

**Williamsport Area School District  
Board of Directors Meeting - Tuesday, July 16, 2024**

1. Meeting Opening – The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, July 16, 2024, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order at 6:00 p.m. with the following members:

PRESENT: Thomas P. Adams, Lori A. Baer, Michelle L. Deavor, Cody L. Derr, Jamie L. Sanders Adam C. Welteroth, Scott R. Williams.

ABSENT: Michele R. Hazel, Barbara D. Reeves.

- 1.1 Pledge of Allegiance
- 1.2 Opening Exercises - provided by Mr. Thomas Adams, Sr.
- 1.3 Approval of Minutes – Regular Meeting of June 11, 2024
- 1.4 Omnibus – A motion was made by Adam Welteroth, seconded by Michelle Deavor for an omnibus to include the agenda with addendum, reports and the minutes from the June 11, 2024 regular meeting.

**2. President's Report**

- 2.1 Lycoming Valley Construction Project Update by Mr. Dale Crans, Supervisor of Maintenance and Facilities. Dale also provided an update on the WAHS track renovation and the Cochran Primary School window project.
- 2.2 Consider approving the Sewer Line Maintenance Agreement with STA of Pennsylvania, Inc., as to the use and maintenance of the sewage connection, sewer line and sewer lateral on the recently conveyed subdivision parcel at 1400 West Third Street.

**3. Finance Report**

Wanda Erb provided a brief overview of the recently approved state budget and the WASD allocations.

- 3.1 Treasurer's Report

Consider approving the Treasurer's Report for the month of May 2024.

3.2 Payroll Report

Consider approving the Payroll Report for the month of June 2024

|                             |                |
|-----------------------------|----------------|
| General Fund - Unrestricted | \$3,070,435.49 |
| General Fund - Restricted   | 297,144.23     |
| Food Service Fund           | 48,815.04      |
| Earned Income Tax           | 52,116.11      |
| Student Activities Fund     | 0.00           |
| TOTAL                       | \$3,468,510.87 |

3.3 Approval of bills

Consider authorizing payment of invoices and services rendered by the list submitted from June 12, 2024, to July 16, 2024 and direct the officers of the Board of School Directors to execute the same:

|   |                |
|---|----------------|
| General Fund                            | \$8,440,732.83 |
| EIT Operating Fund                      | 23,759.83      |
| Food Service Fund                       | 263,930.99     |
| PLGIT Capital Projects Fund (2023 Bond) | 574,947.86     |
| Student Activities Fund                 | 895.00         |
| TOTAL                                   | \$9,304,266.51 |

3.4 Approval of budget transfers

Consider approving budget transfers for FY24, dated June 7, 2024 to June 30, 2024, as presented in accordance with Section 609 of the Public School Code of 1949, as amended.

**4. Board Policy - None**

**5. Curriculum Report**

- 5.1 Consider approving the 2024-25 Cochran Primary School handbook.
- 5.2 Consider approving the 2024-25 Jackson Primary School handbook.
- 5.3 Consider approving the 2024-25 Hepburn-Lycoming Primary School handbook.
- 5.4 Consider approving the 2024-25 Curtin Intermediate School handbook.
- 5.5 Consider approving the 2024-25 Lycoming Valley Intermediate School handbook.
- 5.6 Consider approving the 2024-25 Williamsport Area Middle School handbook.
- 5.7 Consider approving the 2024-25 Williamsport Area High School handbook.

- 5.8 Consider approving an annual agreement with Sourcewell Technology for 2024-25 Spring Math Licensing at a cost of \$21,057.00. Costs will be paid through the Title I budget.
- 5.9 Consider approving the renewal of an annual subscription to Smart Futures at a cost of \$10,368. Smart Futures provides age-appropriate self-awareness/ career activities to students in grades K-12 and enables students to create a digital portfolio that will serve as evidence for the Future Ready PA index. The cost will be paid through the Title IV budget.
- 5.10 Consider approving an agreement with Susquehanna Community Health and Dental Clinic to provide dental care services to students in the school district for the 2024- 25 school year. Services will be provided on-site at the schools within the district via the River Valley Health & Dental mobile care unit and portable equipment.
- 5.11 Consider approving John P. Czap, DDS, 1303 East Third St, Williamsport, PA as school dentist for the 2024-25 school year. The cost per dental inspection is \$6.00 per student and is a certified reimbursable cost. Costs will be paid through the Student Services budget.
- 5.12 Consider approving a PIAA Cooperative Sports Agreement with the Loyalsock Township School District governing the terms and conditions of a cooperative sponsorship in the sport of interscholastic girls wrestling for the student-athletes of the Loyalsock Township School District (Grades 7-12) and the Williamsport Area School District (Grades 7-12). The Agreement will take effect at the beginning of the 2024-25 school year and will remain in effect for a minimum of two years, and as long thereafter as the cooperating schools mutually agree and are in compliance with PIAA enrollment requirements. The agreement is for both the Junior High and JV/Varsity wrestling teams/programs.
- 5.13 Consider approving a 2023-24 tuition agreement with New Story School (Selinsgrove) to provide one (1) student with special education requirements all related services at the following rate of \$515.00 per day. Costs will be paid through the Special Education budget.
- 5.14 Consider approving the 2024-25 Career and Technical Education Cluster, General Education, and Training under the PDE Certification Code 13.0101. This instructional program will help prepare students to become teachers across multiple certification areas. The program focuses on the general theory and practice of learning and teaching, the basic principles of educational psychology, the art of teaching, the planning and administration of educational activities, school safety and health issues, and the social foundations of education. Funding for the new program will be paid through Career and Technical Education Program budget.

- 5.15 Consider approving the following new courses at the Williamsport Area High School for the 2024-25 school year as part of the new General Education CTE program being implemented this year: Introduction to Exceptionalities, Child Development, Introduction to Educational Technology, and Introduction to the Teaching Profession.
- 5.16 Consider approving the Commonwealth University course: COMM100 – Introduction to Communication. The request includes offering 1.0 Williamsport Area High School core credit for the course with a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. This course will count towards class rank if total credits do not exceed eight course credits for the 2024-25 school year. The course description has been reviewed and approved by the high school principal. Cost for the course is the responsibility of the family. The final grade must be reported to the school by January 20, 2025, on an official Commonwealth University transcript to be included in GPA.
- 5.17 Consider approval of the Commonwealth University course: BIOL 110 – Principles of Biology 1. The request includes offering 1.0 Williamsport Area High School core course credit with a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. This course will count towards class rank if total credits do not exceed eight course credits for the 2024-25 school year. The course description has been reviewed and approved by the high school principal. Cost of the course is the responsibility of the family. The final grade must be reported to the school by January 20, 2025, on an official Commonwealth University transcript to be included in GPA.
- 5.18 Consider approving the purchase and adoption of the Twig core science program for Grades 4-6 in the District. The cost for the student and teacher materials will be funded through the general fund. Included in the price is software licensing for five years and professional development. The costs will not exceed \$89,575.00.
- 5.19 Consider approving the purchase and adoption of the Twig core science program for Grades 7-8 in the District. The cost for the student and teacher materials will be funded through the general fund. The price includes software licensing for five years and the re-ordering of consumables, classroom kits, and professional development. The costs will not exceed \$253,777.00.
- 5.20 Consider approving the agreement with the Williamsport YMCA for the School-Age Child Care Program to use Cochran Primary School, Jackson Primary School, and Curtin Intermediate School for the provision of Before and After School Child Care for the 2024-25 school year. The program will use the facilities in these schools as defined in the agreement. This program is a direct advantage to school district families; therefore, the waiver of fees is requested.
- 5.21 Consider approving the renewal of the site licenses with Committee for Children's Second Step program for the 2024-25 school year, covering Grades K-8. Costs will be paid through Title IV funding.

5.22 **REMOVE THIS ITEM** Consider ~~approving the renewal of Navigate 360 Training Institute for Schools. This system will be used during the 2024-25 school year to provide safety training in ALICE, personal safety skills, and wellness. The annual subscription cost is \$10,499.10 and will be funded by Title IV.~~

5.23 Consider approving the formation of the S.T.A.R. Leadership Club at the Williamsport Area High School to partner with local military recruiters to provide students with leadership, citizenship, and character development.

**6. Personnel Report**

6.1 Resignations

Consider accepting the following resignation(s) effective on the date(s), and for the purposes, indicated below:

| <b>RETIREMENTS</b>   |                               |                |                   |  |                   |
|--|-------------------------------|----------------|-------------------|--|-------------------|
| <b><i>RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the following retirements from service in the Williamsport Area Schools and expresses its sincere appreciation for their dedicated service to our school system. It further expresses the hope that their years of retirement will be many and richly rewarding.</i></b> |                               |                |                   |  |                   |
| Name   | Position                      | Classification | Location          | Reason                                     | Effective Date    |
| <b>Hilliard, Dorothy E.</b>  | FT Tax Office Manager         | Administrator  | DSC-Tax Office    | Retirement, after over 22 years of service | December 31, 2024 |
| <b>Fair, Michelle M.</b>   | FT Head Custodian             | Support        | Warehouse Complex | Retirement, after over 25 years of service | August 2, 2024    |
| <b>Fink, Thomas E.</b>   | FT General Maintenance Worker | Support        | Warehouse Complex | Retirement, after over 23 years of service | October 7, 2024   |
| <b>Alston, Michael A.</b>  | PT Aide                       | Support        | WAMS              | Retirement, after over 15 years of service | July 12, 2024     |

| <b>RESIGNATIONS</b>         |                                  |                |          |                  |                |
|-----------------------------|----------------------------------|----------------|----------|------------------|----------------|
| Name                        | Position                         | Classification | Location | Reason           | Effective Date |
| <b>Lounsbury, Hannah J.</b> | FT 1 <sup>st</sup> Grade Teacher | Professional   | Jackson  | Other employment | June 18, 2024  |
| <b>Evano, Patrice M.</b>    | FT Administrative Support I      | Support        | WAHS     | Other employment | July 26, 2024  |

6.2 Leave(s) of Absence

Consider approving the following leave(s) of absence:

| <b>LEAVE OF ABSENCE</b> |                                  |                   |                            |   |
|-------------------------|----------------------------------|-------------------|----------------------------|---|
| Name                    | Position                         | School/Location   | Type of Leave              | Effective Dates   |
| <b>Goode*, Earl</b>     | FT Custodian I                   | Warehouse Complex | Unpaid                     | June 6, 2024 through June 28, 2024 & August 6, 2024 through August 29, 2024 |
| <b>Hall, Kerry A.</b>   | FT 4 <sup>th</sup> Grade Teacher | Lycoming-Valley   | Unpaid Child Rearing Leave | August 21, 2024 through January 17, 2025                                    |

6.3 Employment: Administrative, Professional & Support Staff

Consider the election of the following staff (pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork & applicable PDE Certification).

| <b>PROFESSIONAL STAFF</b>   |                                 |                                  |                  |                                      |                 |                                    |
|---|---------------------------------|----------------------------------|------------------|--------------------------------------|-----------------|------------------------------------|
| Name  | Classification                  | Position                         | Location         | Compensation                         | Effective Date  | Replacing                          |
| <b>Johnson, Tara R.</b>   | Professional                    | FT School Counselor              | WAHS             | Step 7, Master's \$73,218            | August 21, 2024 | Kaitlyn L. Eck, transferred        |
| <b>Schmucker, Andrea M.</b>   | Professional                    | FT Special Education Teacher     | Cochran Primary  | Step 10, Doctorate \$82,808 (+\$400) | August 21, 2024 | Tristan D. Sponseller, transferred |
| <b>Banner, Carynn</b>   | Temporary Professional Employee | FT 6 <sup>th</sup> Grade Teacher | Lycoming -Valley | Step 1, Bachelor's \$56,703          | August 21, 2024 | Emily E. Keener, resigned          |
| <i>*Employment is pending receipt of applicable PDE Teaching Certification.</i> |                                 |                                  |                  |                                      |                 |                                    |
| <b>Wolf, Paige E.</b>   | Temporary Professional Employee | FT 3 <sup>rd</sup> Grade Teacher | Hepburn-Lycoming | Step 1, Bachelor's \$56,703          | August 21, 2024 | Skylar R. Maurer, resigned         |

| <b>SUPPORT STAFF</b>      |  |  |                               |                 |                                |
|---------------------------|--|--|-------------------------------|-----------------|--------------------------------|
| Name                      | Position   | Location                               | Compensation                  | Effective Date  | Replacing                      |
| <b>Garbrick, Dylan R.</b> | FT Computer Technician Tier 2 (AV); (245-day, 7.5 hrs/day) | Technology Dept./IMC Warehouse Complex | Tier A, \$49,410 (\$26.89/hr) | July 24, 2024   | Trevor Loehr, resigned         |
| <b>Murray, Blake</b>      | FT Paraprofessional/ Intervention Specialist               | WAHS                                   | \$26,250 (\$20.27/hr)         | August 22, 2024 | Doudmy Saint Hilaire, resigned |

6.4 Employment: Long Term Substitute Teachers

Consider the election of the following staff (pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork & applicable PDE Certification).

Long Term Substitute Teachers may be primarily assigned to a specific location and/or position; however, they may also be used at any level where there is a need and to support a remote platform, if necessary.

| <b>LONG TERM SUBSTITUTES</b>  |                 |                             |                 |  |
|---|-----------------|-----------------------------|-----------------|--|
| Name  | Location        | Compensation                | Effective Date  | Replacing  |
| <b>Bair, Elizabeth C.</b>   | Lycoming-Valley | Step 1, Bachelor's \$56,703 | August 21, 2024 | Approved LTS position for the 2024-2025 school year; tentative ending date of June 5, 2025 |
| <i>*Employment is pending receipt of appropriate PDE Emergency Certification.</i> |                 |                             |                 |  |
| <b>Crowley, Hailey J.</b>   | Cochran         | Step 1, Bachelor's \$56,703 | August 21, 2024 | Approved LTS position for the 2024-2025 school year; tentative ending date of June 5, 2025 |
| <b>Kearney, Lauren M.</b>   | Jackson         | Step 1, Bachelor's \$56,703 | August 21, 2024 | Approved LTS position for the 2024-2025 school year; tentative ending date of June 5, 2025 |

6.5 Employment: Substitute Teachers & Aides

Consider the election of the following person(s) as Substitute Teacher(s), Non-Certified Substitute Teacher(s) & Substitute Aides, subject to the assignment by the Superintendent of Schools, at the hourly rates established by Board policy up to a maximum of 180 days per year) & only for the actual number of hours assigned & worked during the 2024-2025 school year (pending receipt of all approved &

eligible clearances, mandated reporter training, as well as all required personnel paperwork & applicable PDE Emergency Certification).

| <b>SUBSTITUTES</b>        |  |              |                |
|---------------------------|--|--------------|----------------|
| Name                      | Position                                   | Compensation | Effective Date |
| <b>Heverly, Alexis A.</b> | Certified Substitute Teacher               | \$150/day    | 08/21/2024     |
| <b>Bond, Brian A.</b>     | Non-Certified Substitute Teacher           | \$100/day    | 08/21/2024     |
|                           |  |              |                |
| Name                      | Position                                   | Compensation | Effective Date |
| <b>Alston, Michael A.</b> | Substitute Aide<br>(2024-2025 School Year) | \$12.00/hr   | 08/22/2024     |

6.6 Position Changes

Consider approving the following position changes:

| <b>POSITION CHANGES</b>   |  |  |        |                |   |
|---|--|--|--------|----------------|---|
| Name  | Current Position/Location                | New Position/Location  | Salary | Effective Date | Replacing                                   |
| <b>Johnson, Dustin P.</b>   | FT 5th Grade Teacher/Curtin              | FT Intermediate Mathematics Instructional Coach/Curtin           | N/A    | 08/21/2024     | New position starting the 24-25 school year |
| * Mr. Johnson is required to obtain the PDE Mathematics Coaching Pk-12 Endorsement in accordance with the accredited institution's academic timeline. |  |  |        |                |   |
| <b>Johnson, Sue E.</b>  | FT 2 <sup>nd</sup> Grade Teacher/Jackson | FT 1 <sup>st</sup> Grade Teacher/Jackson<br>(Voluntary Transfer) | N/A    | 08/21/2024     | Hannah J. Lounsbury, resigned               |
| <b>Sponseller, Tristan D.</b>   | FT Special Education Teacher/Cochran     | FT Special Education Teacher/WAHS                                | N/A    | 08/21/2024     | Elizabeth (Liz) A. Dincher, transferred     |

6.7 Coaches/Volunteers/Extra Curricular Assignments

Consider the following 2024-2025 Coaches, Volunteers, Extra Curricular Assignments, Assignments, at the respective schools, and at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending receipt of all approve & eligible clearances, mandated reporter training, as well as all required personnel paperwork). \*Correction to the July 16, 2024 HR Board Agenda item below with removal of the following:



| 2024-2025 FALL SPORT COACHES & VOLUNTEERS<br>(++ Booster Funded Positions) |        |                                       |  |       |            |
|--|--------|---------------------------------------|--|-------|------------|
| Activity   | School | Position                              | Name   | Years | Stipend    |
| Football   | WAHS   | Head Coach                            | Pearson, Michael                                     | 5     | \$9,000    |
|  |        | Varsity Assistant                     | Thompson, Micheal                                    | 2     | \$3,825    |
|  |        | Varsity Assistant                     | Holmes, Reese  | 2     | \$3,825    |
|  |        | JV Assistant                          | McKimpson, Craig                                     | 2     | \$3,442.50 |
|  |        | JV Assistant                          | Nork, Marshall                                       | 5     | \$4,050    |
|  |        | 9 <sup>th</sup> Grade Head Coach      | Walker, Jesse  | 2     | \$3,442.50 |
|  |        | 9 <sup>th</sup> Grade Assistant Coach | Ritchey, Shawn                                       | 1     | \$3,060    |
|  |        | 9 <sup>th</sup> Grade Assistant Coach | Drummond, Jaquille                                   | 2     | \$3,060    |
|  |        | Volunteer(s)                          | Naughton, Scott                                      | ---   | ---        |
|  | WAMS   | Head Coach-Cherry                     | Nye, Mark  | 5     | \$3,600    |
|  |        | Assistant Coach-Cherry                | Peluso, Alex   | 2     | \$2,677.50 |
|  |        | Assistant Coach-Cherry                | Aarons, Joshua                                       | 2     | \$2,677.50 |
|  |        | Head Coach-White                      | Cuebas, William                                      | 5     | \$3,600    |
|  |        | Assistant Coach-White                 | Nixon, John  | 2     | \$2,677.50 |
| Assistant Coach-White  |        | TBA                                   | ---  | ---   |            |
| Boys Soccer  | WAHS   | Head Coach                            | Hofstrom, Brett                                      | 5     | \$6,300    |
|  |        | Assistant Coach                       | Scheibeler, Adam                                     | 0     | \$2,520    |
|  |        | Volunteer(s)                          | Kaar, Lee<br>Johnson, Brett                          | ---   | ---        |
| Girls Soccer   | WAHS   | Head Coach                            | Sibiski, Beckham                                     | 3     | \$5,985    |
|  |        | Assistant Coach                       | McCarthy, Macy                                       | 2     | \$2,677.50 |
| Girls Tennis   | WAHS   | Head Coach                            | Dorner, John   | 5     | \$4,500    |
|  |        | Assistant Coach                       | Travis, Kelli  | 1     | \$1,530    |
| Golf   | WAHS   | Head Coach                            | Heller, David R.                                     | 5     | \$3,600    |
|  |        | Volunteer(s)                          | Miller, Jamie (Rockey)                               | ---   | ---        |
| Cheerleading   | WAHS   | Head Coach                            | Cumberledge, Emily                                   | 1     | \$4,590    |
|  |        | Assistant Coach                       | Sones, Rodney  | 5     | \$2,700    |
|  |        | Volunteer(s)                          | * <del>Carter, Stephanie</del><br>Ferraro, Kristiana | ---   | ---        |
|  | WAMS   | Head Coach                            | Mitchell, Kasi                                       | 4     | \$2,137.50 |
|  |        | Assistant Coach                       | Barnes, Catherine                                    | 1     | \$1,530    |
| Cross Country  | WAHS   | Head Coach                            | Steppe, Jeremy                                       | 5     | \$5,400    |
|  |        | Assistant Coach                       | Smith, Susan   | 5     | \$2,700    |
|  | WAMS   | Head Coach                            | Sanders, Christine                                   | 2     | \$2,295    |

|                   |      |                     |                           |     |            |
|-------------------|------|---------------------|---------------------------|-----|------------|
|                   |      | Assistant Coach     | Henry, Paul               | 5   | \$1,800    |
|                   |      | Volunteer(s)        | Purnell, Nazirah          | --- | ---        |
| <b>Volleyball</b> | WAHS | Head Coach          | Jones, Patricia           | 5   | \$6,300    |
|                   |      | Assistant Coach     | Eberhart, Paul<br>"Butch" | 4   | \$2,992.50 |
|                   | WAMS | Head Coach          | Cox, Leah                 | 0   | \$2,160    |
|                   |      | Assistant Coach     | Boyce, Bethanny           | 1   | \$1,530    |
|                   |      | Volunteer(s)        | TBA                       |     |            |
| <b>Softball</b>   | WAMS | Head Coach          | Hennigan, Greg            | 2   | \$2,295    |
|                   |      | Assistant Coach(es) | Rhodes, Mara              | 2   | \$1,530    |
|                   |      |                     | Hornberger, Bo            | 3   | \$1,710    |

|  |                      |          |
|--|----------------------|----------|
| <b>WAHS ACCELERATION SUMMER SCHOOL TEACHERS</b>  |                      |          |
| (Effective: June 10, 2024 through August 2, 2024; at a pay rate of \$31.20/hr through June 30 <sup>th</sup> and \$35.10/hr beginning July 1 <sup>st</sup> )  |                      |          |
| <b>Retroactive Request:</b>  |                      |          |
| <i>Consider approving Mr. Peluso to work an additional 15 hours with the Summer Acceleration, PE Program; compensation for the additional hours will be paid to Mr. Peluso prior to the conclusion of the program.</i> |                      |          |
| Credit   | Name                 | Position |
| One-Half (.5) credit course  | Peluso, Alexander M. | PE       |

|   |                                       |             |
|---|---------------------------------------|-------------|
| <b>SUMMER KINDER CAMP IN-PERSON INSTRUCTION</b>   |                                       |             |
| Effective: August 5, 2024 – August 9, 2024  |                                       |             |
| (1 Week, 5 days of instruction; 4hrs/day; 8:30am until 12:30pm)   |                                       |             |
| Instructional hourly rate of \$35.10/hr   |                                       |             |
| <b>*Individuals also have the opportunity to participate in two (2) paid optional Professional Development days on July 17<sup>th</sup> &amp; 18<sup>th</sup> to develop curriculum for Kinder Camp (Pay rate of \$150 per day)</b> |                                       |             |
| Location  | Name                                  | Position    |
| <b>*Revision to previously approved May 14<sup>th</sup> board agenda item</b>   |                                       |             |
| <b>Cochran</b>  | McCann, Marcia L.<br>Miller, Kathy J. | Teacher (4) |

|  |                                    |
|--|------------------------------------|
| <b>PA DEPT. OF EDUCATIONS, SAFE TO SAY PROGRAM MONITORS</b>  |                                    |
| <b>2024-2025 School Year</b>   |                                    |
| *Individuals to receive an annual stipend of \$2,500 (payable over two separate installments of \$1,250 each, on the 1 <sup>st</sup> & 13 <sup>th</sup> pay dates of the 2024-2025 school year), per the WASA ACT 93 Administrative Compensation Plan. |                                    |
| School Location  | Employee                           |
| <b>Williamsport Area High School</b>   | Justin D. Ross<br>Alicia N. Differ |
| <b>Williamsport Area Middle School</b>   | Kirk C. Felix<br>Kevin B. Mumbauer |
| <b>K-6</b>   | Brandon S. Pardoe                  |

| <b>ACTIVE MEMBERS OF THE WILLIAMSPORT AREA HIGH SCHOOL &amp; MIDDLE SCHOOL STUDENT ASSISTANCE TEAMS (2023-2024 SCHOOL YEAR)</b> |        |                |
|---|--------|----------------|
| Name  | School | Stipend Amount |
| <b>Weaver, Jennifer J.</b>  | WAHS   | \$1,350        |

6.8 Contracts & Other

| <b>OTHER</b>   |   |
|--|---|
| <b>Memorandum of Understanding:</b><br><b><i>Keith W. Veldhuis</i></b> | Consider approving a Memorandum of Understanding pertaining to the employment of Keith W. Veldhuis, FT Grade Level Principal for the District, effective July 1, 2024.  |
| <b>Highly Qualified Para Assessment Testing</b>                        | Consider approving, at their regular hourly rate, Aides identified as being required to participate in Highly Qualified Para Assessment testing scheduled for August 16, 2024.<br><br>The four individuals are as follows: <ol style="list-style-type: none"> <li>1. Nancie J. English</li> <li>2. Katilyn A. Reynolds</li> <li>3. Katherine A. Sanso</li> <li>4. Tanya L. Vought</li> </ol><br>This training/testing is a requirement to comply with PDE guidelines/regulations and will be located and provided by BLAST IU #17. All costs will be paid through the Human Resources budget.   |
| <b>Vendor Contract:</b><br><b><i>Frontline Technologies</i></b>        | Consider renewing an agreement with Frontline Technologies to provide employee absent management & time and attendance services at an annual fee of \$36,431.34. The term of the agreement shall be for the 2024-2025 school year.  |
| <b>Non-Discrimination Policy Statement</b>                             | Adopt the following Non-Discrimination Policy Statement as recommended by the Pennsylvania Department of Education Review Term, under Title VI, Title IX, Section 504, and ADA (said policy to be adopted annually).<br><br>The Williamsport Area School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, and handicap in its activities, programs, or employment practices as required by Title VI of the Civil Rights Act of 1964, Title IX Education Amendment of 2020, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disability Act of 1990. For information regarding civil rights ( <a href="http://www2.ed.gov">www2.ed.gov</a> ) or grievance procedures, services, training materials, activities, and facilities that are accessible to and usable by handicapped individuals, contact the Title IX coordinator, Mrs. Anne Logue ( <a href="mailto:alogue@wasd.org">alogue@wasd.org</a> ), Director of Human Resources, for issues related to staff, or Dr. Brandon Pardoe ( <a href="mailto:bpardoe@wasd.org">bpardoe@wasd.org</a> ), Director of Student Services, for issues related to students. Both are located at the Williamsport Area School District, 2780 West Fourth Street, Williamsport, PA 17701. Telephone number 570-327-5500, ext. 40210 for Mrs. Logue and ext. 40310 for Dr. Pardoe. |

**7. Professional Development**

7.1 Released Time/Training Programs

Consider approving released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

| <b>A.</b> | <b>TRAINING PROGRAM DATE</b>                                | <b>NAME/ SCHOOL</b>                               | <b>CONFERENCE NAME LOCATION</b>                           | <b>AMOUNT STRING #</b>   |
|-----------|---|---|---|--|
|           | 7/22-26/24  | Patrick Green<br>SPO – Curtin &<br>Cochran        | NASRO School<br>Resource Officer<br>Training<br>Dover, PA | 10-2660-360-000-00-000-909-009-0000<br>(\$550.00)<br>10-2660-581-000-00-000-909-009-0000<br>(\$1,017.50)<br><b>Total: \$1,567.50</b>   |
|           | 8/13/24   | Brandon Pardoe<br>Director of Student<br>Services | SSI School Safety<br>Summit<br>Mechanicsburg              | 10-2834-360-000-00-000-652-007-0000<br>(\$175.00)<br>10-2834-581-000-00-000-652-007-0000<br>(\$190.65)<br><b>Total: \$365.65</b>       |
|           | 7/22-26/24  | Christopher Porter<br>SPO – WAMS &<br>Jackson     | NASRO School<br>Resource Officer<br>Training<br>Dover, PA | 10-2660-360-000-00-000-909-009-0000<br>(\$550.00)<br>10-2660-581-000-00-000-909-009-0000<br>(\$1,017.50)<br><b>Total: \$1,567.50</b>   |
|           | 7/23-24/24<br>9/25/24<br>11/6-8/24<br>2/19/25<br>6/17-19/25 | Justin Ross/<br>Principal – WAHS                  | Leader of Leaders<br>Collaborate<br>Various Locations     | 10-2834-360-000-00-000-625-007-0000<br>(\$2,800.00)<br>10-2834-581-000-00-000-625-007-0000<br>(\$1,500.00)<br><b>Total: \$4,300.00</b> |

**8. Student/Community Activities**

8.1 Consider approving the following student trips: None at this time

8.2 Consider approving the following breakfast and lunch prices for 2024-2025 school year:

BREAKFAST

LUNCH

FY25

FY25

|                  |        |        |
|------------------|--------|--------|
| Elementary (K-6) | Free   | Free   |
| Secondary (7-12) | Free   | Free   |
| Adult            | \$2.85 | \$4.75 |

**9. Bids/Contracts**

- 9.1 Consider approving an Agreement for Participation in Child Nutrition Programs between the Williamsport Area School District and BLaST Intermediate Unit. This agreement will allow our district to continue to provide meals for the 2024-2025 school year for the Lycoming County Day Treatment and Academy of Integrated Studies operated by BLaST.
- 9.2 Consider approving the filing of an application for participation in the National School Breakfast and Lunch Program for the fiscal year ending June 30, 2025.
- 9.3 Consider approving an agreement with the Old Lycoming Township Volunteer Fire Company to provide ambulance service for all home football games at the rate of \$60.00 per hour for the 2024 season.
- 9.4 Consider retroactively approving an agreement with HEPCO Construction, Selinsgrove, PA, for the removal of existing suspended ceiling tiles and the installation of new acoustical tiles in two classrooms at the high school at a cost of \$12,455. Funds will come from Capital Reserve.
- 9.5 Consider approving a proposal from Clark Contractors, Inc., Bedford, PA, for the replacement of the Williamsport Area High School Blacktop Walkways at a cost of \$68,602.69. Funds will come from Capital Reserve.
- 9.6 Consider approving an agreement with Johnson Controls, Inc. 195 Limekiln Rd. New Cumberland, PA, for three (3) years of service for the mechanical and control systems for the High School and Jackson Primary School chillers. The agreement is effective July 1, 2024 through June 30, 2027 at costs of \$39,455.00; \$29,388.00 and \$30,858.00 respectively. Costs are budgeted in the Plant Operations budget.
- 9.7 Consider authorizing the purchase of Career and Technology Supplies and Equipment in accordance with our specifications and the following recommended awards. All recommended awards are based on the lowest bid meeting our specifications.

Due to the extensive number of items and participating vendors for this bid it is impractical to provide a complete tabulation. A Complete tabulation is available in the Business Office for viewing by any interested parties.

All bids were received and opened at 2:00 p.m., on Tuesday, May 21, 2024, in the District Service Center.

**RECOMMENDED AWARDS:**

|  |                    |
|--|--------------------|
| Metco Supply Inc., Leechburg, PA       | \$ 19,770.27       |
| OAM Supply Company Inc., Cleveland, OH | 4,774.78           |
| Denney Electric Supply, Lock Haven, PA | <u>202.72</u>      |
| <b>TOTAL RECOMMENDED AWARDS</b>        | <b>\$24,747.77</b> |

9.8 Consider approving the purchase of office furniture for the guidance, administration, and nurse areas of the Lycoming Valley Intermediate School from Staples, Inc. Orlando, FL, under the Sourcewell Cooperative Bid #091423-SCC, in the amount of \$42,796.70. Funds will come from the 2023 General Obligation Bond.

**10. Tax Items**

10.1 Consider approving the attached tax summaries.

10.2 Consider approving the signing of the Lycoming County Taxing District Repository Sale Acknowledgement for the following parcels (tax amounts owed have been cleared), they now will be placed back on active tax rolls.

|                  |                                     |             |
|------------------|-------------------------------------|-------------|
| 67-020-400       | Dewey Avenue                        | \$22,208.31 |
| 70-006-410       | 1533 Memorial Avenue                | \$11,255.31 |
| 70-006-441       | 1500 Scott Street                   | \$ 4,561.94 |
| 73-001-202       | Walnut Street                       | \$ 1,362.91 |
| 60-367-125.GT009 | 9 Harvest Moon Park (Mobile Home)   | \$ 1,548.35 |
| 60-367-125.GT024 | 24 Harvest Moon Park (Mobile Home)  | \$ 1,685.45 |
| 60-367-125.GT047 | 47 Harvest Moon Park (Mobile Home)  | \$ 7,291.43 |
| 60-367-125.GT051 | 51 Harvest Moon Park (Mobile Home)  | \$ 1,373.81 |
| 60-367-125.GT060 | 60 Harvest Moon Park (Mobile Home)  | \$ 4,709.00 |
| 60-367-125.GT144 | 144 Harvest Moon Park (Mobile Home) | \$ 5,609.11 |

**11. Transportation**

11.1 Consider approving the following drivers/monitors/mechanics for STA, Inc. for the 2024-25 school year: None at this time

**12. Food Service**

12.1 Consider approving the following Aramark employee(s) to be assigned to the WASD: None at this time

All votes were affirmative with Jamie Sanders abstaining from item 6.7 Cross Country Coaches due to being family members.

### **13. Superintendent's Report**

Dr. Bowers noted that we are happy with the state budget and thank our legislators for their support of public education. At a recent conference, discussion occurred regarding the prior "Nation at Risk" study and the expectation that something similar will be coming soon. We need to be positioned and ready for this. Dr. Bowers envisions moving our district into a phase of innovation – thinking outside of the box. At the conference, he had the pleasure of having dinner with the Superintendent of the Year from Kentucky, whose district is building a school of innovation. The level of funding that our district is receiving this year can support us in these endeavors. This is an exciting time for our district.

The Lycoming Valley Project is going well. The contractors have been really good to work with. We will plan to hold a meeting at the facility when we are able.

The next phase of our projects outlined in the feasibility study will be addressing the bus loops at our elementary schools.

As you have seen tonight, our July meeting is very business oriented. We still have a lot to do before school starts.

### **14. Items from Board Members**

Tom Adams shared Psalms 118:136 and reflected on this verse and school board responsibilities.

### **15. Items from Public - None**

### **16. Adjournment**

A motion to adjourn was made by Jamie Sanders, seconded by Cody Derr. The meeting adjourned at 6:28 p.m.

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Wanda M. Erb, Board Secretary