#### Overview

This guide will explain everything you need to know to download ClassLink Launchpad on your own iPad.

# **Getting Started**

You will need to be connected to your home internet service to complete these steps.

# Download the app from the app store

- 1. Open the App Store app on your iPad.
- 2. Tap the **Search** tab in the bottom right-hand corner of the screen.
- 3. Tap inside the **Search** box near the top of the screen and type "ClassLink Launchpad" and click **Search**.
- 4. Click on **Get** to download. It is free to download.

Once the app has downloaded, click on the <a> icon to open it.</a>

#### Opening the app

(First time opening the app will require this additional step.)

In the "Search for your school..." box at the top of the screen, type **Williamsport** in the box and click on the option for **Williamsport Area SD.** (The device will remember your school selection the next time you use the app.)

### Signing In

With the above steps completed, the iPad will function at home exactly as it does at school for your student. Once at the home screen you will want to open the ClassLink app from the dock.

NOTE: If there is a "Search for your school..." box at the top of the screen, type **Williamsport** in the box and click on the option for **Williamsport Area SD.** (The device will remember your school selection the next time you use the app.)

- Click on Sign-in with ADFS
- Type the username and password for the student
  - usernames are constructed using the following method: *GradYR+First3Lastname+First3FirstName*
  - For example: Student John Smith graduates in 2030, his username is 30smijoh
  - The password is the student's 5-digit lunch number
- Click on Sign in

This is where the student can select from all of the applications/websites we use.

-tip: If there are multiple students sharing an iPad, switch users by clicking on the 3 horizonal lines in the upper left hand corner and click on Sign Out at the bottom of the list. The device will return to the login page, and the other student can log in with their username and password.

## **Getting Help**

To get help with your device simply send an email to <u>dashboardsupport@wasd.org</u> and one of our IT Techs will reach out to you with further instructions. Emails can be sent using the Outlook application on the Dashboard.