

**Williamsport Area School District
Board of Directors Meeting - Tuesday, May 14, 2024**

1. Meeting Opening – The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, May 14, 2024, beginning at 6:06 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Thomas P. Adams, Lori A. Baer, Michelle L. Deavor, Cody L. Derr, Michele R. Hazel, Barbara D. Reeves, Jamie L. Sanders Adam C. Welteroth, Scott R. Williams.

ABSENT: None.

An executive session was held prior to the meeting for personnel and attorney advisement.

- 1.1 Pledge of Allegiance
- 1.2 Opening Exercises - provided by Mrs. Cody Derr.
- 1.3 Approval of Minutes – Regular Meeting of April 9, 2024.
- 1.4 Student Representatives: Faye Moore, Muireann Tran, and Cyn-sere Coney shared information on events from the high school. Highlights from their reports include: End of year events, athletics and awards. Lori Baer and other board members thanked the students for the monthly updates on what is happening on the hill and wished them all the best in their future endeavors.

Omnibus – A motion was made by Adam Welteroth, seconded by Barbara Reeves for an omnibus to include the agenda with addendum, reports and the minutes from the April 9, 2024 regular meeting. Agenda items 2.9 and 5.5 were administratively pulled from the agenda prior to the omnibus motion.

2. President's Report

- 2.1 Outstanding Student presentation Charles Leiter an 8th grade student from Williamsport Area Middle School – presented by Mr. Kirk Felix, Principal.
- 2.2 Outstanding Student presentation Leah Miller an 8th grade student from Williamsport Area Middle School – presented by Mr. Kirk Felix, Principal.
- 2.3 Outstanding Student presentation Kathryn Niklaus a 12th grade student from Williamsport Area High School – presented by Dr. Justin Ross, Principal.

- 2.4 Outstanding Student presentation Gavin Reed a 12th grade student from Williamsport Area High School – presented by Dr. Justin Ross, Principal.
- 2.5 Outstanding Student presentation Alonzo Rice a 12th grade student from Williamsport Area High School – presented by Dr. Justin Ross, Principal.
- 2.6 Lycoming Valley Construction Project Update by Mr. Dale Crans, Supervisor of Maintenance and Facilities
- 2.7 Consider approving the following change orders and/or retroactive change orders for the Lycoming Valley Intermediate School renovation and field projects:

Contractor	Amount	Reason
Lobar, Inc. CO#44	\$6,057.13	Extend the height of the chain link fencing at all four bullpens an additional 4'0" for added protection per the Owner's request.
Turnkey Electric CO#12	\$2,558.22	Relocate two of the five center row Type Q fixtures in the gym to allow for more even lighting distribution when the divider curtain is in the down position.
Turnkey Electric CO#13	\$975.99	Add light switch controls and rough in for clock-speaker combo at Music/Stage per Owner's request.
Turnkey Electric CO#14	\$6,176.23	Add Panel LK2 and 20A shunt trip breakers and feeds to serve combination ovens and equipment connections.
Turnkey Electric CO#15	\$6,190.33	Revise lighting from baffle lights to Type E and E1 fixtures in Academic Commons B130 and B226.

- 2.8 Consider authorizing the Administration to work with the Solicitor and the Department of Conservation and Natural Resources to develop terms and conditions for a trail easement for the portion of the Susquehanna River Walk Extension that crosses our property, north of the fence line located at 1400 W. Third Street and to authorize the Solicitor to complete and submit paperwork needed to record the easement.
- 2.9 **ADMINISTRATIVELY REMOVED** Consider approving the following change Order and/or retroactive change order for the Cochran Primary School window project:

Contractor	Amount	Reason
Hepco Construction CO#6	\$169,545.58	Add 74 operable awning-style project-out window vents and

		screens to aluminium storefront units, for both previously installed units and units to be installed in summer 2024. Retrofitted vent installation includes removal and recycling of glass panels. As requested by Owner.
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3. Finance Report

3.1 Treasurer’s Report for the month of March 2024.

3.2 Consider approving the Payroll Report for the month of April 2024:

General Fund – Unrestricted	\$2,914,587.63
General Fund – Restricted	288,343.86
Food Service Fund	55,812.03
Earned Income Tax	48,579.63
Student Activities Fund	3,050.00
TOTAL	\$3,310,373.15

3.3 Consider authorizing payment of invoices and services rendered by the list submitted from April 10, 2024, to May 14, 2024 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$4,556,029.43
EIT Operating Fund	16,276.89
Food Service Fund	425,093.00
PLGIT Capital Projects Fund (2022 Bond)	0.00
PLGIT Capital Projects Fund (2023 Bond)	204,880.76
Student Activities Fund	3, 815.71
TOTAL	\$5,206,095.79

3.4 Consider approving budget transfers for FY24, dated March 29, 2024 to May 9, 2024, as presented in accordance with Section 609 of the Public School Code of 1949, as amended.

3.5 Consider appointing Fred A. Holland, Esq. and the law firm of McNerney, Page, Vanderlin & Hall, as school district solicitor, for the period of July 1, 2024 through June 30, 2025, at an hourly rate of \$175.00 per hour.

3.6 Consider approving a public official bond in the amount of \$4,500,000 for Dorothy E. Hilliard, Tax Office Manager (as Tax Officer), for the faithful performance of duties for the period beginning July 1, 2024 and the premium paid in accordance with Sections 431, 436 and 658 of the Public School Code of 1949, as amended:

3.7 Consider approving a public official bond in the amount of \$500,000 for the faithful performance of duties for the period beginning July 1, 2024 and the premium paid in accordance with Section 431, 436 and 658 of the Public School Code of 1949, as amended:

1. Wanda M. Erb, Board Secretary/Business Administrator (as Board Secretary)
2. Brett A. Leinbach, Director of Finance and Accounting/Treasurer (as Treasurer)

3.8 The Treasurer to invest funds temporarily to surplus the needs of the Williamsport Area School District during fiscal year ending June 30, 2025 in accordance with the provisions of the School Laws of Pennsylvania, 1949 as amended, Section 440.1.

3.9 The Purchasing Agent to purchase material and supplies, contracted services, furniture, equipment, textbooks and other goods and services for which appropriations are made in the budget for the fiscal year ending June 30, 2025, in accordance with the School Laws of Pennsylvania, 1949 as amended, and School Board Policy.

3.10 Consider authorizing the following actions relative to Fiscal Year 2024-2025:

A. The payment of salaries for instructional and non-instructional employees as these salaries become due and payable on the following dates:

07/12/24	07/26/24	08/09/24	08/23/24
09/06/24	09/20/24	10/04/24	10/18/24
11/01/24	11/15/24	11/29/24	12/13/24
12/27/24	01/10/25	01/24/25	02/07/25
02/21/25	03/07/25	03/21/25	04/04/25
04/18/25	05/02/25	05/16/25	05/30/25
06/13/25	06/27/25		

B. The following depositories of the funds of the Williamsport Area School District be authorized for the fiscal year ending June 30, 2025:

BB&T	Fidelity Investments
First National Bank	Fulton Bank
JP Morgan Chase Bank	M & T Bank
Multi-Bank Securities, Inc.	PNC Bank
TD Bank	US Bank
Wells Fargo Bank	C&N Bank
Zions Bank	Compushare
The Bank of New York Mellon	
Pennsylvania Local Government Investment Trust (PLGIT)	
Pennsylvania School District Liquid Asset Funds (PSDLAF)	

- C. The following signatories for all depositories of the funds of the Williamsport Area School District for the fiscal year ending June 30, 2025:

Lori A. Baer - Board President
Wanda M. Erb - Business Administrator/Board Secretary
Brett A. Leinbach - Treasurer

- 3.11 Consider approving Worker's Compensation through UPMC Benefits, Inc. for the period of July 1, 2024 to July 1, 2025, at an estimated costs of \$617,652. (FY24 UPMC Health Benefits, Inc. \$621,263).
- 3.12 Consider accepting a donation of fifteen (15) 480V 3-Phase motors from First Quality Hygienic for the high school CTE Program and authorize signing a liability release form.

4. Board Policy

- 4.1 Consider approving the second reading of policy 209.1 "Food Allergy Management" the Williamsport Area School District Board Policy
- 4.2 Consider approving the first reading of policy 209.2 "Diabetes Management" of the Williamsport Area School District Board Policy
- 4.3 Consider approving the first reading of policy 204 "Attendance" of the Williamsport Area School District Board Policy.
- 4.4 Consider approving the first reading of policy 830 "Security of Computerized Personal Information/Breach Notification" of the Williamsport Area School District Board Policy
- 4.5 Consider approving the first reading of policy 830.1 "Data Governance – Storage/ Security" of the Williamsport Area School District Board Policy

5. Curriculum Report

- 5.1 Consider approving an agreement with JT Mummert Consulting, LLC for behavior support services for a special education student beginning May 13, 2024 for a period of 365 days. Costs will be paid through the Special Education budget.
- 5.2 Consider approving the purchase of Navigate 360: Behavioral Threat & Suicide Case Management System. This system will be used by building threat assessment teams to administer and enhance case management for the 2024-25 school year. The annual subscription cost of Navigate 360 is \$9,355.50 and will be funded from the Student Services budget.
- 5.3 Consider approving up to 16 teachers and administrators to participate in the Neurosequential Network Trainer Program for the 2024-25 school year. This training will prepare them to lead their buildings, Williamsport Area Middle

School and Jackson Primary School, by providing professional development in the core concepts of trauma and brain development. The program is designed to help educators better understand and teach challenging students by offering practical strategies and classroom practices. The \$8,000 cost for the training will be paid from the district's ARP ESSER State Set Aside funding that is allocated to be spent on mental health and trauma services.

- 5.4 Consider approving up to 12 WEA members for one (1) day of summer professional development at the curriculum rate of \$150.00 per day to be paid through the ARP/ESSER State Set Aside funding that is allocated to be spent on mental health and trauma services.
- 5.5 **ADMINISTRATIVELY REMOVED** Consider approving an agreement with BlaST Intermediate Unit #17 for educational services at the LaSa Quik residential program located in the Williamsport Area School District for the 2024-25 school year. The cost of these services are paid by the student's home school district, and are billed through Child Accounting and the Business Office.
- 5.6 Consider approving an agreement with BlaST Intermediate Unit 17 for educational services at the LaSa Quik residential program located in the Williamsport Area School District for the 2024-25 school year. The cost of these services are paid by the student's home school district, and are billed through Child Accounting and the Business Office.
- 5.7 Consider purchasing 25 Macbook Air M3 laptops with Apple Care, 25 cases, and 1 charging cart from Apple, Inc. at the cost of \$36,823.70 for use in the Language Lab. Costs will be paid through ESSER funds. PEPPM Contract #535802-001.
- 5.8 Consider purchasing two (2) Ruckus Smartzone wireless controllers from ByteSpeed at the cost of \$15,700. Costs will be paid through the Technology Budget. PEPPM Contract #533902-034.
- 5.9 Consider approving an agreement with Bayada Home Health Care to provide Home Health Aide services for a special education student who requires these services for prom and graduation events beginning April 27, 2024 through June 6, 2024. Costs will be paid through the Special Education budget.
- 5.10 Consider approving the purchase of six (6) Verkada viewing stations and six (6) ten-year licenses to enhance video surveillance for our school police officers at a cost of \$17,225.76 to be paid from the 2023-24 PCCD School Safety Grant. PEPPM Contract #533902-155.
- 5.11 Consider approving the purchase of four (4) Verkada ten-year desk station licenses, two (2) Verkada video intercoms, ten (10) Verkada multi-format card readers, and ten (10) Verkada access control cloud licenses to enhance entry security measures. These items are to be paid at a cost of \$22,106.74 from the 2023-24 PCCD School Safety Grant. PEPPM Contract #533902-155.

- 5.12 Consider approving a Letter of Agreement with Beacon Light Behavioral Health Services to ensure continuity of care for students receiving services while placed with their agency. The agreement will be for 24 months beginning on July 1, 2024, and continuing through June 30, 2026.
- 5.13 Consider approving a 2023-24 tuition agreement with New Story School (Selinsgrove) to provide one (1) student with special education requirements all related services at the following rate of \$515.00 per day. Costs will be paid through the Special Education budget.
- 5.14 Consider approving an annual software license agreement with BlaST Intermediate Unit #17 for the IEP writing software DARTS for the 2024-25 Fiscal Year. Costs to be paid from IDEA monies for special education staff at \$175 per employee and a yearly Penn Data fee of \$2,500.
- 5.15 Consider approving an agreement with Hope Enterprises, Inc. and the Williamsport Area School District for the rental of the TeenLink facility located at 612 Willow Street, Montoursville, PA during the 2024-25 school year to provide students with diverse abilities the opportunity to develop the skills for independent living. The daily rental is \$125.00/day at a total cost of \$3,375.00. Costs will be paid through the Special Education budget.
- 5.16 Consider approving the 2024 Extended School Year (ESY) tuition agreements with New Story School (Selinsgrove) to provide four (4) students with special education requirements all related services at the following rates of one (1) student at \$405.00 per day and three (3) students at \$515.00 per day. Costs will be paid through IDEA funds.
- 5.17 Consider purchasing 22 tables and 2 whiteboards from Versteel at the cost of \$21,296.46. This furniture will be used the Language Lab. Costs will be paid through ESSER funds.
- 5.18 Consider purchasing 1 QSYS Core, 8 QSYS video endpoints, 2 QSYS network amplifiers, 2 Controllers and accessories, 2 QSYS PTZ cameras, and licenses from Bluum USA, Inc at the cost of \$29,269.78. These components will make up the AV system in the Language Lab. PEPPM contract number is 531722-001. Costs will be paid through ESSER funds.

6. Personnel Report

6.1 Resignations

Consider accepting the following resignation(s) effective on the date(s), and for the purposes, indicated below:

RETIREMENTS

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the following retirements from service in the Williamsport Area Schools and expresses its sincere appreciation for their dedicated service to our school system. It further expresses the hope that their years of retirement will be many and richly rewarding.

Name	Position	Classification	Location	Reason	Effective Date
Ritter, Sandra S.	FT 2 nd Grade Teacher	Professional	Hepburn-Lycoming	Retirement, after 20 years of service	June 6, 2024
Kennedy, Timothy E.	FT Custodian	Support	Warehouse Complex	Retirement, after 11 years of service	June 7, 2024
<i>Revision to previously approved April 9th board agenda item:</i> Laurenson III, Benjamin H.	School Police Officer	School Police Officer	DSC	Retirement, after 9 years of service	June 11, 2024 June 16, 2024

RESIGNATIONS

Name	Position	Classification	Location	Reason	Effective Date
Paulhamus, Adam L.	FT Assistant Principal	Administrator	Curtin	Other employment	June 6, 2024
Herbst, Brett W.	School Police Officer	School Police Officer	WAMS	Other employment	June 6, 2024
Fredericks, Seth A.	FT General Maintenance	Support	Warehouse Complex	Personal Reasons	May 10, 2024
Bower, Kelsey L.	PT Aide	Support	Lycoming-Valley	Personal Reasons	May 3, 2024
Dauberman, Michaela L.	PT Aide	Support	Hepburn-Lycoming	Personal Reasons	May 3, 2024

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Pena, Gerardo	PT Aide	Support	Lycoming-Valley	Personal Reasons	June 5, 2024
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6.2 Leave(s) of Absence

Consider approving the following leave(s) of absence:

LEAVE OF ABSENCE				
Name	Position	School/Location	Type of Leave	Effective Dates
Bosch*, Carrie J.	FT Art Teacher	WAMS	Unpaid	Intermittently from April 8, 2024 (3/4PM) through June 6, 2024
Eddinger, Caitlin S.	FT 3 rd Grade Teacher	Cochran	Unpaid	April 30, 2024 (1/2PM) through June 6, 2024
Le*, Justice E.	FT School Counselor	Cochran	Unpaid	May 23, 2024 through June 6, 2024
McKee, Steven P.	FT Groundskeeper /Custodian, Class II	Warehouse Complex	Unpaid	May 2, 2024 (1/2 PM) through May 31, 2024
Reynolds, Katilyn A.	PT Aide	WAMS	Unpaid	April 25, 2024 (1/2 PM) through May 22, 2024
Richards*, Amanda N.	FT Title I Reading Specialist	Cochran	Unpaid	May 31, 2024 (1/4 PM) through June 6, 2024
Ritter, Sandra S.	FT 2 nd Grade Teacher	Hepburn-Lycoming	Unpaid	April 15, 2024 through June 6, 2024
Titus-Smith*, Kelly M.	FT 7 th Grade Mathematics Teacher	WAMS	Unpaid	June 3, 2024 through June 6, 2024

6.3 Employment: Administrative, Professional & Support Staff

Consider the election of the following staff (pending receipt of all approved &

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eligible clearances, mandated reporter training, as well as all required personnel Paperwork & applicable PDE Certification).

PROFESSIONAL STAFF						
Name	Classification	Position	Location	Compensation	Effective Date	Replacing
Buckwalter, Blaze H.	Professional Employee (2024-2025 school year)	FT Health & Physical Education Teacher	Jackson	Step 4, Bachelor's \$63,308	August 21, 2024	Megan J. Pryor, resigned
Cajka, Savannah G.	Professional Employee (2024-2025 school year)	FT Librarian	WAHS & WAMS	Step 5, Master's \$68,814	August 21, 2024	Kimberly A. Brosan, retiring
Douglass, Lily S.	Temporary Professional Employee (2024-2025 school year)	FT 5 th Grade Teacher	Lycoming-Valley	Step 1, Bachelor's \$56,703	August 21, 2024	Jessica L. Cragun, resigning
<i>(Employment is Pending receipt of PDE Chapter 49 Credential of Exceptional Case approval, in the appropriate subject area, along with Grades 5-6 Instructional Add-On and PDE Certification through the Pennsylvania Department of Education)</i>						
Knorr, Paiton K.	Temporary Professional Employee (2024-2025 school year)	FT 5 th Grade Teacher	Lycoming-Valley	Step 1, Master's \$60,006	August 21, 2024	Elizabeth R Fronk, retiring
<i>(Employment is Pending receipt of PDE Chapter 49 Credential of Exceptional Case approval, in the appropriate subject area, along with Grades 5-6 Instructional Add-On through the Pennsylvania Department of Education)</i>						
McGaw, Brandon T.	Temporary Professional Employee (2024-2025 school year)	FT 6 th Grade Teacher	Curtin	Step 1, Bachelor's \$56,703	August 21, 2024	Brenda E Steele, retiring
Yocum, Jennifer E.	Temporary Professional Employee (2024-2025 school year)	FT School Psychologist	DSC	Step 8, Master's +27 \$76,642	August 21, 2024	Aubrey A Grove, resigned

SUPPORT STAFF					
Name	Position	Location	Compensation	Effective Date	Replacing
Sanso, Katharine A.	PT Aide (Special Education; 185-day, up to 5 hrs/day)	Cochran	\$16.25/hr (without degree)	May 15, 2024	Madison L. Kiessling, resigned

INTERN(S)/TEMPORARY EMPLOYMENT		
Name	Position	Comments
Chiguichon, Brandon R.	Tax Office Intern	Effective May 15, 2024 @ \$17.62/hr and only for the actual number of hours assigned and worked (without benefits)
Enderle, Robin S.	Temporary PT Administrative Support, Human Resources/Mailroom	Effective May 15, 2024 through August 31, 2024 (on an "as needed" basis) @ \$17.62/hr and only for the actual number of hours assigned and worked (without benefits)

6.4 Employment: Long Term Substitute Teachers – None at this time

6.5 Employment: Substitute Teachers & Aides

Consider the election of the following person(s) as Substitute Teacher (s), Non-Certified Substitute Teacher(s) & Substitute Aides, subject to the assignment by the Superintendent of Schools, at the hourly rates established by Board policy (up to a Maximum of 180 days per year) & only for the actual number of hours assigned & worked during the 2023-2024 school year (pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork & applicable PDE Emergency Certification).

SUBSTITUTES			
Name	Position	Compensation	Effective Date
Retroactive Request: Racho, Olivia C.	Certified Substitute	\$150/day	May 13, 2024
	<i>Employment is pending receipt of mandated reporter training and required personnel paperwork</i>		
Retroactive Request: Silvagni, Faith E.	Certified Substitute (day-to-day position @ Jackson Primary)	\$250/day (rate effective from April 15, 2024 through May 10, 2024); \$150/day (rate effective May 13, 2024)	April 15, 2024
Weaver, Patrick J.	Certified Substitute	\$150/day	May 15, 2024
Albert, Tyler L.C.	Non-Certified Substitute	\$100/day	May 15, 2024
Welteroth, Kari K.	Substitute Aide/Administrative Support	\$12.00/hr	May 15, 2024
Shaffer, Judith L.	Substitute Administrative Support	\$12.00/hr	May 15, 2024
McCann, Andrew S.	Certified Substitute	\$150/day	May 15, 2024

6.6 Position Changes

Consider approving the following position changes:

POSITION CHANGES					
Name	Current Position/Location	New Position/Location	Compensation	Effective Date	Replacing
Retroactive Request: Blass, Valerie L.	PT Food Service Worker/Lycoming-Valley	FT Security Officer/District Delivery Person @ WAHS & the Warehouse Complex	Tier C, \$32,400 (\$22.50/hr) prorated	April 29, 2024	Laura E. Kiess, transferred

Neuhard, Lindsay A.	FT Special Education Teacher @ Hepburn-Lycoming	FT Special Education Teacher @ WAHS	N/A; Change in location only	August 21, 2024	Tyler J. Farabaugh, resigned
	<i>(Voluntary transfer as outlined in the MOU dated April 19, 2024, between the WEA Association and the District)</i>				

6.7 Coaches/Volunteers/Extra Curricular Assignments

Consider the following Coaches, Volunteers, Extra Curricular Assignments, at the respective schools, and at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending receipt of all approve & eligible clearances, mandated reporter training, as well as all required personnel paperwork*).

KINDER CAMP IN-PERSON INSTRUCTION		
Effective: August 5, 2024 – August 9, 2024		
(1 Week, 5 days of instruction; 4hrs/day; 8:30am until 12:30pm)		
Instructional hourly rate of \$35.10/hr		
*Individuals also have the opportunity to participate in two (2) paid optional Professional Development days on July 17th & 18th to develop curriculum for Kinder Camp (Pay rate of \$150 per day)		
Location	Name	Position
Jackson	Meyer, Angela M.	Teacher (1)
	Rockey, Rebecca I.	Teacher (2)
	Grove, Rebecca L.	Teacher (3)
	Reeder, Dawn R.	Teacher (4)
	Piotrowski, Lynn E.	Title I, Reading Specialist (1)
	Snyder, Linda S.	Title I, Reading Specialist (2)
	Klopp, Lauren L.	Special Education Teacher (1)
	Hughes, Megan E.	School Nurse (RN)
Cochran	Beiter, Lori A.	Teacher (1)
	Walter, Kimberly D.	Teacher (2)
	Hall, Marissa M.	Teacher (3)
	McCann, Marcia L.	Teacher (4)
	McClain, Michelle S.	Title I, Reading Specialist (3)
	Raniero, Gina M.	Title I, Reading Specialist (4)
	Gallagher, Lindsey E.	Special Education Teacher (2)
	Gordon, Marylee L.	Health Room Tech (WAESP) (\$22.91/hr)

Hepburn-Lycoming	Miller, Suzanna M.	Teacher (1)
	Boyles, Michelle L.	Teacher (2)
	Zehner, Lauren L.	Title I, Reading Specialist (5)
	Phlegar, Tara L.	Special Education Teacher (3)
	Ritter, Leann M.	Substitute Health Room Tech (RN) (\$32.00/hr)
Jackson/Cochran/Hepburn-Lycoming		
	Hope, Kelsey A.	School Social Worker (1)

AFTER SCHOOL TUTORS - KEYSTONE TUTORING
 2023-2024 School Term, WAHS Students (English, Math & Science)
 \$31.20/hr (for actual number of hours worked)

Name	Subject	Comments
<i>Retroactive Request:</i> Mahon, Amy R.	English	Effective within the 2023-2024 school year

2024-2025 FALL SPORT COACHES & VOLUNTEERS (++ Booster Funded Positions)					
Activity	Position	School	Name	Years	Stipend
Boys Soccer	Head Coach	WAHS	Hofstrom, Brett K.	5	\$6,300

6.8 Contracts & Other

OTHER	
<i>Vendor Contract:</i> United Concordia	Consider approving United Concordia Dental Insurance, brokered and administered through Hillendale Associates, Inc., as the district's employee dental insurance carrier, replacing Delta Dental Insurance, tentative effective date of July 1, 2024.
<i>Vendor Contract:</i> Lancaster/Lebanon IU13	Consider approving the agreement, between Lancaster-Lebanon Intermediate Unit 13 and the Williamsport Area School District, to provide online services for mandated Act 168 Sexual Misconduct/Abuse Disclosure processing. Costs associated with this change to automated processing (from manual) will be covered via the Human Resources Budget.

<p>Employment Agreement Addendum: Wanda M. Erb</p>	<p>Considering approving an addendum to Wanda M. Erb’s Employment Agreement to clarify that the Board retains discretion to increase her salary by more than 3% in any given year during the term of the Agreement.</p>
<p>Administrative Stipend: Dale R. Crans</p>	<p>Consider the approval of a \$5,000 second semester stipend to be paid to Dale R. Crans for assuming the additional duties as Project Manager for the Lycoming Valley Intermediate School construction project for the 2023-2024 school year.</p>
<p>New Positions:</p>	<ol style="list-style-type: none"> 1. Consider approving one (1) new Full-Time Speech and Language Special Education Teacher position. This position will be posted and filled beginning in the 2024-2025 school year using the criteria and required certifications highlighted in the job description for Speech and Language Special Education Teacher. 2. Consider approving one (1) new Full-Time School Career Counselor position due to additional duties associated with updated PDE requirements. This position will be posted and filled beginning in the 2024-2025 school year using the criteria and required certifications highlighted in the updated job description. This position will replace a vacancy (due to retirement) of a FT Science Teacher position at the Williamsport Area High School, for budgeting purposes.
<p>Re-Classifications:</p>	<p>Consider the re-classification of the following two (2) employees from Auxiliary Custodians to General Maintenance Workers, at an annual salary of Tier C, \$50,300 (\$25.15/hr) prorated, effective May 15, 2024. The Auxiliary Custodian classification, via the WAESP Collective Bargaining Agreement, is being eliminated. This change in classification was mutually agreed upon via an executed Memo of Understanding dated May 3, 2024 between the WAESP Association and the District:</p> <ul style="list-style-type: none"> • Luke D. Sherman • Gregory R. Fair
<p>Temporary Position:</p>	<p>Consider authorizing Kimberly A. Whittington, FT Instructional Support Aide/Water Safety Aide @ WAHS, to be paid at her current hourly rate for one (1) hour per day and one (1) week only, as a temporary Lifeguard for the Summer School Health & Physical Education program, effective June 17, 2024 through June 21, 2024.</p>
<p>Production Printer:</p>	<p>Consider approving Timothy A. Miller, Career and Technical Education Teacher at the Williamsport Area High School, to be assigned to the role of Production Printer, effective June 10, 2024 at the rate established in the agreement by and between the Board of Directors of the Williamsport Area School District and the Williamsport Education Association.</p>

CPR Training	Consider approving payment to Melanie L. Bertin (High School Teacher) and Lisa M. Peacock (High School Full-Time Aide) to provide CPR Training to WASD Staff on June 24, 2024 and June 25, 2024 (second date if needed, based on interest) at the summer hourly rate of \$31.20/hr (as per the current WEA CBA). In addition, consider payment to UPMC for the costs associated with training materials and certificates for each participant. This cost is approximately \$9 per participant. This offering to WASD staff is a requirement per PA School Code section 1205.4, which states that all school entities shall offer a CPR class on school premises at least once every three (3) years to its employees. All costs associated with this offered training will be covered via the Human Resources budget.
School Police Officer Compensation:	Consider approving the increase in compensation for the following School Police Officer classification, effective beginning the 2024-2025 school year: School Police Officer (\$40.00/hour)
Substitute School Police Officer Compensation:	Consider approving the increase in compensation for the following School Police Officer Substitute classification, effective beginning the 2024-2025 school year: School Police Officer (\$40.00/hour)
Treasurer	Brett L. Leinbach, as Treasurer of the Williamsport Area School District for a term of one-year, effective July 1, 2024. Section 404 of the Public School Code of 1949, as amended, established a one-year term of office for the Treasurer.

7. Professional Development

7.1 Released Time/Training Programs

Consider approving released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

A.	NAME/ SCHOOL	CONFERENCE NAME LOCATION	AMOUNT STRING #
1.	Denise Clark Asst. Principal/	PA Principals Summit Pittsburgh	10-2834-360-000-00-000-601-007-0000 (\$450.00)

	Jackson		10-2834-581-000-00-000-601-007-0000 (\$590.86) Total: \$1,040.86
2.	Jason Morgan Network Administrator	2024 Mac Admins Conference State College	10-2836-360-000-00-000-649-007-0000 (\$849.00) 10-2836-581-000-00-000-649-007-0000 (\$591.68) Total: \$1,440.68
3.	Keith Veldhuis Principal/WAHS	Model School Conference Orlando	10-2834-360-000-00-000-610-007-0000 (\$945.00) 10-2834-581-000-00-000-610-007-0000 (\$1,274.00) Total: \$2,219.00
4.	Chase Weber Computer Technician	202 Mac Admins Conference State College	10-2836-360-000-00-000-000-031-0000 (\$849.00) 10-2220-581-000-00-083-000-031-0000 (\$330.40) Total: \$1,179.40

8. Student/Community Activities

8.1 Consider approving the following student trips

Field trips are being presented for provisional approval in accordance with the District’s Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school’s field trip disciplinary requirements in order to participate.

1.	WAMS	Various Music Students	83	June 2024	Lycoming Valley – performance for middle school transition	District Bus	Music Budget
2.	WAMS	Various Music Students	83	May 2024	Curtin – performance for middle school transition	District Bus	Music Budget
3.	Curtin	Special Education Students	9	May 2024	Lycoming Sensory Garden (Montoursville)	District Bus	Curtin PTO

4.	WAHS	Various	14	April 2024 (Retro)	Lock Haven University – tour & participation in a class	District Bus	Commonwealth University
5.	WAHS	CTE Students	29	May 2024	Penn College – tour of health science programs	District Bus	CTE Budget
6.	WAHS	CTE Students	21	May 2024	Jackson & Hepburn – assist with school field days	District Van	N/A
7.	WAHS	CTE Students	23	June 2024	Cochran – assist with school field day	District Bus	CTE Budget
8.	WAHS	CTE Students	8	May 2024	Lycoming Valley – assist with school field day	Students Driving	N/A
9.	WAHS	CTE Students	29	May 2024	Geisinger Muncy – tour of hospital	District Bus	CTE Budget
10.	WAMS	PBIS Members	2	May 2024	Central PA FoodBank & Panera –reward	Personal Vehicle	N/A

9. Bids/Contracts

- 9.1 Consider approving the quote from Reed Associates, Camp Hill, PA for the purchase of 59 book cases for Lycoming Valley Intermediate School at a total costs of \$29,100. This purchase is part of DGS/COSTAR contract #4400025727. Funding will be through the 2023 bond proceeds.
- 9.2 Consider authorizing the District’s participation in the Cooperative Purchasing Program of the Keystone Purchasing Network for the procurement of copy paper to replenish warehouse stock.
- 9.3 Consider approving the purchase of (3) new roll-thru refrigerators (1-Cochran Primary, 2-Jackson Primary); (3) new roll-in heated cabinets (1-Cochran

Primary, 2-Jackson Primary), and (1) electric combi oven (Jackson Primary) from Hubert Company at a total cost of \$99,923.16 per KPN contract KPN-A-0225-C. The equipment purchases will be funded through the Food Service fund.

10. Tax Items

10.1 Consider approving the attached tax summaries – None at this time

11. Transportation

11.1 Consider approving the following drivers/monitors/mechanics for STA, Inc. for 2023-24 school year:

Last Name	First Name	Status
Evans	Angela	Non CDL
Hurley	Thomas	Non CDL
Minnick	Glenn	Non CDL
Shoemaker	Autumn	Non CDL

12. Food Service

12.1 Consider approving the following Aramark employee(s) to be assigned to the WASD:

Last Name	First Name
Kiess	Kathryn
Williford	Queen

Voice vote. All in favor of approving the omnibus motion, with Adam Welteroth abstaining on Item 6.5. Motion carried.

13. Superintendent's Report

Dr. Bowers shared the following information:

- It is now May... while it seemed like a marathon away, graduation is now just a short sprint.
- Dr. Bowers recognized and welcomed Jennifer Yocum, who was in the audience. Ms. Yocum was approved this evening as a school psychologist beginning with the 24/25 school year.
- Hats off to the Administration Team - Principals and other administrators are all extremely busy with so many activities occurring at this time of year. Thank

you for your hard work and dedication.

- In honor of Teacher & Staff Appreciation Week, all employees were given a small token of appreciation. A big thank you goes out to employees for all they do each and every day.
- Upcoming events: Spring concerts, Top Hat Dinner, Poptastic concert. Dr. Bowers encourage everyone to attend these end of year events.
- Graduation is June 6. This is a great event. A lot of work goes into graduation from everyone involved. This is a wonderful celebration. Dr. Bowers encouraged the Board members to attend.
- Dr. Bowers thanked the Board for their time and dedication to our school district and our students.

14. Items from Board Members

Tom Adams, read Proverbs 24.14 and shared his thoughts on the importance of teaching kids' wisdom. He also noted that there are great things happening here at Williamsport.

Jamie Sanders noted that not only were the students recognized tonight but many of our staff members were given accolades by the students, specifically noting the recognition that Alonzo Rice gave to Mr. Michaels. We need to make sure that we encourage faculty and staff to be positive, you never know what might stick with students. Congratulations to the students and the staff.

Barbara Reeves – reaffirmed what Mr. Sanders said, noting that it is great to hear about when students begin to see their own potential.

Lori Baer, thanked Tim Fausnaught and his staff for the way the staff has reacted and adjusted to all the changes this year.

She is also appreciative of the relationships that the staff has with students and asked the principals to pass on to the staff the Board's appreciation and thanks for all they do for our students.

Adam Welteroth asked the administration to be sure to reach out to the Board when activities are occurring in the schools. The Board wants to be there and be a positive reinforcement.

15. Items from Public - None

16. Adjournment

May 14, 2024

A motion to adjourn was made by Jamie Sanders seconded by Cody Derr. The meeting adjourned at 7:14 p.m.

Wanda M. Erb, Board Secretary