



Williamsport Area School District

2780 West Fourth Street Williamsport, PA 17701

(570) 327-5500 • www.wasd.org

Dear Parent/Guardian:

We are pleased to inform you that the Williamsport Area School District will be participating in the Community Eligibility Provision (CEP) program again for the 2023/2024 School year.

What does this mean for you and your children attending our schools?

All students enrolled in and attending Williamsport Area School District Schools are eligible to receive a nutritional breakfast and lunch each school day at **no charge** to your household. Your child(ren) will be able to participate in these meal programs without having to pay a fee or submit a meal application. *

* The district will be asking households with a student participating in the CEP, to complete a Household Income Information Survey; however, receipt of free breakfast and lunch meals does not depend on returning it. We receive funds from the government based on our need. We need your help in completing the form.

If you have any questions about this letter, please contact us at (570) 327-5500, extension 40104.

Sincerely,

Staci Godfrey

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
Program.Intake@usda.gov

This institution is an equal opportunity provider.

ATTENTION: If you speak Spanish, language assistance services, free of charge, are available to you. Contact your child's school.

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Comuníquese con la escuela de su niño.