

SAFETY COMMITTEE MEETING

July 20, 2020

Minutes

Present

Present: Kurt Kunze, Staci Godfrey, Dale Crans, Michelle Fair, Alesia Rudinski, Brandon Coleman, Anne Logue

Absent: Jennipher Adams, Derreck Lanzer.

- I. Prior month's minutes were approved by a motion from Dale Crans.
- II. This month's Risk Manager Newsletter covers Accident Investigations. Alesia Rudinski stated that she completes a work injury form when an employee injury is reported and then submits the information online to UPMC Work Partners. Alesia then sends the injured employee's supervisor a Supervisor's Accident/Incident Investigation Report Form to complete & return to Human Resources.
- III. Kurt Kunze mentioned that he will try and schedule the school building inspections to take place over the summer like he did last year instead of during the school year.
- IV. Anne Logue informed the committee of the COVID-19 Health & Safety Plan for the 2020-2021 school year which is being submitted to the WASD Board of Directors on 7/21/2020 and will address sanitation, masks, social distancing, etc. If the plan is approved by the Board of Directors, it will be submitted to PDE. Also, the Human Resources Department is sending all employees important information pertaining to the plan and employees, to include FFCRA and highlights of the plan. The employees will be required to sign an acknowledgment form and return the form to Human Resources.
- V. The next meeting is scheduled for Thursday, 8/13/2020 at 10:00 a.m. with meeting location to be determined.
- VI. Anne Logue motioned for meeting to adjourn at 10:15 a.m.

Respectfully Submitted,

Anne Logue

Secretary