home Education Students” of the Williamsport Area School District Board Policy.

CURRICULUM REPORT

- 7.1 Approve the American Speech Language Hearing Association to provide online individualized professional development for eight (8) district staff specific to speech/ language and in accordance with continuing education requirements for licensure. Professional development sessions will be conducted online, and documentation will be secured upon successful completion of each session. The amount of the unlimited professional development access is \$144.00 per SLP at a total cost of \$1,152.00. Costs will be paid through the Special Education budget.
- 7.2 Approve the Pennsylvania College of Technology Course: SCI 103-90 Science and Modern Society. The request includes offering 1.0 Williamsport Area High School science credit for the course with a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. This course will count towards class rank if total credits do not exceed eight course credits for the 2023-24 school year. The course description has been reviewed and approved by the high school principal. The cost of the course is the responsibility of the family. The final grade must be reported to the school by June 1, 2024 on an official Pennsylvania College of Technology transcript to be included in GPA.

CURRICULUM REPORT CONT'D:

- 7.3 Approve the 2023-2024 tuition agreement with New Story School (Selinsgrove) to provide six (6) students with special education requirements all related services at the following rates of three (3) students at \$405.00 per day and three (3) students at \$515.00 per day. Costs will be paid through the Special Education budget.
- 7.4 Approve the 2023-2024 tuition agreement with New Story School (Berwick) to provide one (1) student with special education requirements all related services at the following rate of \$405.00 per day. Costs will be paid through the Special Education budget.
- 7.5 Approve a Memorandum of Understanding between the District and BLaST Intermediate Unit 17 for sheltering and mass care facilities for the years 2023-2027.
- 7.6 Approve a Letter of Agreement with Southwood Psychiatric Hospital to provide instruction to Williamsport Area School District students hospitalized at residential facilities in Pennsylvania where Southwood provides educational services. Inpatient educational services will be provided by Southwood at a rate of \$90 per day for the 2023-2024 school year.
- 7.7 Approve a contract with the Williamsport Scottish Rite to host the 2024 Williamsport Area High School Prom at a total cost of \$1,900.00, including a \$500 down payment. Costs will be funded through the Class of 2024 Student Activity Account.
- 7.8 Approve the Commonwealth University Courses: History 111: World History I; and English 151: Introduction to Literature. The request includes offering 1.0 Williamsport Area High School core credit for the courses with a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. This course will count towards class rank if total credits do not exceed eight course credits for the 2023-24 school year. The course description has been reviewed and approved by the high school principal. Costs for the courses are the responsibility of the family. The final grade must be reported to the school by June 1, 2024 on an official Commonwealth University transcript to be included in GPA.
- 7.9 Approve the Commonwealth University Course: SPRT 223: Contemporary Issues and Problems in Sport Management. The request includes offering 1.0 Williamsport Area High School elective credit for the course with a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. This course will count towards class rank if total credits do not exceed eight course credits for the 2023-24 school year. The course description has been reviewed and approved by the high school principal. Cost of the course is the responsibility of the family. The final grade must be reported to the school by June 1, 2024 on an official Commonwealth University transcript to be included in GPA.

PERSONNEL REPORT

8.1 RESIGNATIONS:

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Miranda J. Dincher, Full-Time 2nd Grade Teacher, at the Andrew Jackson Primary School, for other employment, effective August 21, 2023.
- B. Tyler J. Farabaugh, Full-Time Special Education Teacher at the Williamsport Area High School, for personal reasons, effective August 23, 2023.
- C. Louise M. Ferguson, Part-Time Food Service Worker, at the Williamsport Area Middle School, for personal reasons, effective September 15, 2023.
- D. Karen L. Furey, Part-Time Aide, at the Williamsport Area Middle School, for personal reasons, effective August 7, 2023.
- E. Anna M. Myers, Full-Time 1st Grade Teacher, at the Hepburn-Lycoming Primary School, for other employment, effective October 16, 2023, or possibly sooner, as the district has determined to hold Ms. Myers for up to 60 days per PA School Code.
- F. Dillon C. Perchinski, Full-Time CTE Welding Teacher, at the Williamsport Area High School, for other employment, effective August 7, 2023.
- G. Teranie L. Schell, Part-Time Food Service Worker, at the Williamsport Area High School, for other employment, effective August 21, 2023.
- H. Jessica M. Schuster, Full-Time School Counselor, at the Andrew Jackson Primary School, for other employment, effective October 6, 2023, or possibly sooner, as the district has determined to hold Ms. Schuster for up to 60 days per PA School Code.
- I. Demarr S. Wright, Full-Time Paraprofessional, at the Williamsport Area High School, for personal reasons, effective September 7, 2023.
- J. Melissa M. Yetter, Full-Time Health Room Technician, at the Williamsport Area High School, for personal reasons, effective September 5, 2023.

8.2* LEAVE OF ABSENCE: - Approve the following leave(s) of absence:

- A. ***Revision to previously approved 07/11/23 Board Agenda Item:*** Lindsey M. Johnson, Full-Time Speech & Language Teacher at the Hepburn-Lycoming & Cochran Primary School, as well as the Lycoming Valley Intermediate School, for an unpaid child rearing leave of absence, ~~effective August 23, 2023~~, effective September 15, 2023, through January 19, 2024.

8.2* LEAVE OF ABSENCE CONT'D:

- B. ***Revision to previously approved 07/11/23 Board Agenda Item:*** Kate C. Zelazny, Full-Time Social Worker/Home & School Visitor, at the Primary level, for an unpaid child rearing leave of absence for the 2023-2024 school year, ~~effective date of August 23~~, effective date of September 28, 2023 (¼ PM), through June 6, 2024.

8.3 ELECTION OF STAFF:

Elect the following staff, for the purpose and on the date indicated:

- A. Michele A. Loomis, as a Full-Time Assistant Principal (205-days per year), at the Hepburn-Lycoming Primary School, effective with the 2023-2024 school year, at a salary of \$94,600 and benefits as provided in the Act 93 Compensation Plan, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective date to be determined (replacing Denise M. Clark, transferred).
- B. Gwendalyn E. Blass, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) to be currently assigned as a Full-Time 4th Grade Teacher, at the Curtin Intermediate School, at a salary of Step 1, Bachelor's, \$54,706, pending receipt of mandated reporter training, as well as all required personnel paperwork. Ms. Blass will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Brice E. Hoffman, resigned).
- C. Brianna L. Girardi, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date to be determined) assigned as a Full-Time 1st Grade Teacher, at the Hepburn-Lycoming Primary School, at a salary of Step 1, Bachelor's, \$54,706, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork (replacing Anna M. Myers, resigned).
- D. Courtney R. Lair, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) to be currently assigned as a Full-Time 3rd Grade Teacher, at the Cochran Primary School, at a salary of Step 1, Bachelor's, \$54,706. Ms. Lair will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Kelsey S. Buckwalter, transferred).
- E. Terese M. Mackin, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023), to be currently assigned as a Full-Time 8th Grade Social Studies Teacher, at the Williamsport Area Middle School, at a salary of Step 3, Master's, \$62,142, pending receipt of PDE Certification, as well as all required personnel paperwork (replacing Patrick R. Menges, transferred).

8.3 ELECTION OF STAFF CONT'D:

- F. Jeremiah D. Martin, as a Temporary Professional Employee, effective with the 2023-2024 school term, to be currently assigned as a Full-Time CTE Welding Teacher, at the Williamsport Area High School, at a salary rate of Step 4, Bachelor's, \$61,079, pending receipt of all approved & eligible clearances and PDE Emergency Certification, effective August 28, 2023 (replacing Dillon C. Perchinski, resigned).
- G. Ethan J. Bilson, as a Long-Term Substitute Teacher, effective with the 2023-2024 school year (tentative ending date of June 6, 2024), unless terminated sooner, to be primarily assigned at the Williamsport Area Middle School, but may be used at any level where there is need and to support a remote platform if needed, at a salary rate of Step 1, Bachelor's, \$54,706, tentative effective date of August 23, 2023. Mr. Bilson will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (approved Long-Term Substitute Teacher position for the 2023-2024 school year).
- H. Kelly R. Reynolds, as a Long-Term Substitute Teacher, effective with the 2023-2024 school year (tentative ending date of June 6, 2024), unless terminated sooner, to be primarily assigned at the Jackson Primary School, but may be used at any level where there is need and to support a remote platform if needed, at a salary rate of Step 1, Bachelor's, \$54,706, tentative effective date of August 23, 2023. Ms. Reynolds will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (approved Long-Term Substitute Teacher position for the 2023-2024 school year).
- I. Allee M. Swisher, as a Long-Term Substitute Teacher, effective with the 2023-2024 school year (tentative ending date of June 6, 2024), unless terminated sooner, to be primarily assigned at the Hepburn-Lycoming Primary School, but may be used at any level where there is need and to support a remote platform if needed, at a salary rate of Step 1, Bachelor's, \$54,706, tentative effective date of August 23, 2023. Ms. Swisher will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (initial assignment of 2nd Grade Teacher, replacing Sandra S. Ritter, 1st semester Sabbatical).
- J. Ashley M. Tubach, as a Long-Term Substitute Teacher, effective with the 2023-2024 school year (tentative ending date of June 6, 2024), unless terminated sooner, to be primarily assigned at the Curtin Intermediate School, but may be used at any level where there is need and to support a remote platform if needed, at a salary rate of Step 1, Master's, \$57,893, tentative effective date of August 23, 2023. Ms. Tubach will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (approved Long-Term Substitute Teacher position for the 2023-2024 school year).

8.3 ELECTION OF STAFF CONT'D:

- K. Theresa L. Golden, to be currently assigned to a Full-Time Health Room Technician (185-days, 7 hours per day) at the Williamsport Area High School, with a base wage rate of \$27,545 (\$21.27 per hour) pro-rated, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective date to be determined (replacing Melissa M. Yetter, resigned).
- L. Steven P. McKee, as a Full-Time Groundskeeper/Custodian Class II (1st shift; 250-days, 8 hours per day) at the Williamsport Area High School, with a base wage rate of \$41,100 (\$20.55 per hour) pro-rated, effective September 13, 2023 (replacing Colton T. Miller, transferred).
- M. Steven D. Weaver, to be currently assigned to a Full-Time Custodian (2nd shift; 250-days, 8 hours per day) for the District, with a base wage rate of \$40,380 (\$20.19 per hour) pro-rated, effective September 5, 2023 (replacing Renee D. Risbon, retired).
- N. Michelle Blowers, to be currently assigned as a Part-Time Aide (Special Education; 185-days, up to 5 hours per day) at the Andrew Jackson Primary School (effective with the 2023-2024 school year) with a base wage rate of \$16.25 per hour (without degree), pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective October 2, 2023 (replacing Spring M. Pfirman, transferred).
- O. Nancie J. English, to be currently assigned as a Part-Time Aide (Special Education; 185-days, up to 5 hours per day) at the Lycoming Valley Intermediate School (effective with the 2023-2024 school year) with a base wage rate of \$16.25 per hour (without degree), pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective date September 25, 2023 (replacing Kellie M. Mantle, resigned).
- P. Michael A. Laudenslager, to be currently assigned as a Part-Time Custodian Floater (1st Shift), for the District, with a base wage rate of \$17.33 per hour, effective September 13, 2023 (replacing Jeffrey O' Neill, retired).
- Q. Katilyn Reynolds, to be currently assigned as a Part-Time Aide (Special Education; 185-days, up to 5 hours per day) at the Lycoming Valley Intermediate School (effective with the 2023-2024 school year) with a base wage rate of \$16.25 per hour (without degree), pending receipt of all approved & eligible clearances, as well as all required personnel paperwork, effective date to be determined (replacing Taron D. Dinkins, resigned).

8.3 ELECTION OF STAFF CONT'D:

- R. The following person(s) as Substitute Teacher(s) subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$150 per day, up to a maximum of 180-days per year) and only for the actual number of hours assigned and worked during the 2023-2024 school year:

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|---|-----------------------|
| Theresa J. Levins | Effective: 09/13/2023 |
| Lisa C. Swoyer | Effective: 08/23/2023 |
| Louise A. Campana Removed by Administration | Effective: 09/13/2023 |

- S. The following person(s) as Non-Certified Substitute Teacher(s), pending receipt of an emergency permit, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$100 per day, up to a maximum of 180-days per year) and only for the actual number of hours assigned and worked during the 2023-2024 school year:

| | |
|---------------------|-----------------------------|
| Jennifer A. Engel | Effective: 08/23/2023 |
| Remington P. Derdel | Effective: 09/13/2023 |
| Louise C. Lovecchio | Effective: To be determined |

- T. The following person(s) as Substitute Aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$12.00 per hour; up to a maximum of 180-days per year) and only for the actual number of hours assigned and worked:

| | |
|-----------------|----------------------------|
| Ashley E. Guyer | Effective date: 09/13/2023 |
|-----------------|----------------------------|

- U. The following Substitute Custodian(s), with a base wage rate of \$12.00 per hour, For the actual number of hours worked, effective date as indicated:

| | |
|---------------|----------------------------------|
| Aimyrah Jones | Effective date: To be determined |
|---------------|----------------------------------|

- V. The following Fall/Winter Sport Coaches & Volunteers at the respective schools for the 2023-2024 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

| <u>WILLIAMSPORT AREA HIGH SCHOOL</u> | | |
|---|-----------------|-----|
| GOLF | | |
| Volunteer(s): | James M. Dailey | --- |

8.3 ELECTION OF STAFF CONT'D:

V. The following Fall/Winter Sport Coaches & Volunteers cont'd:

| <u>WILLIAMSPORT AREA MIDDLE SCHOOL</u> <u>GIRLS BASKETBALL</u> | | |
|---|----------------------|---------|
| 8 th Grade Head Coach: | Olivia K. Erb (1) | \$2,380 |
| 8 th Grade Assistant: | Christie M. Peck (0) | \$2,240 |
| 7 th Grade Head Coach: | Keith W. Davis (5) | \$2,800 |
| 7 th Grade Assistant: | Shane M. Reeder (0) | \$2,240 |
| Volunteer(s): | Dana L. Smith | --- |

W. The following person(s) for the position(s) indicated for the 2023-2024 school year at the rates in accordance with the Agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*).

| <u>WILLIAMSPORT AREA HIGH SCHOOL</u> <u>MARCHING BAND</u> (++ Booster Funded Positions) | | |
|---|--------------------------------------|---------|
| Marching Band Director | Daniel "Ryan" Bulgarelli (5) | \$8,000 |
| Assistant Director | Jeffrey P. Smith (5) | \$4,000 |
| Percussion Coordinator | Marc R. Garside (5) | \$3,200 |
| Color Guard Coordinator | TBD Candice E. Grimes (0) | \$1,920 |
| Visual Coordinator | TBD | |
| Wind Coordinator | Donald J. Fisher (5) | \$2,400 |
| ++Color Guard Technician | TBD | |
| ++Battery Percussion Instructor | TBD | |
| ++Front Ensemble Percussion Instructor | Zachary A. Nash (5) | \$800 |
| ++Percussion Technician | TBD | |
| Strolling Strings | Matthew A. Radspinner (5) | \$3,600 |

| <u>BAND</u> | | | |
|--------------------|-----------------------|------------------------------|---------|
| WAHS | Concert Band Director | Daniel "Ryan" Bulgarelli (5) | \$2,000 |
| WAHS | Jazz Band Director | Daniel "Ryan" Bulgarelli (5) | \$1,200 |
| | | | |
| WAMS | Director | Donald J. Fisher (5) | \$1,600 |

8.3 ELECTION OF STAFF CONT'D:

W. The following person(s) for the position(s) indicated for the 2023-2024 cont'd:

| <u>BAND</u> | | | |
|--------------------|----------|----------------------|---------|
| Curtin | Director | Jeffrey P. Smith (5) | \$1,200 |
| Lycoming Valley | Director | Carole C. Smith (1) | \$1,020 |

| <u>CHORAL</u> | | | |
|----------------------|------------------------|--|-------------------------------|
| WAHS | Director | Megan E. Louder (2) | \$1,700 |
| WAHS | Director | Samuel A. Robinson (5) | \$2,000 |
| WAHS | Les Chanteuse Director | Megan E. Louder (2) | \$1,020 |
| WAHS | GQ | Samuel A. Robinson (5) | \$1,200 |
| | | | |
| WAMS | Director | Lori A. Nelson (5) Megan E. Louder (2) | \$1,600 \$1,360 |
| WAMS | Director | Jennifer L. Wright (5) | \$1,600 |
| | | | |
| Curtin | Director | Michelle L. Hinkal (5) | \$1,329 |
| Lycoming Valley | Director | Jason J. Sandonato (1) | \$1,020 |

| <u>ORCHESTRA</u> | | | |
|-------------------------|----------|---------------------------|---------|
| WAHS | Director | Matthew A. Radspinner (5) | \$2,215 |
| | | | |
| WAMS | Director | Ashley E. Hemry (0) | \$1,280 |
| | | | |
| Curtin | Director | Anna L. Radspinner (5) | \$1,329 |
| Lycoming Valley | Director | Christopher S. Gorman (1) | \$1,020 |

X. The following person(s) for the position(s) indicated for the 2023-2024 cont'd:

The following WEA Staff for after school supervision of the Fitness Center at the Williamsport Area High School, at the intramural rate of \$16.34 per hour for the actual number of hours worked, effective September 13, 2023:

| | |
|------------------------|------------------|
| Jeremiah A. Washington | Steven C. Lingle |
| Coty L. McCloskey | Lily R. Meixel |
| Jordan C. Yohn | |

8.3 ELECTION OF STAFF CONT'D:

Y. ***Rescind the following previously approved August 8, 2023 board agenda item:***

~~Brianna M. Robertson, to be currently assigned to a Part-Time Aide (Special Education; 185 day, up to 5 hours per day) at the Williamsport Area High School, with a base wage rate of \$16.25 per hour (without degree), pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective August 24, 2023 (replacing Jessica M. Hollingsworth, transferred).~~

Z. ***Rescind the following previously approved July 11, 2023 board agenda item:***

~~Kaylie F. Schans as a Long Term Substitute Teacher, effective with the 2023-2024 school year (tentative ending date of June 6, 2024), unless terminated sooner, to be primarily assigned at the Williamsport Area Middle School, at a salary rate of Step 1, Bachelor's, \$54,706, tentative effective date of August 23, 2023. Mrs. Schans will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (approved Long Term Substitute Teacher position for the 2023-2024 school year).~~

8.4 POSITION CHANGES:

Approve the following position change(s):

- A. Ryan N. Fair, Full-Time Mathematics Teacher for the Williamsport Area High School, to a Full-Time Science Teacher at the Williamsport Area Middle School, effective with the 2023-2024 school term (tentative effective date August 23, 2023, at the 2023-2024 school year contract salary rate (transferred to cover employee long term absence; Mr. Fair has appropriate PDE certification).

8.5 CONTRACTS

- A. Approve an agreement between the Williamsport Area School District and Vector Solutions for compliance software to be used to provide state mandated ACT 126 online training. The software will also track and monitor the completion of this compliance training required of school district employees. The ACT 126 online training provided by Vector Solutions is an approved course by the Pennsylvania Department of Education. The 2023-2024 annual cost is \$1,200 and will be expensed through the Human Resources Budget.

8.6 OTHER

- A. Approve the following as Coordinating Teachers for the 2023-2024 school year at the rate of \$4,000 each:

| | |
|----------------------------------|-----------------------|
| Art (K-12) | Andrea M. McDonough |
| Music (K-12) | Matthew A. Radspinner |
| Health/Physical Education (K-12) | Jeremy S. Steppe |
| English | Michael A. Murafka |
| Mathematics | Patricia A. Miller |
| Science | Andrew L. Paulhamus |
| Social Studies | Thomas W. Rinker |

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following student trips:

Field trips are being presented for provisional approval in accordance with the District’s Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school’s field trip disciplinary requirements in order to participate.

- A. Fifty-five (55) members of the Williamsport Area High School’s Marching Millionaires, accompanied by staff and parent volunteers, to travel to Tunkhannock Area High School during October 2023 for a football game. Transportation will be provided by contract carrier and paid through the music budget.
- B. Fifty-five (55) members of the Williamsport Area High School’s Marching Millionaires, accompanied by staff and parent volunteers, to travel to Wyoming Valley West High School during October 2023 for a football game. Transportation will be provided by contract carrier and paid through the music budget.
- C. Nine (9) Williamsport Area Middle School students, accompanied by staff, to travel to Rose Valley Lake during September 2023 as a PBIS reward. Transportation will be provided by district van.

STUDENT/COMMUNITY ACTIVITIES CONT'D:

10.1 Approve the following student trips cont'd:

- D. Thirteen (13) Williamsport Area High School CTE students, accompanied by their teacher and an aide, to travel to West Pharmaceuticals in Williamsport and Jersey Shore during November 2023. District transportation is requested and will be paid through the CTE budget. One substitute will be required.
- E. Thirty (30) accounting students from the Williamsport Area High School, accompanied by their teacher and an administrator, to travel to Penn State during October 2023 to visit the campus and learn about their accounting program. District transportation is requested and will be paid through the CTE budget. One substitute will be required for the day.
- F. Forty (40) Williamsport Area High School CTE students, accompanied by their teacher and chaperones, to travel to Penn College during October 2023 to explore opportunities in the construction industry. District transportation is requested and will be paid through the CTE budget.
- G. Eight (8) Williamsport Area High School CTE students, accompanied by their teacher, to travel to Penn College during September 2023 to attend a PP&L Energy Management seminar. Students will be transported in a district van. One substitute will be required.

10.2 Approve the following request for facility use:

- A. Girls on the Run Program to use the gymnasium/playground at Hepburn-Lycoming Primary School on Mondays and Wednesdays beginning September 11 through November 15, 2023, from 3:35 p.m. until 5:05 p.m. to hold activities related to the program. Girls on the Run Program is requesting relief of the occupancy fees estimated at \$7,000.00. Certificate of insurance on file.
- B. Community Alliance for Progressive Positive Action (CAPPA) to use the multi-purpose room (cafeteria) and rooms on the same floor at Cochran Primary School on Saturdays beginning September 16, 2023 through June 8, 2024, from 9:00 a.m. until 2:30 p.m. to hold activities related to the program. CAPPA is requesting relief of the occupancy fees estimated at \$11,100, and labor fees estimated at \$9,667.98. Certificate of insurance on file.

BIDS/CONTRACTS

- 11.1 Approve a 5-year fire alarm monitoring agreement, beginning September 1, 2023, with Johnson Controls for the Williamsport Area Middle School and High School at a cost of \$1,176.14 per year. Funds are budgeted in the Plant Operations budget.

BIDS/CONTRACTS CONT'D:

- 11.2 Approve the purchase of thirty-eight (38) Open Gear lockers (24” wide x 18” deep x 72” high including padlockable upper cabinet and footlocker, upper shelf, garment bar and 2 hooks), from Uline, Pleasant Prairie, WI. These lockers will be added to the Boys Football & Basketball Locker Room. The cost of the lockers with estimated shipping is \$15,824.37.
- 11.3 Approve an agreement with the Old Lycoming Township Volunteer Fire Company to provide ambulance service for all home football games at the rate of \$60.00 per hour for the 2023 season.

TAX ITEMS

- 12.1 Approve the following tax summaries:

TRANSPORTATION

- 13.1 Approve the following drivers/monitors/mechanics for STA, Inc. for the 2023-24 school year:

| <u>FIRST NAME</u> | <u>LAST NAME</u> | <u>STATUS</u> |
|-------------------|------------------|----------------|
| Michael | Bohonko | CDL Driver |
| Ruth | Brink-Robinson | CDL Driver |
| Edward | Collum | CDL Driver |
| Evelis | DelCarmen | CDL Driver |
| Carlos | Estevez-Heredia | CDL Driver |
| Brittney | Hart | CDL Driver |
| Michael | King | CDL Driver |
| Ronald Jr. | Krepps | CDL Driver |
| Lia | Mangum | Non CDL Driver |
| David | Montis | Non CDL Driver |
| Zachary | Nash | Non CDL Driver |
| Joseph | Signor | Monitor/Aide |
| Nathan | Snyder | CDL Driver |
| Walter | Soroko | CDL Driver |
| Mary | Stein | Non CDL Driver |

FOOD SERVICE

- 14.1 Approve the following Aramark employee(s) to be assigned to the WASD:

| | |
|----------------|--------------------|
| Sara Hamilton | Allison Henry |
| Mary Kimble | Roberta Liebersohn |
| Shante Lindsay | Hailey Lukens |

FOOD SERVICE CONT'D:

14.1 Approve the following Aramark employee(s) to be assigned to the WASD:

Ternie Schell
Zakiyyah Tutter
Brandy White

Dorothy Thomas
Betty Watson

Voice Vote. All were in favor. Motion was approved.

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers congratulated and thanked Theresa Montgomery, Patti Wylie, Erin Brouse, and the staff for the success of the Kinder Camp. We certainly do want to continue and expand the program but we need to recognize that there are costs associated with building programs such as this.

He recognized Michelle Keim, from Aramark who was in the audience noting that the year has started off good with the transition to Aramark. We are hearing positive things: good food, students are getting through the lines.

Opening day inservice was well received. It was a great day for the district being able to all get together again. We were able to share the common message for our attendance campaign theme "Be Present – Showing Up Together".

The school year is off to a great start!

Dr. Bowers shared a list of the items that the maintenance and custodial teams accomplished this summer. A lot of things got done. He thanked Dale Crans and his staff.

Dr. Bowers recognized and welcomed Brianna L. Girardi, who was in the audience.

ITEMS FROM BOARD MEMBERS

Mrs. Reeves asked questions about the YMCA programs in the other primary schools. Dr. Pardoe explained that the YMCA program that operates in our schools has a different licensing than the other program. He shared that Michelle Kunkle and he have met with the "Y" to discuss a school based program at Hepburn but finding appropriate staffing created a barrier for the "Y" to create a program there. This is why the district agreed to partner by providing transportation to the YMCA for the 15-20 students in the program. Adam Welteroth suggested that the district might want to consider to have PSBA lobby for funding for programs to assist parents with before and after school child care.

Mr. Sanders asked about the student representatives. The student representatives should be selected and will report at the October meeting.

ITEMS FROM PUBLIC

Kelly Jamison-Campbell, district resident, raised concerns regarding the new athletic ticket program and how there is no option to pay with cash as well as the fees that are added to the ticket price. Dr. Bowers noted that the fee charges are being addressed and the ticket purchaser should no longer be charged these fees.

Tom Adams, district resident, shared Proverbs 15:14 and noted that we all need to research to make sure that things are accurately being presented. It is important to use the original source and not necessarily the source in the article. He also offered some thoughts on the child care program and the ticketing concern.

Staci Dangle, parent and district resident, addressed the Board about the closing of the YMCA child care program and how much of an issue this has caused parents. She feels that the district needs to do something to help the parents. Mr. Sanders explained that we allow the programs to use our facilities and we even provided transportation but providing before and after school child care is not something that the district can do.

A motion for adjournment was made by Mr. Sanders, seconded by Mrs. Reeves. The meeting adjourned at 8:10 p.m.

Wanda M. Erb, Board Secretary