



Add a Child or Children to your Parent/Guardian Account

The following are directions to add a child or children to your Parent/Guardian Account to access their information through our Parent Portal. If you are having trouble adding your child or children to your account please send an email to parentportal@wasd.org.

You will need to go to the Parent Portal login page:

<https://powerschool.wasd.org/public>

You will see the following screen:

NOTE: You can also access the Parent Portal Page from the WASD Website.

STEP 1: Login to your Account

Login

User Name

Password

[Having trouble logging in?](#)

Create an Account

Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more.](#)

STEP 2: Click Account Preferences

PowerSchool

Chase

Aderhold, Cyndi (Last Login: 9/13/2011 at 8:22 AM)

Grades and Attendance | Standards Grades

Grades and Attendance | Grade History | Attendance History | Email Notification | Teacher Comments | School Bulletin | Class Registration | My Calendars | Account Preferences

STEP 3: Click Students Tab

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Profile | **Students**

Account Preferences - Profile

If you want to change the name, e-mail address, user name or password associated with your Parent/Guardian account, you may do so below. Please click the corresponding Edit button to make changes to your user name, or password.

First Name:	<input type="text" value="Cyndi"/>
Last Name:	<input type="text" value="Aderhold"/>
Email:	<input type="text" value="caderh@wasd.org"/>
User Name:	<input type="text" value="cyn"/> <input type="button" value="Edit"/>
Current Password:	<input type="password" value="*****"/> <input type="button" value="Edit"/>



Add a Child or Children to your Parent/Guardian Account

STEP 4: Click Add

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Profile Students

Account Preferences - Students

To add a student to your Parent/Guardian account, click the ADD button.

My Students Add +

Chase Aderhold

STEP 5: Add Student

- Enter Student First Name, Access ID, & Access Password
****Access ID and Access Password have been printed on the cover letter.****
- Select the relationship you are to the student

Add Student

Student Name Access ID Access Password Relationship

-- Choose

Cancel Submit

After successfully adding your child the screen below appears with the added child along with children already on your account. To add another child repeat Steps 4 & 5.

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Aderhold, Cyndi (Last Login: 9/13/2011 at 8:22 AM)

Profile Students

Account Preferences - Students

To add a student to your Parent/Guardian account, click the ADD button

✓ Changes Saved

My Students Add +

Chase Aderhold
Elizabeth Fry