

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, October 4, 2022, beginning at 6:05 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members.

PRESENT: Lori A. Baer, Michelle L. Deavor, Cody L. Derr, Jennifer Lake, Jamie L. Sanders, Adam C. Welteroth, Scott R. Williams.

ABSENT: Patrick A. Dixon, Barbara D. Reeves.

OPENING EXERCISES – were provided by President Baer.

President Baer announced that prior to tonight’s meeting an executive session was held for personnel and attorney advisement.

APPROVAL OF MINUTES: Regular Meeting – September 20, 2022;
Special Meeting – September 28, 2022

Student Representatives: Sydney Crews and Michael Harry provided an update on what is occurring at the high school. Some of the items highlighted were: military and college representatives visits, the Over the Edge event that raised over \$13,000 for our foundation, the athletic wins for Girls and Boys Soccer, Football and the Girls Golf Teams’ AAA District Championship; the upcoming Make-A-Wish event and other volunteer activities of students including Sydney and others making blankets at St. Luke’s Lutheran Church. Homecoming events occurring this week were also shared.

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

A. Dr. Brandon Pardoe, Director of Student Services, provided an update on our October 1, 2022 student enrollment.

A motion for omnibus to include the agenda, addendum, reports and the minutes from the September 20 and 28, 2022 was made by Mr. Welteroth, seconded by Mrs. Deavor.

President Baer abstained from Item 8.3 (S) basketball volunteer.

B. Authorize the board secretary to vote for the following candidates based on the ballots received, to serve as officers for the Pennsylvania School Boards Association for 2023.

President Elect – Michael Gossert

Vice President – Allison Mathis

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

B. Authorize the board secretary to vote for the following candidates cont’d:

Central Zone Representative (term ends December 31, 2025)

Julie Preston

PSBA Insurance Trust Trustee (term ends December 31, 2025)

Kathy Swope

Roberta Marcus

FINANCE REPORT

5.1 Approve the following financial reports:

A. Payroll Report for the month of September 2022:

General Fund – Unrestricted	\$2,835,116.49
General Fund – Restricted	254,465.30
Food Service Fund	52,059.02
Earned Income Tax	40,910.37
Student Activities	0.00
TOTAL	\$3,182,551.18

5.2 Authorize payment of invoices and services rendered by the list submitted from September 21, 2022 to October 4, 2022 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$567,010.70
EIT Operating Fund	473.99
Food Service Fund	3,856.27
Payroll Fund	547,930.68
PLGIT Capital Projects Fund	0.00
Student Activities Fund	0.00
TOTAL	\$1,119,271.64

BOARD POLICY

6.1 Approve the first reading of policy 916 “Community Volunteers” of the Williamsport Area School District Board Policy.

CURRICULUM REPORT

- 7.1 Approve a Business Associate Agreement effective July 1, 2022 with the Children’s Center for Treatment and Education to address the responsibilities under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), and the regulations promulgated thereunder, including without limitations, the Standards for Privacy of Individually Identifiable Health Information (the “HIPAA Privacy Rule”) and the Security Standards for the Protection of Electronic Protected Health Information (the “HIPAA Security Rule”) set forth at 45 C.F.R., Parts 160 and 164.
- 7.2 Approve an Educational Services Purchase of Service Agreement with the Children’s Center for Treatment and Education/Beacon Light Behavioral Health Systems from July 1, 2022 through June 30, 2023 to provide education services for student(s) from the Williamsport Area School District at the following rates of:
- \$331.40 per full day and \$165.70 per half day for Special Education
 - \$249.46 per full day and \$124.73 per half day for Life Skills
 - \$292.08 per full day and \$146.04 per half day for Autistic Education
 - \$28.75 per 15 minutes for Speech Services

Costs will be paid through the special education budget.

- 7.3 Approve the 2022-23 tuition agreement with New Story School (Selinsgrove) to provide two (2) students with special education requirements all related services at the rate of \$397.00 per day. Costs will be paid through the Special Education budget.
- 7.4 Approve the formation of an International Club at the Williamsport Area High School. The club will be advised by foreign language teachers Alix Lang and Rebecca Baney.
- 7.5 Approve the formation of a Student Athlete Advisory organization at the Williamsport Area High School. The club will be advised by Beckham Sibiski, a long-term substitute teacher.
- 7.6 Approve the formation of a Greek Language Club at the Williamsport Area High School. The club will be advised by foreign language teacher Inti Yanes-Fernandez.

PERSONNEL REPORT

8.1 RESIGNATIONS:

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Courtney R. Hamm, full-time Director of Educational Data Analysis (245 day), for the Williamsport Area School District, for other employment, effective date to be determined.

8.1 RESIGNATIONS CONT'D:

- B. Grace M. Chandler, full-time 1st Grade Teacher at Cochran Primary School, for other employment, effective November 22, 2022, or possibly sooner, as the district has determined to hold Ms. Chandler for up to 60 days per PA School Code.
- C. Mary T. Hensler, part-time Aide (185 day, up to 5 hours per day) at the Lycoming Valley Intermediate School, for personal reasons, effective September 20, 2022.
- D. Revision to previously approved item from September 20, 2022, board meeting:

Richard A. McDonald, full-time General Maintenance Worker at the Williamsport Area School District, for the purpose of retirement, effective ~~October 10, 2022~~ October 5, 2022.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Richard A. McDonald from service in the Williamsport Area School District and expresses its sincere appreciation for his 25 years of dedicated service to our school system as a Custodian and Maintenance Worker. It further expresses the hope that his years of retirement will be many and richly rewarding.

8.2* LEAVE OF ABSENCE: Approve the following leave(s) of absence:

- A. Kerry A. Hall, 4th Grade Teacher at the Lycoming Valley Intermediate School, for an extension of unpaid child rearing leave, effective January 23, 2023, through June 8, 2023.
- B. Laurel A. Denham, full-time Art Teacher at the Curtin Intermediate School, for an unpaid leave, effective October 14, 2022, through October 31, 2022.
- C. Samantha Donnarumma*, full-time Special Education Teacher at the Lycoming Valley Intermediate School, for an unpaid leave, effective October 10, 2022, through December 6, 2022, immediately followed by a child rearing leave, effective December 7, 2022, through January 20, 2023.

8.3 ELECTION OF STAFF:

Elect the following staff, for the purpose and on the date indicated:

- A. Amanda N. Richards, Title I Reading Specialist at the Cochran Primary School, to serve as the Title I Building and Parent Engagement Coordinator at the Cochran Primary School for the 2022-2023 school term, at a total annual stipend of up to \$2,000 per school, funded through Title I (availability of position and funds to reviewed annually).

8.3 ELECTION OF STAFF CONT'D:

- B. Ashley J. Kalcich, Title I Reading Specialist at the Hepburn-Lycoming Primary School, to serve as the Title I Building and Parent Engagement Coordinator at the Hepburn-Lycoming Primary School for the 2022-2023 school term, at a total annual stipend of up to \$2,000 per school, funded through Title I (availability of position and funds to reviewed annually).
- C. Brenda R. Mitchell, to be currently assigned to a full-time Aide (Special Education; 185 day, 7 hours per day) at the Williamsport Area High School, at the hourly rate (with degree) and/or annualized salary per the expired WAESPA contract (i.e., 2021-2022 wage/salary scales) until such time as a successor contract is reached, pending receipt of clearances, effective October 5, 2022 (replacing Deborah Clark, transferred).
- D. Elissa K. Koontz, Title I Reading Specialist at the Curtin Intermediate School, to serve as the Title I Building and Parent Engagement Coordinator at the Curtin Intermediate School for the 2022-2023 school term, at a total annual stipend of up to \$2,000 per school, funded through Title I (availability of position and funds to reviewed annually).
- E. Rescind this item that was previously approved on September 6, 2022 as she has declined the position: Elizabeth A. Currid as a long-term substitute teacher effective with the 2022-2023 school year only (tentative ending date of June 8, 2023), unless terminated sooner, to be currently assigned primarily at the Cochran Primary School but may be used at any level where there is need and to support a remote platform if needed, at a salary rate of Step 1, Bachelor's, \$53,633, pending receipt of updated clearances and all required documentation, effective September 21, 2022 (replacing Hope Woolway, transferred).
- F. Gina M. Raniero, Title I Reading Specialist at the Cochran Primary School, to serve as the Title I Building and Parent Engagement Coordinator at the Cochran Primary School for the 2022-2023 school term, at a total annual stipend of up to \$2,000 per school, funded through Title I (availability of position and funds to reviewed annually).
- G. Joan A. Shaw, Title I Reading Specialist at the Hepburn-Lycoming Primary School, to serve as the Title I Building and Parent Engagement Coordinator at the Hepburn-Lycoming Primary School for the 2022-2023 school term, at a total annual stipend of up to \$2,000 per school, funded through Title I (availability of position and funds to reviewed annually).
- H. Kimberly A. Williamson, Title I Reading Specialist at the Jackson Primary School, to serve as the Title I Building and Parent Engagement Coordinator at the Jackson Primary School for the 2022-2023 school term, at a total annual stipend of up to \$2,000 per school, funded through Title I (availability of position and funds to reviewed annually).

8.3 ELECTION OF STAFF CONT'D:

- I. Lauren L. Zehner, Title I Reading Specialist at the Lycoming Valley Intermediate School, to serve as the Title I Building and Parent Engagement Coordinator at the Lycoming Valley Intermediate School for the 2022-2023 school term, at a total annual stipend of up to \$2,000 per school, funded through Title I (availability of position and funds to reviewed annually).
- J. Stacey L. Robinson, Title I Reading Specialist and Instructional Coach at the Jackson Primary School, to serve as the Title I Building and Parent Engagement Coordinator at the Jackson Primary School for the 2022-2023 school term, at a total annual stipend of up to \$2,000 per school, funded through Title I (availability of position and funds to reviewed annually).
- K. Thao Ten Eyck, Title I Reading Specialist at the Lycoming Valley Intermediate School, to serve as the Title I Building and Parent Engagement Coordinator at the Lycoming Valley Intermediate School for the 2022-2023 school term, at a total annual stipend of up to \$2,000 per school, funded through Title I (availability of position and funds to reviewed annually).
- L. Tracy M. Mitstifer, Title I Reading Specialist at the Cochran Primary School, to serve as the Title I Building and Parent Engagement Coordinator at the Cochran Primary School for the 2022-2023 school term, at a total annual stipend of up to \$2,000 per school, funded through Title I (availability of position and funds to reviewed annually).
- M. The following teachers as After School Tutors—Regular Education and Special Education for High School Students, effective October 3, 2022, through May 24, 2023, as needed. Program instructors will staff the program for up to three days per week (2:50 p.m. – 4:20 p.m.) at the end of the Williamsport Area High School teacher day at the rate of \$31.20 per hour plus appropriate benefits for the actual number of hours worked:

Amy Mahon	English
Robert Niklaus	Substitute
Erika Edler	Social Studies
George Plowman	Science/Special Education
Heather Buffington	Substitute
Megan Murray	English
Paula Bower	Science/Special Education

- N. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$12.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Mary Hensler (effective 10/05/2022)

8.3 ELECTION OF STAFF CONT'D:

- O. The following substitute health room technician(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (LPN--\$20.00 per hour; RN--\$32.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Leann Ritter (RN) (effective 10/05/2022)

- P. The following substitute food service worker(s), at the salary rate of \$12.00 per hour, for the actual number of hours worked, effective date as indicated:

Jessenia Lopez (effective 10/05/2022)

Jessica Bishop (effective 10/05/2022)

- Q. The following person(s) as certified substitute teacher(s) with receipt of PDE certification, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$150 per day, up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2022-2023 school year:

Denise Golshan (effective 10/10/2022)

- R. The following staff for after school supervision of the Fitness Center at the high school, at the intramural rate of \$16.34 per hour for the actual number of hours worked:

Alix Lang
Randy Williamson

- S. The following winter sport coaches at the respective schools for the 2022-2023 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area Middle School

Basketball

8 th Grade Girls Head Coach:	Olivia Erb (0)	\$2,240
8 th Grade Girls Head Coach:	TBA	
7 th Grade Girls Head Coach:	Ron Sahn (5)	\$2,800
7 th Grade Girls Head Coach:	Jordyn Gehr (0)	\$2,240
Volunteer:	Dana Smith	

8.3 ELECTION OF STAFF CONT'D:

T. The following persons to the positions indicated at the respective schools for the 2022-2023 school year, at the stipends established in accordance with the current Agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association:

Williamsport Area High School

Billtown Banner Editorial Advisor	Amy R. Mahon (5)	\$3,543
Cherry & White Editorial Advisor	Michael A. Murafka (5)	\$3,543
Class of 2023 (Senior) Advisor	Jennifer L. Flint (2)	\$1,020
Class of 2024 (Junior) Advisor	Tanya M. Swink (5)	\$1,200
Class of 2025 (Sophomore) Advisor	Spring M. Moore (5)	\$ 800
Drama Club Advisor	Marie E. Fox (5)	\$1,600
Future Business Leader Advisor	Debra A. Baier (5)	\$ 800
Graduation Coordinator	Lawrence J. Flint (5)	\$ 800
Graduation Coordinator	Spring M. Moore (5)	\$ 800
Graduation Coordinator	Marie E. Fox (5)	\$ 800
LaMemoire Editorial Advisor (½ year)	Nicole L. Gilson (5)	\$2,000
National Honor Society Advisor	Lauren R. Reeder (1)	\$1,020
National Art Honor Society Advisor	Andrea M. McDonough	\$ 800
Publications Business Advisor	Nicole L. Gilson (5)	\$2,800
Student Government Assoc. Advisor	Amber Heggenstaller (0)	\$ 720
Pennsylvania Builders Assoc. Advisor	Randy L. Williamson	\$ 800
Skills USA	Karen L. Hill	\$ 800
Skills USA	Timothy A. Miller	\$ 800
Skills USA	VACANT	
Educators Rising Advisor	Patricia A. Miller	\$ 800

Williamsport Area Middle School

Student Council Advisor	Vikki L. Cipriani (4)	\$ 760
Yearbook Advisor	Marcia L. McCann (5)	\$ 800
Educators Rising Advisor	Brandon M. Lusk	\$ 800

U. Kimberly A. Pasco, to be currently assigned to part-time Administrative Support I (205 day, up to 5 hours per day) at the Curtin Intermediate School, at the hourly rate and/or annualized salary per the expired WAESPA contract (i.e., 2021-2022 wage/salary scales) until such time as a successor contract is reached, effective October 5, 2022 (replacing Karen Gerardi, resigned).

8.5 ADJUSTMENTS TO SALARY CONT'D:

- B. Approve salary adjustments for the following staff members for credits earned after the Master’s Degree, prior to the beginning of the 2022-2023 school term:

	<u>TOTAL NEW CREDITS</u>	<u>CREDITS TO DATE</u>
Gina Shemory	9	9
Kristen Berger	9	9
Meghan Maeulen	9	9
Stacey Robinson	9	9

8.6 OTHER

- A. Approve new Substitute Rates for Certified and Non-Certified Substitute Professional Employees as follows:

Certified Substitute teachers shall be paid on the basis determined below:

Casual substitute teachers for multiple assignments of a short duration shall be paid at the rate of **\$150.00 per diem**. Substitute teachers will be paid for the full day when the substitute teacher is assigned for the full day and the workday is shortened by weather emergencies, delayed starts or early dismissals. Substitute teachers who are originally assigned for less than a full day will receive payment for the portion of the day worked.

Non-certified Substitute teachers shall be paid on the basis determined below:

Casual substitute teachers for multiple assignments of a short duration shall be paid at the rate of **\$100.00 per diem**. Substitute teachers will be paid for the full day when the substitute teacher is assigned for the full day and the workday is shortened by weather emergencies, delayed starts or early dismissals. Substitute teachers who are originally assigned for less than a full day will receive payment for the portion of the day worked.

These new rates go into effect as of October 10, 2022.

- B. The approval of a \$2,500 first semester stipend to be paid to Justin Ross for assuming the extra duties associated with Principal leadership at the Williamsport Area High School for the 2022-2023 school year.

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following student trips:

Field trips are being presented for provisional approval in accordance with the District's Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Approximately 30 Williamsport Area High School Con Con members, accompanied by two teachers, to travel to Penn College during December 2022 for a competition with other area schools. District transportation is requested and will be paid through the social studies budget. Two substitutes will be required for the day.
- B. Thirty-six (36) members of the Williamsport Area High School's Millionaire Singers, accompanied by two teachers, to travel to downtown Williamsport during November 2022 to perform at the Christmas tree lighting ceremony. The students will be transported by their parents.
- C. Sixty (60) members of the Williamsport Area High School's Strolling Strings and Millionaire Singers, accompanied by two teachers, to travel to the Williamsport Country Club during December 2022 to perform. The students will be transported by their parents.
- D. Eight (8) students from the Williamsport Area High School, accompanied by their teachers and aides, to travel to Carpenter's Pumpkin Farm during October 2022. District transportation is requested and will be paid through the special education budget.
- E. Thirty-six (36) members of the Williamsport Area High School's Millionaire Singers, accompanied by two teachers, to travel to Trinity Episcopal Church/Park Place during December 2022 to provide caroling music for an event. The students will be transported by their parents.
- F. Twelve (12) Williamsport Area High School students, accompanied by their teacher, paraprofessionals, and nurses, to travel to Carpenter's Pumpkin Farm and the Teen Link house during October 2022. Transportation will be provided by River Valley transit and is funded through the special education budget. Costs for Carpenter's Pumpkin Farm will be paid by a private donation.

10.1 Approve the following student trips cont'd:

- G. Five (5) Williamsport Area High School student athletes, accompanied by the athletic director, to travel to Loyalsock Township High School during October 2022 to participate in a student athlete leadership program. The students will be transported in a district van. Costs will be paid by the WAHS Main Booster Club.
- H. Twenty (20) CTE students from the Williamsport Area High School, accompanied by their teacher and a paraprofessional, to travel West Company plants in Williamsport and Jersey Shore during October 2022. District transportation is requested and will be paid through Perkins funds. One substitute is required for approximately half a day.
- I. Forty-two (42) Williamsport Area High School CTE students, accompanied by their teacher, aide, school counselor, and a volunteer, to travel to Penn College during October 2022 for a hands-on and information activities from PA Build My Future. District transportation is requested and will be paid through Perkins funds.
- J. Twenty-seven (27) accounting students from the Williamsport Area High School, accompanied by their teacher and an aide to travel to Penn State during October 2022 to participate in Accounting Career Day. District transportation is requested and will be paid through Perkins funds. One substitute is required for the day.

10.2 Approve the following request for facility use:

- A. Northcentral PA Odyssey of the Mind to use the Auditorium and Black Box at the high school on Saturday, November 5, 2022 from 8:00 a.m. until 1:00 p.m. to hold a training/workshops for coaches. Odyssey of the Mind is requesting relief of the occupancy fee estimated at \$550.00. Certificate of insurance to be received.

BIDS/CONTRACTS

- 11.1 Authorize an agreement with the Pennsylvania Trust, effective July 1, 2022 to June 30, 2023, to provide actuarial services accounting for long-term post-employment benefit liabilities, to meet the mandates of GASB 75 at a cost not to exceed \$7,525.00. This service will be provided by Conrad Siegel Actuaries according to the terms and conditions of a bid conducted by the Central Susquehanna Intermediate Unit.

TAX ITEMS

- 12.1 Approve the attached tax summaries:
- 12.2 Approve the signing of the Lycoming County Taxing District Repository Sale Acknowledgement for the following parcels (tax amounts owed have been cleared), they now will be placed back on active tax rolls.

70-006-210

Memorial Avenue

\$18,814.83

TRANSPORTATION

13.1 Approve the following drivers/monitors for STA, Inc. for the 2022-23 school year:

Brittani Dimassimo	Van Driver/Aide
Zain E. Hill	CDL - Driver
Clayton R. Keffer	CDL - Driver
Amanda Hamelly	Van Driver/Aide
Anne L. Hindman	Van Driver/Aide
Stephanie L. Messner	CDL – Driver
Cynthia A. Nasdeo	Aide
Rebecca L. Thomas	Aide
Kaitlyn C. Williams	Aide

Voice vote the motion carried.

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

- Congratulations to our WASD Visual Arts Department on receiving one of PA Art Education Association (PAEA) 39 Outstanding Visual Arts Community awards for 2021-2022! The awards are based upon the criterion of having: Rigorous and Inclusive Programs, Highly Accessible Programs and Highly Visible Programs.
- The education foundation participated again in Over the Edge, which was held on Friday, Sept. 23. As of event day, the foundation raised \$13,876, surpassing its \$12,500 goal. These are just event-day numbers, but once everything settles, the foundation should net somewhere around \$15,000. The event as a whole generated more than \$75,000, sponsorships included, with 63 community members participating.
- On Friday, September 30 Curtin Intermediate hosted Socktoberfest which is their kick-off event to a month-long sock drive for our local agencies that provide resources for our families in Williamsport and the surrounding areas. At the event, every student in the school had the opportunity to experience engaging activities that also delivered a wealth of information of the services and other resources available in the City of Williamsport.
- Dr. Bowers thanked the Board for all the work last week as we worked together to develop our goals. This is a very important event.

ITEMS FROM BOARD MEMBERS

Mrs. Lake asked about donating socks. Socks can be dropped off at the Curtin Office, please note a grade level to support. It was also noted that socks can be shipped from Amazon to the school. Mrs. Lake recognized Anna Radspinner for the original idea behind this event .

Mrs. Derr recognized the efforts of our district and community in giving back that were highlighted tonight: The Socktober event, Over the Edge, making blankets, etc. She also

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recognized our school librarians and encouraged other to check out our libraries. They are not just traditional libraries.

President Baer again recognized our community partners and our staff.

Mr. Sanders discussed the event last week where the Board and administration met from 5 p.m.- 9 p.m. to discuss district goals. The administration was fully engaged and excited about the district. President Baer emphasized that everyone was focused on why we do what we do and promote this daily.

Mr. Sanders mentioned that the county is desiring to use our schools as polling sites. There is some legal precedence and our county is pushing this. This will be disruptive to our students and our families. The School Board will place this on our November 1st agenda. He encouraged the public to come and address this issue.

ITEMS FROM PUBLIC

Tom Adams, district resident shared that the student report is a highlight of the meeting. Noting that it is so great to hear and see pictures of everyone in the midst of doing for others. He also discussed concerns with other states discussing pornography with students in the classroom. Stating this is horrible, has no place in schools and hopes we never consider this.

Sarah Reed parent shared concerns with late buses and not being notified. Dr. Bowers apologized and shared that she should have received notification and we will look into this to make sure it doesn't occur. Mrs. Reed also commented on how the school use as a polling place would be a great lesson for students to learn the importance of voting. She also inquired about district rules or policies on transgender bathrooms or sports participation.

A motion for adjournment was made by Mr. Sanders, seconded by Mrs. Deavor. The meeting adjourned at 6:52 p.m.

Wanda M. Erb, Board Secretary