

**Williamsport Area School District  
Board of Directors Meeting - Tuesday, June 11, 2024**

- 1. Meeting Opening** – The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, June 11, 2024, beginning at 6:08 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Thomas P. Adams, Lori A. Baer, Michelle L. Deavor, Cody L. Derr, Michele R. Hazel, Jamie L. Sanders, Adam C. Welteroth.

ABSENT: Barbara D. Reeves, Scott R. Williams.

- 1.1 Opening Exercises – provided by Lori Baer.

Lori Baer announced that an executive session was held prior to the meeting for the annual Act 44 School Safety and Security report, Brandon Pardoe presented to the board.

- 1.2 Pledge of Allegiance

- 1.3 Approval of Minutes – Regular Meeting of May 14, 2024.

A motion was made by Michelle Deavor, seconded by Michele Hazel to approve item 3.1 Final Budget Adoption & Tax Resolution. Roll call vote. Motion carried 7-0.

- 1.4 Omnibus – A motion was made by Jamie Sanders, seconded by Cody Derr for an omnibus to include the agenda with addendum, reports and the minutes from the May 14, 2024 regular meeting, excluding item 3.1 that was previously acted upon and approved, and amending item 6.4 as listed below:

**2. Board President's Report - Ms. Lori A. Baer**

- 2.1 Junior ROTC program presentation by Dr. Justin Ross, WAHS Head Principal

Dr. Ross reviewed the potential implementation of a Junior ROTC program at the high school. The one option that is being recommended at this time is the S.T.A.R. (Students Taking Active Roles) Leadership Program, which would operate during “bank” period similar to club programs. The program would operate under our Homeland Security Program with the teacher acting as the advisor with retired Army officers. The anticipated startup cost is anticipated at \$10,000. Dr. Bowers shared that we will place this on the July board agenda for consideration.

- 2.2 K-8 Science presentation by Ms. Theresa Montgomery, Elementary Curriculum Supervisor and Mrs. Kristin Takach, Secondary Curriculum Supervisor

Dr. Poole introduced our curriculum supervisors, Ms. Montgomery and Mrs. Takach, who shared the process for curriculum selection. Teachers from the K-6 science curriculum selection committee, Brooke Nenadal (K-3), Nick Hessert (7-8), Andrew Wagner (4-6), discussed the all the proposal received, the review of the proposal and how members of the committee used the materials in the classroom and finally the recommended curriculum. Mystery Science was selected for K-3 and Twig Science for 4-8. Dr. Poole and Dr. Bowers thanked all the members of the committee for their work. Lori Baer thanked the committee and Dr. Poole and Dr. Bowers for involving the teachers in the selection process. Dr. Bowers stated that the recommendations for these programs will be included on the July agenda for consideration.

- 2.3 Lycoming Valley Construction Project Update by Mr. Dale Crans, Supervisor of Maintenance and Facilities. Mr. Crans also shared information regarding other projects occurring this summer including the track refurbishing, tile replacement in a couple of classrooms at the high school, the Cochran window project, and roof renovation projects for Hepburn Primary and the warehouse.
- 2.4 Consider approving a motion to review the Williamsport Area School District Health & Safety Plan. No changes were made.
- 2.5 Consider approving the Superintendent to offer positions to top ranking candidates for any teacher or classified vacancies that may occur during the months of June, July and August. These recommendations will be made to the Board for retroactive approval at the regular meetings in July, August and September.
- 2.6 Tom Adams, Michele Hazel, and Adam Welteroth will represent the District as the PSBA Voting Delegates at the delegate assembly scheduled for November 2, 2024 in Mechanicsburg, it will also be accessible via Zoom.
- 2.7 Consider approving the following change orders and/or retroactive change orders for the Lycoming Valley Intermediate School renovation and field projects:

<b>Contractor</b>	<b>Amount</b>	<b>Reason</b>
Lobar, Inc. CO#46	\$7,987.60	Tie in two roof drains at the school office addition and two roof drains at the loading dock area and provide an 8" PVC storm pipe at loading dock to connect to the adjacent inlet.
Lobar, Inc. CO#47	\$8,713.43	Add Cav Clear wall cavity system to site sign and loading dock walls.

Lobar, Inc. CO#48	(\$8,702.64)	Delete the requirement to remove existing bar joists in Area A where the new mechanical room floor will be located.
Lobar, Inc. CO#49	\$19,349.87	Add end wall with trash rack and delineator posts and rip rap to address additional drainage and runoff from wetlands area.
Lobar, Inc. CO#50	\$1,497.38	Add a chase wall in Classroom A106 along existing concrete wall to accommodate domestic and vent piping and electrical conduit and boxes.
Lobar, Inc. CO#51	(\$38,609.43)	Credit to delete and revise suspended acoustical ceiling hung baffles.
Myco Mechanical CO#13	\$3,787.45	Add two 4" diameter PVC roof drain pipes at new addition canopy.
Turnkey Electric CO#16	\$9,173.05	Revise lighting from baffle lights to Type E and E1 in Commons A113 and Type M1 fixtures in Corridor C207.

- 2.8 Consider approving the following change orders and/or retroactive change orders for the Cochran Primary School window renovation project:

<b>Contractor</b>	<b>Amount</b>	<b>Reason</b>
Hepco Construction. CO#6	\$142,779.58	Add \$169,545.58 - 74 operable awning- style/project-out window vents and screens. Deduct \$496,170.00 cost credit for work that has been deleted from the contract. Add \$469,404.00 to provide labor, materials and equipment associated with revising the thermal barrier location.

### 3. Finance Report

- 3.1 **Approved earlier in meeting** Consider adopting the following tax levies and resolution relative to the Final General Fund Budget for the 2024-2025 fiscal year.

The following is a summary of the Final General Fund Budget for the fiscal year beginning July 1, 2024:

ESTIMATED BEGINNING UNASSIGNED FUND BALANCE AVAILABLE FOR APPROPRIATION 06/30/24	\$ 7,909,322
FY 24-25 UNRESTRICTED REVENUE	104,594,472
FY 24-25 RESTRICTED REVENUE	7,418,313
TOTAL ESTIMATED FUND BALANCE AND REVENUE AVAILABLE FOR APPROPRIATION	119,922,107
FY 24-25 UNRESTRICTED EXPENDITURES	104,594,472
FY 24-25 RESTRICTED EXPENDITURES	7,418,313
TOTAL ESTIMATED EXPENDITURES	112,012,785
ESTIMATED JUNE 30, 2024 UNASSIGNED FUND BALANCE	\$ 7,909,322
	<b><u>24/25</u></b>
Real Property (17.24 mills 23/24)	17.24 mills
Act 511 Taxes	
Earned Income	1.5%
Real Estate Transfer	.5 of 1%

3.2 Consider approving the attached Homestead/Farmstead resolution for an assessed exclusion amount of \$28,733.18 or approximately \$495.36 per each approved homestead, AND for an assessed exclusion amount of \$14,366.59 or approximately \$247.68 for each approved farmstead approved property for tax year 2024. Williamsport Area will have approximately 254 homestead owners who will receive a "zero" dollar tax notice.

3.3 Consider approving the Revised Treasurer's Report for the month of March 2024; and the Treasurer's Report for the month of April 2024.

3.4 Consider approving the Payroll Report for the month of May 2024

General Fund - Unrestricted	\$4,454,826.01
General Fund - Restricted	409,539.82
Food Service Fund	116,125.11
Earned Income Tax	72,831.12

Student Activities Fund	0.00
TOTAL	\$5,053,322.06

- 3.5 Consider authorizing payment of invoices and services rendered by the list submitted from May 15, 2024 to June 11, 2024 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$3,966,768.14
EIT Operating Fund	7,288.65
Food Service Fund	1,726.72
PLGIT Capital Projects Fund (2023 Bond)	178,499.39
Student Activities Fund	106.00
TOTAL	\$4,154,388.90

- 3.6 Consider approving the Property, Automobile, Excess Liability Umbrella, Educators Legal Liability, Crime, Inland Marine, General Liability and Cyber/Data Compromise Policies through the Lancaster-Lebanon Public Schools Insurance Pool at an estimated cost of \$571,763 this includes student accident/athletic insurance (\$25,400) (FY24 Lancaster Lebanon Public Schools Insurance Pool \$455,038).
- 3.7 Consider approving budget transfers for FY24, dated May 10, 2024 to June 6, 2024, as presented in accordance with Section 609 of the Public School Code of 1949, as amended.
- 3.8 Consider approving the transfer of \$1,200,000 of carryover funds from the 22/23 school year for the General Fund to the Capital Reserve Fund for future capital project needs.
- 3.9 Consider authorizing the additional payment of invoices and services rendered by the list submitted from May 15, 2024 to June 11, 2024 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$546,282.53
Food Service	190,738.03
PLGIT Capital Projects Fund (2023 Bond)	<u>109,615.90</u>
TOTAL	\$846,636.46

- 3.10 Consider approving Boyer & Ritter LLC, Certified Public Accountants and Consultants from Camp Hill, PA to provide a System and Organization Control (SOC) readiness assessment for the Lycoming County Tax Collection Earned Income Tax Office, at a cost not to exceed \$22,000.00 plus out-of-pocket expenses. This cost will be spread among all districts and municipalities, the tax office serves.

#### **4. Board Policy**

- 4.1 Consider approving the second reading and board adoption of policy 204 "Attendance" of the Williamsport Area School District Board Policy.
- 4.2 Consider approving the second reading and board adoption of policy 830 "Security of Computerized Personal Information/Breach Notification" of the Williamsport Area School District Board Policy
- 4.3 Consider approving the second reading and board adoption of policy 830.1 "Data Governance - Storage/Security" of the Williamsport Area School District Board Policy

#### **5. Curriculum Report**

- 5.1 Consider approving the BLaST Special Education Agreement for the 2024-25 school year. The agreement covers the responsibilities of both the Intermediate Unit #17 and the Williamsport Area School District in regard to the provision of special education services to school-age children. The amount of the contract is \$567,090.26 and will be paid in five (5) installments of \$113,418.05 through the IDEA and ACCESS programs.
- 5.2 Consider approving a five-year agreement with Commonwealth University of Pennsylvania to allow for the placement of student teachers in the District.
- 5.3 Consider approving up to 36 professional staff members to participate in the Neurosequential Network (NME) professional development program for the 2024-25 school year. They will meet beyond the contractual day for a total of nine (9) hours and will be compensated at the contract rate of \$31.20 through the Student Services budget.
- 5.4 Consider approving up to twelve professional staff members to participate in professional development during the 2024-25 school year as part of the district's Trauma and Mental Health Committee. The professional development will be held outside of the school day with a maximum of eighteen hours per professional staff member. Participants will be compensated at the contract rate of \$31.20 per hour, and will be funded through the Student Services and Curriculum professional development budgets.
- 5.5 Consider approving the Penn College course ART 145 – History of Graphic Design. The request includes offering 1.0 Williamsport Area High School elective credit for the course with a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. This course will count toward class rank if total credits do not exceed eight course credits for the 2024-25 school year. The course description has been reviewed and approved by the high school principal. The cost of the course is the responsibility of the family. The final grade must be reported to the school by January 20, 2025, on an official Penn College transcript to be included in GPA.

- 5.6 Consider approving the purchase of PowerSchool Messenger and Digital Document Delivery system: This system will be used for school to home communication via phone, text, and email, and will replace our current system of Swift K12 that will be discontinued on June 30, 2024. The annual license and subscription fee will be \$9,960.86 for the 2024-25 school year, plus a one-time implementation fee of \$3,339.90 for a total cost of \$13,300.76. Costs will be paid through the Student Services budget.
- 5.7 Consider approving an agreement with the Champions Before and After School Care Program for use at Hepburn Lycoming Primary School for the provision of Before and After School Childcare for the 2024-25 school year. The program will use the facilities at Hepburn Lycoming as defined in the agreement. This program is a direct advantage to school district families and the waiver of fees is requested to use the facility.
- 5.8 Consider approval of a new agreement with River Rock Academy that will enable the District to place students referred to alternative education in that agency's PDE licensed local alternative education program, pending Solicitor's review. The agreement is for the 2024-2025 school year. The cost for placements over the duration of the agreement will be a total of \$488,400.00. Referrals and payments are managed by Student Services.
- 5.9 Consider approving up to thirty-five (35) support staff members at their respective hourly rate to participate in required QBS physical restraint training during the months of June and August 2024. This training will be funded through the Special Education budget.
- 5.10 Consider approving a letter of agreement for the 2024-25 and 2025-26 school years with West Branch Drug and Alcohol to provide drug and alcohol screenings and counseling services to the Student Assistance Programs (SAP) at both the Williamsport Area High School and the Williamsport Area Middle School. There is no cost to the District for these services.
- 5.11 Consider approving the purchase of an annual subscription for the Technology Department's inventory management and ticketing system, One-to-One Plus from Edutek Solutions, LLC for the 2024-25 school year at a cost of \$6,500.00. Costs will be paid through the Technology Budget.
- 5.12 Consider approving the purchase of the ClassLink License renewal for the 2024-25 school year from ClassLink, Inc., which includes the ClassLink Renewal License in the quantity of 5,338 totaling \$17,775.54, and ClassLink Rosters Hosting Renewal License at the cost of \$750.00. The purchase total will be \$18,525.54 and will be paid through the Technology Budget.
- 5.13 Consider approving the purchase of Microsoft 365 Licenses and Support from IU13, Lancaster, PA, for the 2024-25 school year at a total cost of \$87,935.05. Microsoft 365 licenses and support provides server platforms, student and staff email, Microsoft Office apps, and Microsoft Defender. Costs will be paid through the Technology Budget.

- 5.14 Consider approving the purchase of VMWare licensing from GovConnection for the 2024-25 school year. This is a three-year renewal at a total cost of \$16,506.60. Costs will be paid through the Technology Budget.
- 5.15 Consider approving a contract with EDPUZZLE for the 2024-25 school year. The contract will give unlimited access to EDPUZZLE for all teachers in the district at total cost of \$13,230.00. Costs will be paid through the Technology Budget.
- 5.16 Consider approving the purchase of an annual subscription for the Maintenance Department's inventory management system and scheduling system, FMX, from FMX, Inc. for the 2024-25 school year at a total cost of \$10,690.21. Costs will be paid through the Technology Budget.
- 5.17 Consider approving the purchase of 390 SMART Learning Suite licenses from Visual Sound for the 2024-25 school year at a total cost of \$11,438.70. SMART Learning Suite provides teachers with SMART Notebook and Lumio to provide interactive content to students. Costs will be paid through the Technology Budget.
- 5.18 Consider approving the purchase of macOS and iOS operating software, JAMF, from JAMF for the 2024-25 school year at a total cost of \$16,137.00. JAMF is used to manage all district macOS and iOS devices. Costs will be paid through the Technology Budget.
- 5.19 Consider approving the purchase of an annual subscription of WeVideo for Grades 4-12 for the 2024-25 school year from WeVideo, Inc. at a cost of \$9,797.83. Costs will be paid through the Technology Budget.
- 5.20 Consider approving the purchase of an annual subscription to Book Creator for Grades K-3 for the 2024-25 school year from Tools for Schools Inc., at the cost of \$7,800.00. Costs will be paid through the Technology Budget.
- 5.21 Consider approving the purchase of an annual subscription of SmartDeploy Pro for the 2024-25 school year at the cost of \$5,724.00. SmartDeploy is used to manage all of the District's Windows machines. Costs will be paid through the Technology Budget.
- 5.22 Consider approving the purchase of an annual School Search Subscription from Frontline Technologies Group LLC., for the 2024-25 school year at a cost of \$5,724.38. Costs will be paid through the Technology Budget.
- 5.23 Consider approving the payment of license and subscription fees for PowerSchool SIS State Data Validation for the 2024-25 school year at a cost of \$5,243.00. Costs will be paid through the Technology Budget.
- 5.24 Consider approving the payment of \$17,704.53 to Trebron Security, LLC to provide Sophos Antivirus, endpoint protection, XDR and MTR security,



Penetration Testing, and NIST Risk Assessment. Costs will be paid through the Technology Budget.

- 5.25 Consider approving the Technology Service Agreement between the Williamsport Area School District and BLaST Intermediate Unit #17 for the 2024-25 school year. This agreement will allow BLaST IU #17 to provide network engineering or other related services at the hourly rate of \$90.00 for standard service, \$120.00 for high level service, and \$130.00 for after-hours service.
- 5.26 Consider approving the purchase of 27 MacBook Pros and Apple Care from Apple, Inc. at the cost of \$59,696.00 per unit. These devices will be used to update existing district administrator machines. PEPPM number 535802-001. Costs will be paid through the Technology Budget.
- 5.27 Consider approving the Year 3 payment of \$11,601.71 in the 36-month renewal agreement with iBoss, Inc. to provide filtering, malware defense, and other cybersecurity features. This agreement is effective from March 22, 2022 through August 21, 2025. Costs will be paid through the Technology Budget.
- 5.28 Consider approving the renewal of the Destiny Library license and hosting for the 2024-25 school year. The renewal will be purchased through Follet School Solutions, LLC. and provides all district libraries access to Destiny. The cost is \$13,166.69 and will be paid through the Technology Budget.
- 5.29 Consider approving the purchase of equipment to upgrade bus cameras and hosting services from AngelTrax at the cost of \$17,482.00. PEPPM number 533902-015. The cost will be paid through the Technology budget.
- 5.30 Consider approving the three-year renewal agreement with Trebron Security, LLC to provide Sophos Central Managed Detection and Response endpoint, Sophos Central Managed Detection and Response server, and Sophos Central Network Detection and Response. The agreement will provide additional cyber security and 24-hour monitoring on all endpoints, servers, and Network Infrastructure at a total cost of \$95,028.45. The district will be billed annually for \$31,676.15 This agreement will be effective from July 1, 2024 through July 1, 2027. Costs will be paid through the Technology Budget.
- 5.31 Consider approving the renewal of Schoology from PowerSchool Group, LLC at the cost of \$35,879.06. Schoology is the District's Learning Management System. Costs will be paid through the Technology Budget.
- 5.32 Consider approving the purchase of 14 Dell Precision laptops from Dell Technologies at a cost of \$22,120.00. These devices will be used to update existing district administrator machines. PEPPM number 533902-053. Costs will be paid through the Technology Budget.

5.33 Consider approving the purchase of AV equipment and installation for the Williamsport Area Middle School cafeteria and gymnasium from Illuminated Integration at a cost of \$172,547.42. COSTARS number 034-E22-163. Costs will be paid through the general fund.

5.34 Consider approving the purchase of Safe Kids Gateway – Annual Subscription for the 2024-25 school year at a cost of \$5,407.50. Costs to be paid from the Student Services budget.

**6. Personnel Report**

6.1 Resignations - Consider accepting the following resignation(s) effective on the date(s), and for the purposes, indicated below:

<b>RETIREMENTS</b>					
<i><b>RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the following retirements from service in the Williamsport Area Schools and expresses its sincere appreciation for their dedicated service to our school system. It further expresses the hope that their years of retirement will be many and richly rewarding.</b></i>					
Name	Position	Classification	Location	Reason	Effective Date
<b><i>Retroactive Request:</i></b> <b>North, Susan K.</b>	PT Food Service Worker	Support	Curtin	Retirement, after over 11 years of service	May 3, 2024

<b>RESIGNATIONS</b>					
Name	Position	Classification	Location	Reason	Effective Date
<b>Keener, Emily E.</b>	FT 6 <sup>th</sup> Grade Teacher	Professional	Lycoming-Valley	Other Employment	June 6, 2024
<b>Maurer, Skylar R.</b>	FT 3 <sup>rd</sup> Grade Teacher	Professional	Hepburn-Lycoming	Other Employment	June 6, 2024
<b>Loehr, Trevor</b>	FT Computer Technician, Tier II	Support	Tech Dept./IMC	Other Employment	June 7, 2024
<b>Mckee, Steven P.</b>	FT Groundskeeper /Custodian II	Support	Warehouse Complex	Other Employment	June 14, 2024

## 6.2 Leave(s) of Absence – Consider approving the following leave(s) of absence:

<b>LEAVE OF ABSENCE</b>				
Name	Position	School/Location	Type of Leave	Effective Dates
<b>Carbajal*, Angela R.</b>	FT Kindergarten Teacher	Jackson	Unpaid	June 3, 2024 (3/4PM) through June 6, 2024
<b>Flynn, William R.</b>	Custodian Floater- nd 2 Shift	District Wide	Unpaid	April 23, 2024 through June 3, 2024
<b>Revision to previously th approved May 14 board agenda item:</b>  <b>McKee, Steven P.</b>	FT Groundskeeper /Custodian, Class II	Warehouse Complex	Unpaid	<b>May 2, 2024 (1/2 PM) through May 31, 2024</b> <del>May 14, 2024</del>

## 6.3 Employment: Administrative, Professional &amp; Support Staff - Consider the election of the following staff (pending receipt of all approved &amp; eligible clearances, mandated reporter training, as well as all required personnel paperwork &amp; applicable PDE Certification).

<b>PROFESSIONAL STAFF</b>						
Name	Classification	Position	Location	Compensation	Effective Date	Replacing
<b>Day, Alyssa M.</b>	Temporary Professional Employee (2024-2025 school year)	FT Speech & Language Special Education Teacher	District Wide	Step 1, Bachelor's \$56,703 (+\$400)	August 21, 2024	New Position (2024-2025 School year)
<b>Russell, Kylie L.</b>	Temporary Professional Employee (2024-2025 school year)	FT Special Education Teacher	Curtin	Step 1, Bachelor's \$56,703 (+\$400)	August 21, 2024	Keith B. Batkowski, resigned
<b>Shaffer, Elizabeth K.</b>	Temporary Professional Employee (2024-2025 school year)	FT 7 <sup>th</sup> Grade English Teacher	WAMS	Step 1, Bachelor's \$56,703	August 21, 2024	Ashley V. Muchler, resigned

<b>Wettlaufer, Kerigan E.</b>	Temporary Professional Employee (2024-2025 school year)	FT Mathematics Teacher	WAMS	Step 1, Bachelor's \$56,703	August 21, 2024	Jacob Anderson, transferred
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<b>SUPPORT STAFF</b>					
Name	Position	Location	Compensation	Effective Date	Replacing
<b>Winder, Kimberly D.</b>	FT Custodian (2nd Shift; 250-day, 8 hrs/day)	District Wide	\$40,380 (\$20.19/hr) prorated	June 12, 2024	Timothy E. Kennedy, retired
<b>Knight, Shannon M.</b>	PT Aide (185-day, up to 5 hrs/day)	Lycoming Valley	\$19.24/hr (w/degree)	August 22, 2024	Gerardo Pena, resigned
<b>Vought, Tanya L.</b>	PT Aide (185-day, up to 5 hrs/day)	Cochran	\$17.44/hr	August 22, 2024	Nicole L. Kennedy, resigned
<b>Wood, Edward E.</b>	PT Aide (185-day, up to 5 hrs/day)	Curtin	\$19.24/hr (w/degree)	August 22, 2024	Brian D. Stanley, transferred

6.4 Employment: Long Term Substitute Teachers - Consider the election of the following staff (pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork & applicable PDE Certification).

Long Term Substitute Teachers may be primarily assigned to a specific location and/or position; however, they may also be used at any level where there is a need and to support a remote platform, if necessary.

<b>LONG TERM SUBSTITUTES</b>				
Name	Location	Compensation	Effective Date	Replacing
<b>Bilson, Ethan J.</b>	WAMS	Step 1, Bachelor's \$56,703	August 21, 2024	Approved LTS position for the 2024-2025 school year; tentative ending date of June 5, 2025
<b>Cebulka, Gwen L.</b>	WAMS Lycoming Valley	Step 1, Bachelor's \$56,703 (+\$400)	August 21, 2024	Blair Dincher, <del>Samantha E. Donnarumma</del> 1 <sup>st</sup> semester only (2024-2025 school year), tentative ending date of January 17, 2025

<b>Day, Mackenzie M.</b>	WAHS	Step 1, Bachelor's \$56,703	August 21, 2024	Approved LTS position for the 2024-2025 school year; tentative ending date of June 5, 2025
<b>Doresky, Nicholas S.</b>	WAMS	Step 1, Master's \$60,006	August 21, 2024	Approved LTS position for the 2024-2025 school year; tentative ending date of June 5, 2025
<b>Edler, Erika E.</b>	WAHS-Special Education	Step 1, Bachelor's \$56,703 (+\$400)	August 21, 2024	Approved LTS position for the 2024-2025 school year; tentative ending date of June 5, 2025
<b>James, Tymir T.</b>	Curtin	Step 1, Bachelor's \$56,703	August 21, 2024	Approved LTS position for the 2024-2025 school year; tentative ending date of June 5, 2025
<b>Waltz, Geoffrey S.</b>	WAHS	Step 1, Bachelor's \$56,703	August 21, 2024	Approved LTS position for the 2024-2025 school year; tentative ending date of June 5, 2025
<b>Williams, Alyssa M.</b>	Hepburn-Lycoming	Step 1, Bachelor's \$56,703	August 21, 2024	Approved LTS position for the 2024-2025 school year; tentative ending date of June 5, 2025

6.5 Employment: Substitute Teachers & Aides - Consider the election of the following person(s) as Substitute Teacher(s), Non-Certified Substitute Teacher(s) & Substitute Aides, subject to the assignment by the Superintendent of Schools, at the hourly rates established by Board policy (up to a maximum of 180 days per year) & only for the actual number of hours assigned & worked during the 2023-2024 & the 2024-2025 school year (pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork & applicable PDE Emergency Certification).

<b>SUBSTITUTES</b>			
Name	Position	Compensation	Effective Date
<b>Whipple, Saige N.</b>	Certified Substitute Teacher (2024-2025 School Year)	\$150/day	08/21/2024
<b>Furman, Melissa L. (RN)</b>	Substitute Health Room Technician (2024-2025 School Year)	\$32.00/hr	08/21/2024
<b>Deitrick, Matayah L.</b>	Substitute Aide (2024-2025 School Year)	\$12.00/hr	08/22/2024
<b>Marzzacco, Lori J.</b>	Substitute Aide (2024-2025 School Year)	\$12.00/hr	08/22/2024

<b>Mann, Roger D.</b>	Substitute Custodian	\$12.00/hr	06/12/2024
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6.6 Position Changes – Consider approving the following position changes:

<b>POSITION CHANGES</b>					
Name	Current Position/Location	New Position/Location	Salary	Effective Date	Replacing
<b>Anderson, Jacob T.</b>	FT Dean of Students/WAHS	FT Assistant Principal/Curtin	\$72,000/yr	July 1, 2024	Adam L. Paulhamus, resigned
<b>Dincher, Elizabeth (Liz) A.</b>	FT Special Education Teacher/WAHS	FT Grade Level Principal/WAHS	\$95,000/yr	July 1, 2024	Tristin R. Forney, transferred
<b>Eck, Kaitlin L.</b>	FT School Guidance Counselor/WAHS	FT School Career Counselor/WAHS	N/A	August 21, 2024	Voluntary transfer; New position starting the 2024-2025 school year

6.7 Coaches/Volunteers/Extra Curricular Assignments - Consider the following 2023-2024 & 2024-2025 Coaches, Volunteers, Extra Curricular Assignments, at the respective schools, and at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending receipt of all approve & eligible clearances, mandated reporter training, as well as all required personnel paperwork).

<b>ACTIVE MEMBERS OF THE WILLIAMSPORT AREA HIGH SCHOOL &amp; MIDDLE SCHOOL STUDENT ASSISTANCE TEAMS (2023-2024 SCHOOL YEAR)</b>		
Name	School	Stipend Amount
<b>Caringi, Julie A.</b>	WAHS	\$1,350
<b>Becker, Jessica A.</b>	WAHS	\$1,350
<b>Eck, Kaitlin L.</b>	WAHS	\$1,350
<b>McGehean, Susan E.</b>	WAHS	\$1,350
<b>Weaver, Amy M. (75%)</b>	WAHS	\$1,012.50
<b>Weaver, Jennifer Y.</b>	WAHS	\$1,350
<b>Harris, Kevin J. (75%)</b>	WAHS	\$1,012.50
<b>Steppe, Jeremy S.</b>	WAHS	\$1,350
<b>Dincher, Elizabeth (Liz) A.</b>	WAHS	\$1,350
<b>Paulhamus, Andrew L.</b>	WAHS	\$1,350
<b>Keeler, Jessica A.</b>	WAHS	\$1,350

<b>Lundy, Michael B.</b>	WAMS	\$1,350
<b>Watson, Sara E.</b>	WAMS	\$1,350
<b>McCann, Marcia L.</b>	WAMS	\$1,350
<b>Collins, Loren E. (75%)</b>	WAMS	\$1,012.50
<b>Grimm, Whitney A. (25%)</b>	WAMS	\$337.50
<b>Smith, Janee N. (75%)</b>	WAMS	\$1,012.50
<b>Erb, Olivia K.</b>	WAMS	\$1,350
<b>Rook, Tamra L.</b>	WAMS	\$1,350
<b>Peck, Christie M.</b>	WAMS	\$1,350

<b>2024-2025 MARCHING BAND STIPENDS (++Booster Funded Position)</b>				
Position	School	Name	Years	Stipend
<b>Director</b>	WAHS	Bulgarelli, Daniel "Ryan"	5	\$9,000
<b>Assistant Director</b>	WAHS	Smith, Jeffrey P.	5	\$4,500
<b>Color Guard Coordinator</b>	WAHS	Grimes, Candice E.	1	\$2,295
<b>Visual Coordinator</b>	WAHS	Pritchard, Rebecca E.	1	\$2,295
<b>Wind Coordinator</b>	WAHS	Fisher, Donald J.	5	\$2,700

<b>2024-2025 FALL SPORT COACHES &amp; VOLUNTEERS (++ Booster Funded Positions)</b>					
Activity	Position	School	Name	Years	Stipend
<b>Boys Soccer</b>	Assistant Head Coach	WAHS	Scheibeler, Adam J.	0	\$2,520

6.8 Contracts & Other

<b>OTHER</b>	
<b>Vendor Contract: ESI Employee Assistance Group</b>	Consider authorizing the Board President to sign an agreement with ESI Employee Assistance Group, 100 American Road, Brooklyn, Ohio 44144, reflecting a rate of \$25.99 per employee for Employee Assistance Program (EAP) Services, effective July 1, 2024 through June 30, 2025. (Note: no rate change from prior year).

<b>WAMS Orientation Day</b>	Consider approving Jennifer A. Keefer, FT Health Room Technician, to th attend the Williamsport Area Middle School 7 Grade Orientation being held on August 7, 2024. Ms. Keefer will be compensated at her 20242025 hourly rate for the hours worked from 7:45 a.m. – 12:30 p.m.
<b>Employment Agreements: School Police Officers</b>	Consider approving a separate employment agreement for the following individuals for their service as School Police Officers for the Williamsport Area School District, in accordance with the Public-School Code of 1949 as amended; 24 P.S. 1-101 et seq., at the rate of \$40.00/hr (for hours worked) and applicable benefits as outlined in the employee agreements; effective July 1, 2024: <ul style="list-style-type: none"> <li>• Christopher A. Porter</li> <li>• Patrick B. Greene</li> </ul>
<b>WASA Act 93 Compensation Plan</b>	Consider approving the elimination of the following stipulation to the WASA Act 93 Compensation Plan, effective July 1, 2024 through June 30, 2027, as it pertains to <u>item #5 Q</u> Credit (Tuition) Reimbursement: • <b>(Remove)</b> : The District will subsidize/reimburse the administrators for a maximum of twelve (12) credits in a given year. Credits completed in accordance with this policy which exceeds twelve (12) in a given school year shall be paid in the following year.

**7. Professional Development**

**8. Student/Community Activities**

8.1 Consider approving the following student trips: Field trips are being presented for provisional approval in accordance with the District's Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

	<b>School Building</b>	<b>Grade/ Group</b>	<b># of Students</b>	<b>Date</b>	<b>Location/ Reason for Trip</b>	<b>Type of Transportation</b>	<b>Funding Source</b>
1.	WAHS	Art Students	6	May 2024 (Retroactive)	UPMC/WASD logo mural installation	Students & teacher vehicle	N/A

8.2 Consider approving Lil' City Big Dreams - Flag Football Team to use the high school turf football field and practice fields to host a two day girls only flag football camp on July 20 and 21, 2024 from 7:00 a.m. to 7:00 p.m. Lil' City Big Dreams is requesting relief of the occupancy fees estimated at \$1,500. Certificate of Insurance to be received.



**9. Bids/Contracts**

- 9.1 Consider approving the purchase of 210 student desks and 212 chairs for Lycoming Valley Intermediate School from Staples, Inc. Orlando, FL, under the Sourcwell Cooperative Bid #121919, in the amount of \$51,007.94. Funds will come from the 2023 General Obligation Bond.
- 9.2 Consider approving the purchase of 23 teacher desks and chairs for Lycoming Valley Intermediate School at a cost of \$21,221.93 from Staples, Inc. Orlando, FL, under the Sourcwell Cooperative Bid #121919. Funds will come from the 2023 General Obligation Bond.
- 9.3 Consider approving the purchase of (15) air purifiers from Protect ED at a total cost of \$38,925 per COSTARS contract 008-E24-1278 MRO. Each school nurse office will receive an air purifier with the remaining being used in athletic rooms throughout the high school. The air purifier purchases will be funded through the General fund.
- 9.4 Consider awarding the bid for the renovation of the Williamsport Area High School’s synthetic running track to ATT Sports, Inc. of Berlin, NJ as follows:

Base Bid	\$271,860.00
Add: "Millionaires" Along Sideline	\$ 10,885.00
Add: Color Exchange Zones	\$ 19,345.00
Total Award	\$302,090.00

Funds will come from the Capital Reserve.

- 9.5 Consider approving the bid from Waste Management of Coal Township, PA, for a one year contract with a two year renewal option to provide trash removal and single stream recycling services district wide at a cost per pick up of \$39.83 for an 8-yard trash container, \$35.00 for a 6-yard trash container, \$27.84 for a 4-yard trash container, \$37.69 for an 8-yard single stream container, \$25.68 for a 4-yard single stream container, and \$21.69 for a 2-yard single stream container.
- 9.6 Consider approving the purchase of an Algo intercom, clock, and bell system from VoIP Supply for: Cochran Primary School at \$83,732.14; Jackson Primary School at \$89,178.81 and Curtin Intermediate School at \$106,505.08, for a combined total of \$279,416.03. Costs will be paid through the 2023-2024 General Fund.
- 9.7 Consider approving the trade-in of the following leased vehicles: 2018 Ford Transit 250, and three (3) 2019 Ford F250 Trucks and the lease of four (4) new 2024 vehicles under the Master Lease Agreement with Enterprise Fleet Management. This trade is allowing the district to have newer vehicles while limit budget spikes associated with the purchase of new vehicles and the expenses associated with repairs.

- 9.8 Consider approving the quote from Staples, Orlando, FL for the purchase of 28 student chairs each for Cochran Primary, Hepburn-Lycoming Primary, and Jackson Primary Schools and 2 sets of classroom furniture (56 desks and chairs) at the Williamsport Area High School at a total Sourcewell contract #121919 A425 pricing of \$20,143.62. Funding will be through the General Fund.
- 9.9 Consider approving the quote from Tanner Furniture, Harrisburg, PA for the purchase of 28 student desk each for Cochran Primary, Hepburn-Lycoming Primary, and Jackson Primary Schools at a total COSTARS contract 035-E22-183 pricing of \$15,340. Funding will be through the General Fund.

**10. Tax Items** – None at this time

**11. Transportation** – None at this time

**12. Food Service** – None at this time

Voice vote . All affirmative. Motion carried.

### **13. Superintendent's Report**

Dr. Bowers congratulated the Class of 2024! And, he also congratulated Dr. Ross and his team and Mr. Crans and his team. With the uncertainty of the weather, we were prepared for both an outside and inside ceremony. The weather ultimately cooperated and provided us all with a beautiful sky.

We are in full-swing for the 24-25 school year. Thank you to Dr. Poole and Anne Logue for their hard work in getting staff positions filled. Dr. Bowers also thanked the Board for allowing the administration to fill positions early. This is a tremendous benefit to the district.

Dr. Bowers thanked the curriculum department for their work on the science curriculum selection and for getting the staff involved. The key to the success of our students is getting the right people and delivering the right program.

Dr. Bowers introduced and welcomed Liz Dincher who after 22 years as a teacher in the district was just approved as a high school principal and Jacob Anderson, former teacher and dean of students in the district was approved as assistant principal at Curtin. These are great examples of how our district grows our own.

Dr. Bowers also recognized and welcomed Patrick Green as an SPO. We are excited to have him join our district.

### **14. Items from Board Members**

Jamie Sanders and Lori Baer shared their appreciation for graduation and thanked all involved. The sunset was gorgeous and produced some fabulous photos.

Tom Adams cited Proverbs 5:21, spoke about mental health issues people are facing, and the phenomenal programs offered in the district such as Hope Squad.

**15. Items from Public - None**

**16. Adjournment**

A motion to adjourn was made by Jamie Sanders, seconded by Cody Derr. The meeting adjourned at 7:34 p.m.

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Wanda M. Erb, Board Secretary