

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, June 18, 2019, beginning at 6:01 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Brette C. Confair, Jennifer Lake, Jane L. Penman, Barbara D. Reeves, Marc D. Schefsky, Nancy Somers,

ABSENT: Patrick A. Dixon, Adam C. Welteroth.

OPENING EXERCISES were provided by Mrs. Jennifer Lake.

APPROVAL OF MINUTES: Regular Meeting – June 4, 2019.

FINANCE REPORT

The 2019-20 annual budget was considered at this time.

- 5.1 A motion was made by Dr. Penman, seconded by Mr. Schefsky to adopt the following tax levies and resolution relative to the Final General Fund Budget for the 2019-2020. Mrs. Erb noted that the final budget that is being considered is a 0.39 mill increase, which is less than the proposed final budget increase of 0.45 mills.

The following is a summary of the proposed General Fund Budget for the fiscal year beginning July 1, 2019:

ESTIMATED BEGINNING UNASSIGNED FUND BALANCE AVAILABLE FOR APPROPRIATION 06/30/19	\$ 8,123,474
FY19-20 UNRESTRICTED REVENUE	87,305,296
FY19-20 RESTRICTED REVENUE	4,945,899
TOTAL ESTIMATED FUND BALANCE AND REVENUE AVAILABLE FOR APPROPRIATION	100,374,669
FY19-20 UNRESTRICTED EXPENDITURES	87,976,945
FY19-20 RESTRICTED EXPENDITURES	4,945,899
TOTAL ESTIMATED EXPENDITURES	92,922,844
ESTIMATED JUNE 30, 2020 UNASSIGNED FUND BALANCE	7,451,825

- 5.1 Adopt the following tax levies and resolution relative to the Final General Fund Budget for the 2019-2020 cont'd:

19/20

Real Property (16.50 mills 18/19) 16.89 mills

Act 511 Taxes

Earned Income	1.5%
Real Estate Transfer	.5 of 1%

*Real Estate and Earned Income Tax Resolutions

Roll Call: Yeas: Ms. Baer, Mrs. Confair, Mrs. Lake, Dr. Penman, Mrs. Reeves,
Mr. Schefsky, Dr. Somers.

Nays: None

Absent: Mr. Dixon, Mr. Welteroth.

The motion carried 7-0.

President Baer noted all the hard work and time that everyone has put into the budget noting how difficult this decision is to make. She also asked that everyone reach out to legislators to continue to ask them to review charter school funding, especially the burden cyber school tuition places on our budget.

A motion was made by Dr. Somers, seconded by Dr. Penman for an omnibus to include the agenda, minutes and addendum, and excluding item #12.1 Miscellaneous Item #4 regarding penalty, fees and interest for taxpayer F.W.

New hires Christy Peck and Marissa Hall were in the audience and welcomed to the district.

President Baer noted that Items A-D under the President's Report are appointing new representatives to the Education Foundation Board. She thanked Greg Hayes and for those individuals willing to serve on this Board.

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

- A. Reappoint the following individuals to serve on the Williamsport Area School District Education Foundation Board of Directors for a three-year term effective July 1, 2019, and ending June 30, 2022, as recommended by the Williamsport Area School District Education Foundation:

Michael Beucler

Susan Dinsmore

Lynne Piotrowski

BOARD PRESIDENT'S REPORT CONT'D: – Ms. Lori A. Baer

- B. Retroactively approve Dr. Bernadette Boerckel to serve as a member of the Williamsport Area School District Education Foundation Board of Directors, effective April 1, 2019, through June 30, 2020, as recommended by the Williamsport Area School District Education Foundation. Dr. Boerckel will fill an administrative seat on the board left vacant by Dr. Elizabeth Barnhart, who resigned due to other employment.
- C. Approve Dr. Brandon Pardoe to serve as a member of the Williamsport Area School District Education Foundation Board of Directors, effective July 1, 2019, through June 30, 2022, as recommended by the Williamsport Area School District Education Foundation. Dr. Pardoe will fill an administrative seat on the board, replacing Mr. Bill Emery, whose term expired.
- D. Approve Mr. Michael Lundy to serve as a member of the Williamsport Area School District Education Foundation Board of Directors, effective July 1, 2019, through June 30, 2022, as recommended by the Williamsport Area School District Education Foundation. Mr. Lundy will fill a faculty member seat on the board left vacant by Mr. Craig Niklaus, whose term expired.

FINANCE REPORT CONT'D:

- 5.2 Approve the following resolution regarding the 2019 tax year Homestead/Farmstead Exemptions:

RESOLVED, by the Board of School Directors of Williamsport Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2019, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows

- 1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2019:
 - a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$2,435,891.91.
 - b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$2,604.75.

5.2 Approve the following resolution regarding the 2019 tax year Homestead/Farmstead Exemptions cont'd:

- c. **Remaining Property Tax Reduction Funds.** Funds will be available during the school year for real estate reduction as a result of undistributed funds from the property tax reduction funds received in 2018-19. These funds will be added to the allocation for this school year in the amount of \$35.04.
 - d. **Aggregate amount available.** Adding these amounts plus any residual amounts from prior year, the aggregate amount available during the school year for real estate tax reduction is \$2,438,531.70.
2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
- a. **Homestead property number.** The number of approved homesteads within the School District is 7658.
 - b. **Farmstead property number.** The number of approved farmsteads within the School District is 54.
 - c. **Homestead/Farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 7,739.
3. **Real estate tax reduction calculation.** The school board has decided that the farmstead exclusion amount shall be fifty percent (50%) of the homestead exclusion amount. Dividing the paragraph 1(d) aggregate amount available during the school year for real estate tax reduction of \$2,438,531.70 by the total of paragraph 2(a) approved homesteads and fifty percent (50%) of paragraph 2(b) approved farmsteads of 7,685 (before considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amounts), the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead is \$317.31 and to each approved farmstead is \$158.66.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$29,351.59 will be available during the school year for real estate tax reduction applicable to approximately 7,470 homesteads and 36 farmsteads, resulting in an additional real estate tax reduction amount available for each homestead \$3.92 and farmstead of \$1.96. Adding this additional amount to the preliminary calculation

- 5.2 Approve the following resolution regarding the 2019 tax year Homestead/Farmstead Exemptions cont'd:

of the maximum real estate tax reduction amount of \$317.31 the final maximum real estate tax reduction amount applicable to each approved homestead is \$321.23 and to each approved farmstead is \$160.62.

4. **Homestead and Farmstead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$321.23 by the School District real estate tax rate of 16.89 mills (.01689), the maximum real estate assessed value reduction to be reflected on tax notices as homestead exclusion for each approved homestead is ~~\$19,108.95~~ \$19,018.95 and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$9,509.48
5. **Homestead/Farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$19,018.95. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$9,509.48. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax.

- 5.3 Approve the following financial reports:

A. Treasurer’s Report for the month of May 2019:

- 5.4 Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
06/18/19	\$695,604.07	06/18/19A	6,442.37
06/18/19B	234,086.14	06/18/19C	131,522.23
06/18/19D	12,527.04	06/18/19E	2,629.44
06/18/19F	35,125.90	06/18/19G	1,121.20

FINANCE REPORT CONT'D:

- 5.4 Authorize payment of invoices and services rendered by the list submitted cont'd:

Order Number	Amount	Order Number	Amount
06/18/19H	5,344,458.74	06/18/19I	78,598.61
06/18/19J	3,041.90	06/18/19K	1,755.25
06/18/19L	1,849,031.49	06/18/19M	4,013.95
06/18/19N	2,309.27	06/18/19O	3,043.36

- 5.5 Authorize a June 28, 2019 order for the payment of bills with retroactive Board approval to occur on July 16, 2019.
- 5.6 Approve budget transfers for FY19, dated May 21, 2019 to June 18, 2019, as presented in accordance with Section 609 of the Public School Code of 1949, as amended:
- 5.7 Approve the following insurance policies for the period of July 1, 2019 to July 1, 2020:
- A. Property, Automobile, Excess Liability Umbrella, Educators Legal Liability, Crime, Inland Marine, General Liability and Cyber/Data Compromise Policies through the Lancaster-Lebanon Public Schools Insurance Pool at a cost of \$227,397 (FY 19 Lancaster-Lebanon Public Schools Insurance Pool \$231,608).
 - B. Worker's Compensation through UPMC Health Benefits, Inc. at an estimated cost of \$451,546 (FY 19 UPMC Health Benefits, Inc. \$389,714).

BOARD POLICY – None**CURRICULUM REPORT**

- 7.1 Approve the 2019 Extended School Year (ESY) tuition agreement with New Story School to provide students with special education requirements and all related services at a rate of \$360.00 per day.
- 7.2 Approve an IDEA contract with BLaST Intermediate Unit 17 for the 2019-20 school year. The provisions of the contract stipulate that the Intermediate Unit will release funding to the school district to support the provision of the programs and services to students with disabilities. The amount of the contract is \$817,341.93.
- 7.3 Approve the adoption and purchase of *Essentials of Oceanography - 13th Edition, Trujillo* for a new Oceanography science elective to be offered in the 2019-20 school year at the Williamsport Area High School. After departmental discussions and a textbook review of multiple options, the department lead teacher, the teacher offering the course, and the Supervisor of Secondary Curriculum are recommending the purchase of 30 books and a faculty edition. The appropriate funds have already been budgeted in the 2019-20 secondary science budget. The cost is approximately \$5,000.

CURRICULUM REPORT CONT'D:

- 7.4 Approve a proposal from Graybar (2400 Reach Road, Williamsport PA) for materials needed to supply E-Pod at the Williamsport Area High School for wiring. Work will be completed by the Technology Department. The cost will be \$12,194.49 and will be paid from the Technology Reserve.
- 7.5 Approve the purchase the Pennsylvania Microsoft Enrollment for Education Solutions (ESS) subscription for the 2019-20 school year. This program is sponsored by Lancaster Lebanon IU13 and is year one of the agreement with a cost of \$65,617.40. This provides services such as Office 365, SharePoint, Microsoft's Home Use Program, Anti-Virus software, Email Archiving, Spam Filtering, Software Assurance and Advanced Threat Protection with this agreement. Costs will be funded through the Technology budget.
- 7.6 Approve the purchase of sixty-eight (68) Epson projectors, sixty-eight (68) wall mounts and forty-five (45) White boards for replacements in selected classrooms for the 2019-20 school year at a total cost of \$135,036.00. This purchase is through CoStars pricing and will be paid through the Technology budget and Technology Reserve.
- 7.7 Approve the purchase of Forty-five (45) Dell Optiplex 7460 Desktop Computers and one (1) Dell Latitude 5590 Laptop from Dell Inc., One Dell Way, Mail Stop 8129, Round Rock, TX 78682, for \$40,127.26. These computers will replace and upgrade existing computers at the District Service Center and Tax Office. This purchase is through CoStars pricing and will be funded through the Technology Reserve and Tax Office budget.
- 7.8 Approve the purchase of three DELL R730 host servers from CXTec, 5404 South Bay Road, Syracuse, NY 13212, for \$59,706.00. These servers will replace and upgrade existing hardware which currently hosts 87 virtual servers. Purchase is through PEPPM and will be funded through the Technology Reserve.

PERSONNEL REPORT

8.1 RESIGNATIONS/TERMINATION

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Georgene A. Gardner, part-time Administrative Support in the Counselor's Office at the middle school, for purpose of retirement, effective June 10, 2019.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Georgene A. Gardner from service in the Williamsport Area Schools and expresses its sincere appreciation for her 14 years of dedicated service to our school system as administrative support. It further expresses the hope that her years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS/TERMINATION CONT'D:

- B. Debra R. Kern, full-time Administrative Assistant in the Special Education Department at the DSC, for purpose of retirement, effective June 28, 2019.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Debra R. Kern from service in the Williamsport Area Schools and expresses its sincere appreciation for her 29½ years of dedicated service to our school system as an administrative assistant. It further expresses the hope that her years of retirement will be many and richly rewarding.

- C. Dawne S. Paronish, full-time Aide (Special Education) at the high school, for the purpose of retirement, effective June 14, 2019.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Dawne S. Paronish from service in the Williamsport Area Schools and expresses its sincere appreciation for her almost 28 years of dedicated service to our school system as an aide. It further expresses the hope that her years of retirement will be many and richly rewarding.

- D. Andrea M. Campbell, full-time Social Studies (7th Grade) teacher at the middle school, for other employment, effective June 13, 2019.
- E. Terminate employment with the Williamsport Area School District for Martin W. Williamson due to job abandonment of his position as a full-time Custodian at the high school, effective June 14, 2019.

8.2 LEAVES OF ABSENCE

Approve the following leave(s) of absence:

- A. Connie M. Hess, full-time Food Service Production Manager at Stevens Primary School, extension of an unpaid leave, effective May 20, 2019, through June 7, 2019.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Frederick E. Wright, Jr. (Zeke) as Custodial Supervisor (2nd shift) for the District, effective July 1, 2019, at a salary of \$47,611, pending approval of Act 93 Compensation Plan, and benefits as provided in the Act 93 Compensation Plan, and pending updated clearances and all other required documentation (replacing Scott Ferguson, retired).

8.3* ELECTION OF STAFF CONT'D:

- B. Emily R. Armstrong as a temporary professional employee, effective with the 2019-2020 school term (tentative date is August 22, 2019), to be currently assigned to teach Art at the high school, at a salary rate of Step 1, master's, \$53,500 (replacing James Hockenberry, retired). Ms. Armstrong will also be scheduled to participate in Induction Program activities before the start of the 2019-2020 school term.
- C. Marissa M. Hall as a temporary professional employee, effective with the 2019-2020 school term (tentative date is August 22, 2019), to be currently assigned to teach Kindergarten at Cochran Primary School, at a salary rate of Step 1, bachelor's, \$50,500, pending updated clearances and all other required documentation (replacing Amanda Richards, reassigned to replace Sondra Fisher, retired). Ms. Hall will also be scheduled to participate in Induction Program activities before the start of the 2019-2020 school term.
- D. Christie M. Peck as a temporary professional employee, effective with the 2019-2020 school term (tentative date is August 22, 2019), to be currently assigned as a School Social Worker/Home and School Visitor for the District, at a salary rate of Step 1, master's, \$53,500, provided Ms. Peck obtains an Emergency Permit from the Pennsylvania Department of Education and pending all required documentation including updated clearances (replacing Julie Caringi, resigned). Ms. Peck will also be scheduled to participate in Induction Program activities before the start of the 2019-2020 school term.
- E. David A. Cendoma to be currently assigned to part-time Custodian (2nd shift, up to 250 days per year, prorated; 5 hours per day) at Curtin Intermediate School, with a base wage rate of \$12.88 per hour, effective June 19, 2019 (replacing Jason Pick, transferred).
- F. The following persons as Special Education Summer School teachers (Hybrid On-Line and Face-to-Face) on the WAHS/WAMS campus, retroactively effective June 11, 2019, through August 2, 2019, at the summer school contract rate of \$31.20 per hour at 4.5 hours per student assigned. Face-to-face time is required and determined by the number of students assigned to the teacher at .5 hours multiplied per student. Teachers are required to log hours and schedule face-to-face time with students on the WAHS/WAMS campus, during normal school hours, which will be posted to students as available tutoring hours at the beginning, middle and end of course:

Marcia L. McCann
Diane E. Welch
Amanda L. Waltz

8.3* ELECTION OF STAFF CONT'D:

- G. The following persons as Hybrid Face-to-Face and On-Line Summer School Keystone Remediation teachers, effective July 8, 2019 through August 2, 2019, as needed, at the summer school contract rate of \$31.20 per hour. Teachers will be paid for 60 hours of instructional time. Teachers are required to log all 60 hours, of which 20 hours must be face-to-face instructional time (which includes orientation hours) on the WAHS campus, during normal school hours (.5 credit course):

Ethan S. Lee
Ryan C. Moon

- H. Eric M. Schutta as a paid intern in the Tax Office, effective June 19, 2019, at the rate of \$7.25 per hour (no benefits).
- I. Kendra J. Blair as a temporary professional employee, effective with the 2019-2020 school term (tentative date is August 22, 2019), to be currently assigned to teach Special Education at the middle school, at a salary rate of Step 1, master's, \$53,500 (+ \$200) (replacing Beth Kauffman, resigned). Ms. Blair will also be scheduled to participate in Induction Program activities before the start of the 2019-2020 school term.
- J. The following person(s) for temporary custodial summer work for the District, effective June 19, 2019, to August 2, 2019, at the current summer work contract rate per hour, for up to 8 hours per day as needed:

Tonia K. Yeagle	Nicole L. Kulka
Robin D. Bingham	Valorie L. Singleton
Teresa S. Gansel	

8.4* POSITION CHANGES

Approve the following position change(s):

- A. Amanda N. Richards from a full-time Kindergarten teacher at Cochran Primary School to be currently assigned to a full-time Title I Reading Specialist at Cochran Primary and SJNRA Schools, at the 2019-2020 school year contract salary rate, effective August 22, 2019 (replacing Sondra Fisher, retired).
- B. Justin T. Marnon voluntarily transferred from a full-time 5th Grade teacher to be currently assigned to full-time 6th Grade teacher at Lycoming Valley Intermediate School, at the 2019-2020 school year contract salary rate, effective August 22, 2019 (transfer was due to the need for the additional 6th grade section as a result of enrollment size of the current 5th grade class).

8.5 CONTRACTS

- A. Approve an Administrative Compensation Plan between the Williamsport Area School District and the Williamsport Area Supervisors and Administrators (WASA) via the Act 93 Compensation Plan, effective July 1, 2019 through June 30, 2022.

8.6 OTHER

- A. Approve Daniel Hensley as the Strength and Conditioning Coach from June 10, 2019, to August 1, 2019, for up to 4 hours per day, 4 days per week at \$22.00 per hour. This position requires the following certifications (for which Mr. Hensley has): Certified Athletic Trainer and Certified Strengthening and Conditioning Specialist. This position will be fully reimbursed as part of the services rendered in lieu of taxes agreement with UPMC Susquehanna.
- B. Approve Marguerite W. Anderson-Royal to provide up to 50 additional hours of Extended School Year services to a special education student at the homebound rate of \$31.92 per hour.

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following breakfast and lunch prices for 2019-2020 school year:

	BREAKFAST		LUNCH	
	<u>FY19</u>	<u>FY20</u>	<u>FY19</u>	<u>FY20</u>
ELEMENTARY (K-6) (Primary & Intermediate)	\$1.00	\$1.00	\$2.55	\$2.55
SECONDARY (7-12) (Middle & High)	\$1.00	\$1.00	\$2.70	\$2.70
ADULT	\$2.45	\$2.45	\$3.95	\$3.95
REDUCED	\$.30	\$.30	\$.40	\$.40

STUDENT/COMMUNITY ACTIVITIES CONT'D:

- 10.2 Approve the filing of an application for participation in the National School Breakfast and Lunch Programs for the fiscal year ending June 30, 2020.

BIDS/CONTRACTS

- 11.1 Approve a proposal from Larson Design Group, 1000 Commerce Park Drive, Suite 201, Williamsport PA 17701 for PAG-02 NPDES NOT permit close out services at a cost of \$1,600.00. Funds will come from Bond Proceeds.
- 11.2 Approve the purchase of 175 each Safety Tech International/STI alarm Stopper and clear spacers for all fire alarm pulls throughout the District's Buildings from Shiffler Equipment, 745 South Street, Chardon OH 44024-0232 in the amount of \$18,328.14. Funds will come from FY18-19 safe schools budget.
- 11.3 Approve a recommendation from Guardian CSC, 6000 Susquehanna Plaza Drive, York PA 17406-8911, for a system upgrade for the High School swimming pool at a cost of \$11,215.11. Funds will come from the Maintenance & Facilities budget.
- 11.4 Approve the lease of five (5) additional maintenance vehicles under the Master Equity Lease Agreement, Maintenance Agreement, and Maintenance Management and Fleet Rental Agreement between Enterprise Fleet Management and the Williamsport Area School District, which was approved in February 2018. These vehicles will replace five (5) district-owned fleet vehicles.

TAX ITEMS

- 12.1 Approve the attached tax summaries.

All votes were affirmative. The motion carried.

Motion for Item 12.1 Miscellaneous #4 for abatement of penalty, fess, and interests for taxpayer F.W. was made by Dr. Somers and seconded by Dr. Penman.

Discussion occurred regarding the process of abating any amounts, whether the Board is the appropriate entity to approve these requests; whether a limit should be considered, etc.

Fred Holland, Esq. explained the process of a one-time abatement (upon request) of penalties and fees indicating that there may be a requirement in law to provide an abatement of penalty and fees. He also stated that the interest has historically not been abated because interest is a time value of money. Municipalities and school districts were unable to use the funds when due so theoretically the interest is to compensate for the value lost.

A vote was called. All votes were negative. The motion failed.

Mrs. Erb will be looking into the required procedures by law, the procedure used in the tax office, the current contract with the Lycoming County Tax Collection Committee (TCC), and what policies and procedures are referenced in the agreement with the TCC.

TRANSPORTATION – None

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers noted that graduation went well. He thanked Dr. Pardoe and his staff and also thanked the Board and everyone involved in the education process.

Despite the weather, June 10th was very successful. A tremendous amount of work was completed in a short amount of time. Comments from everyone involved, our employees as well as community members were all very positive. The day ended by recognizing retirees, new hires, and 2018/19 achievements district-wide. Dr. Bowers thanked the Board for their support in allowing this event to occur.

Several administrators will be attending the Model Schools Conference again this year. This year elementary representatives will be attending.

Dr. Bowers thanked the business department, finance committee and administration for work on the budget. We put a lot of emphasis on looking at everything in the budget to make sure we are using money wisely.

The Act 93 Compensation Plan was approved this evening. Dr. Bowers thanked Dr. Pardoe and the members of the WASA team as well as Board leadership and finance committee for all their efforts.

ITEMS FROM BOARD MEMBERS - None

ITEMS FROM PUBLIC - None

Upon motion made by Dr. Penman, seconded by Dr. Somers and carried, the meeting adjourned at 6:44 PM.

Wanda M. Erb, Board Secretary