

February 13, 2024

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, February 13, 2024, beginning at 6:01 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

**PRESENT:** Thomas P. Adams, Lori A. Baer, Michelle L. Deavor, Cody L. Derr, Michele R. Hazel, Barbara D. Reeves, Jamie L. Sanders Adam C. Welteroth, Scott R. Williams.

**ABSENT:** None

President Baer announced that an executive session was held prior to the meeting for personnel and attorney advisement.

**OPENING EXERCISES** were provided by Mr. Adam Welteroth.

#### **PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES:** Regular Meeting: January 9, 2024;  
Special Meetings: January 18, 2024 and January 29, 2024

**Student Representatives:** Faye Moore, Muireann Tran, and Cyn-sere Coney all were present and provided an update of the happenings at the high school including Art Honor Society events, PMEA District events, Spirit Week Activities, *Pippen* – The Musical at the high school (March 15 & 16), and an athletic update. A lot of great things are occurring. March is Youth Art Month. There are many events occurring. Murrienne is currently showing several of her own pieces at Lycoming Arts.

#### **BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer**

- A. **WAHS Orchestra trip to Chicago, IL** Mr. Matthew Radspinner, Lead teacher for Music Department thanked the board for the opportunity for the Strolling Strings (appx. 30 students) to attend the Mid-West Band Orchestra Conference in Chicago during December. There were over 18,000 attendees. It is the largest in the world. Williamsport Area High School was the only PA school invited. This was an amazing opportunity for our students. Students Spencer Sponhouse (senior) and Jayden Ulmer (junior) shared some of their experiences and thanked the board and administration for this opportunity. Students were also able to visit an exhibit hall with representatives from colleges all over the country. Jamie Sanders noted that his daughter was fortunate to attend this musical and cultural opportunity. The board thanked Matt for his part in the coordination of this trip. President Baer thanked Matt and the whole Music Department and shared her attendance at a recent Lycoming Valley Intermediate School band concert. Whether you are in “4<sup>th</sup> grade or at the high school, you are a Millionaire.”

**BOARD PRESIDENT'S REPORT CONT'D: – Ms. Lori A. Baer**

- B. Adam Hartzell of Baker Tilly Virchow Krause, LLP provided a brief overview on the 2022-2023 single audit package that was prepared for the district. He noted that he and John Compton recently provided an in depth presentation to the Finance and Facilities Committee. Mr. Hartzell noted that the audit received the highest opinion possible in the three areas that the auditors provide opinions on. An unmodified opinion was given on the Presentation of Financial Statements and Single Audit Compliance and no material weaknesses in Internal Controls.
- C. Mr. Dale Crans, Supervisor of Maintenance and Facilities provided an update on the Lycoming Valley Intermediate School renovation project.
- D. Approve the change of the March 12, 2024 Board meeting to Tuesday, March 19, 2024.
- E. REMOVED BY ADMINISTRATION - Approve the adjudication of student 23/24-07 resulting from a quasi-judicial hearing held earlier this evening.

The following items were considered prior to the omnibus motion:

- 8.5 B. Motion was made by Mrs. Deaver, seconded by Mrs. Derr to approve the agreement between the Williamsport Education Association and the Williamsport Area School District for July 1, 2024 through June 30, 2027.

Roll call vote: Approved 9-0.

- 8.5 C. Motion made by Mrs. Reeves, seconded by Mr. Sanders to approve the Williamsport Area School District Administrative Compensation Plan (Act 93) for July 1, 2024 through June 30, 2027.

Roll call vote: Approved 9-0.

Motion for an omnibus to include the agenda, addendum, reports, minutes from the regular meeting on January 9, 2024 and special meetings on January 18 and 29, 2024, was made by Mr. Welteroth, seconded by Mr. Sanders. It was noted that item 4.1E was administratively removed from the agenda.

Voice vote on omnibus. Mr. Sanders abstained from item 8.3M. His wife is serving as the middle school Track and Field Coach.

**CONSTRUCTION PROJECTS:**

- A. Approve the following change orders and/or retroactive change orders for the Lycoming Valley Intermediate School renovation and field projects:

<b>Contractor</b>	<b>Amount</b>	<b>Reason</b>
Lobar, Inc. CO#39	\$17,300.80	Provide a 50-foot flagpole, including a perimeter cutout filled with river stone
Lobar, Inc. CO#40	\$1,005.60	Add four room panel exit signs as required per building code inspector.
Lobar, Inc. CO#41	\$3,677.10	Provide additional drywall and framing in the ceiling of room A113.
Lobar, Inc. CO#42	\$883.88	Strip existing caulking in Stairs B106 and B111 and install new paintable caulking.
Lobar, Inc. CO#43	\$1,516.61	Infill existing skylight in the library to properly accommodate scheduled recessed lighting fixtures and to provide furring and new drywall on sloped skylight walls, in lieu of patching plaster.
Turnkey Electric CO#12 CO#11R  Change Order number incorrect on January 9, 2024 agenda	\$10,497.33	Add three ground-mounted flagpole lights at the ballfield, add GFCI receptacles in the batting cages, and install owner-furnished Quazite boxes at the dugouts, as requested by Owner.

**FINANCE REPORT**

- 5.1 Approve the following financial reports:

- A. Treasurer’s Report for the month of December 2023:  
 B. Payroll Report for the month of January 2024:

General Fund – Unrestricted	\$2,986,799.58
General Fund – Restricted	272,305.35
Food Service Fund	54,225.51
Earned Income Tax	51,413.40
Student Activities	0.00
<b>TOTAL</b>	<u>\$3,364,743.84</u>

**FINANCE REPORT CONT'D:**

- 5.2 Authorize payment of invoices and services rendered by the list submitted from January 10, 2024 to February 13, 2024 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$ 5,640,670.32*
EIT Operating Fund	30,061.82
Food Service Fund	199,669.28
PLGIT Capital Projects Fund (2019 Bond)	1,016,001.01
PLGIT Capital Projects Fund (2022 Bond)	131,606.76
Student Activities Fund	1,978.82
TOTAL	\$7,020,018.01

\*Note total includes a check for \$214.51 dated December 5, 2023.

- 5.3 Approve the Auditors' Report for the Year Ended June 30, 2023.
- 5.4 Approve budget transfers for FY24, dated January 5, 2024 to February 8, 2024, as presented in accordance with Section 609 of the Public School Code of 1949, as amended.
- 5.5 Authorize the additional payment of invoices and services rendered by the list submitted from January 10, 2024 to February 13, 2024 and direct the officer of the Board of School Directors to executive the same:

Food Service Fund	<u>\$211,138.78</u>
TOTAL	\$211,138.78

**BOARD POLICY**

- 6.1 Approve the second reading and board adoption of policy 815 "Acceptable Use of Internet, Computers and Network Resources" of the Williamsport Area School District Board Policy.

**CURRICULUM REPORT**

- 7.1 Approve the Lycoming College course Art 226: The Figure. The request includes offering .5 Williamsport Area High School art elective credit for the course with a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. This course will count toward class rank if total credits does not exceed eight course credits for the 2023-24 school year. The course description has been reviewed and approved by the high school principal. The cost of the course is the responsibility of the family. The final grade must be reported to the school by June 1, 2024 on an official Lycoming College transcript to be included in the GPA.

**CURRICULUM REPORT CONT'D:**

- 7.2 Approve the Spring 2024 sports schedules.
- 7.3 Approve a Textile Products Rental Agreement with Paris Uniform Services to provide uniform service for the Career and Technical students in the Health Occupations programs at the Williamsport Area High School. The Health Professions agreement is an extension through June 7, 2024. All costs associated with the agreement are budgeted through the CTE budget.
- 7.4 Approve a Textile Products Rental Agreement with Paris Uniform Services to provide uniform service for the Career and Technical students in the Culinary Arts program at the Williamsport Area High School. The Culinary Arts program agreement will run through June 30, 2027. All costs associated with the agreement are budgeted through the CTE budget.
- 7.5 Authorize Andrew Leigey, Automotive Technology teacher at the Williamsport Area High School, to teach a Pennsylvania Vehicle Safety Inspection update course for adult auto technicians. Mr. Leigey will offer this course during evening hours in April and May 2024 and will be paid for up to 20 hours at the contract rate of \$31.20. The fee charged for the course will cover the expenses of the teacher and materials needed for the course.
- 7.6 Authorize Andrew Leigey, Automotive Technology teacher at the Williamsport Area High School, to provide an emissions testing course for adult automotive technicians. Mr. Leigey will offer this during evening hours throughout 2023-24 by appointment and will be paid at the contract rate of \$31.20. The fee charged for the course will cover the expenses of the teacher and materials needed for the course.
- 7.7 Approve the 2024-25 Williamsport Area High School Course Catalog.

**PERSONNEL REPORT**

8.1 RESIGNATIONS:

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Debra A. Baier, Full-Time Business & Vocational Education Teacher, at the Williamsport Area High School, for the purpose of retirement, effective June 6, 2024.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Debra A. Baier, from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 18 years of dedicated service to our school system as a Business Teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS CONT'D:

- B. Michelle L. Bitner, Full-Time Special Education Teacher, at the Curtin Intermediate School, for the purpose of retirement, effective June 6, 2024.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Michelle L. Bitner, from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 27 years of dedicated service to our school system as a Special Education Teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- C. Kimberly A. Brosan, Full-Time Librarian, at the Williamsport Area High School, for the purpose of retirement, effective August 6, 2024.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Kimberly A. Brosan, from service in the Williamsport Area Schools and expresses its sincere appreciation for her 20 years of dedicated service to our school system as a Librarian. It further expresses the hope that her years of retirement will be many and richly rewarding.

- D. John F. Eck, Full-Time Science Teacher, at the Williamsport Area High School, for the purpose of retirement, effective June 6, 2024.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of John F. Eck, from service in the Williamsport Area Schools and expresses its sincere appreciation for his over 24 years of dedicated service to our school system as a Physics & Chemistry Teacher. It further expresses the hope that his years of retirement will be many and richly rewarding.

- E. David C. Fink, Full-Time Eighth Grade Science Teacher, at the Williamsport Area Middle School, for the purpose of retirement, effective June 6, 2024.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of David C. Fink, from service in the Williamsport Area Schools and expresses its sincere appreciation for his over 24 years of dedicated service to our school system as a Science Teacher. It further expresses the hope that his years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS CONT'D:

- F. Elizabeth R. Fronk, Full-Time Fifth Grade Teacher, at the Lycoming Valley Intermediate School, for the purpose of retirement, effective June 6, 2024.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Elizabeth R. Fronk, from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 20 years of dedicated service to our school system as a Fifth Grade Teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- G. Lorinda J. Marzzacco, Full-Time Aide, at the Williamsport Area Middle School, for the purpose of retirement, effective June 6, 2024.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Lorinda J. Marzzacco, from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 25 years of dedicated service to our school system as an Aide. It further expresses the hope that her years of retirement will be many and richly rewarding.

- H. Gwendalyn E. Blass, Full-Time Fourth Grade Teacher, at the Curtin Intermediate School, for other employment, effective March 8, 2024.

- I. Jamie L. Katz, Full-Time Reading Specialist, at the Curtin Intermediate School, other employment, effective April 5, 2024.

- J. Ashley V. Muchler, Full-Time Seventh Grade English Teacher, at the Williamsport Area Middle School, for other employment, effective March 15, 2024, or possibly sooner, as the district has determined to hold Ms. Muchler for up to 60 days per PA School Code.

- K. McKenna G. Woodley, Full-Time Long-Term Substitute Teacher, at the Lycoming Valley Intermediate School, for other employment, effective February 15, 2024.

- L. Chloe M. Corter, Part-Time Aide, at the Williamsport Area Middle School, for personal reasons, effective January 19, 2024.

- M. Nicole L. Kennedy, Part-Time Aide, at the Cochran Primary School, effective January 19, 2024, in accordance with the agreement between Ms. Kennedy and the District dated September 29, 2023.

8.2\* LEAVE OF ABSENCE: Approve the following leave(s) of absence:

- A. Ami D. Heller\*, Full-Time Teacher, at the Jackson Primary School, for an unpaid leave of absence, effective date of February 5, 2024 (1/4 PM) through February 15, 2024.
- B. Tabatha P. Sponseller\*, Full-Time Teacher, at the Jackson Primary School, for an unpaid leave of absence, effective date of March 22, 2024 through April 22, 2024 and April 24, 2024 through April 26, 2024.
- C. Quinzell Tribble\*, Full-Time Custodian, at the Williamsport Area High School, for an unpaid leave, on an intermittent basis (as needed), effective date of January 31, 2024 (1/4 PM) through June 30, 2024.

8.3 ELECTION OF STAFF:

Elect the following staff, for the purpose and on the date indicated:

- A. Becca A. Baier, as a Professional Employee, effective with the 2024-2025 school year (effective date to be determined), to be currently assigned as a Special Education Teacher, at the Andrew Jackson Primary School, at an annualized salary of Step 6, Master's, at such time when a successor WEA contract is reached (via the 2024-2025 salary scale), pending receipt of all approved and eligible clearances, mandated reporter training, as well as required personnel paperwork (replacing Ashley N. Strattman, resigned). Ms. Baier will be scheduled to participate in Induction program activities before the start of the 2024-2025 school term.
- B. Shannon E. Evans, as a Temporary Professional Employee, effective with the 2023-2024 school year (effective date to be determined) to be currently assigned as a School Social Worker at the Primary level for the District, at a salary of Step 1, Master's, \$57,893, provided Ms. Evans obtains an Emergency Permit from the Pennsylvania Department of Education, pending receipt of appropriate PDE Certification as a School Social Worker, and pending receipt of all approved and eligible clearances, mandated reporter training, as well as required personnel paperwork (replacing Kate C. Zelazny, resigned).
- C. Mackenzie M. Day, as a Long-Term Substitute Teacher, effective with the 2023-2024 school year (tentative ending date of June 6, 2024), unless terminated sooner, to be primarily assigned at the Williamsport Area High School, but may be used at any level where there is a need and to support a remote platform if needed, at a salary of Step 1, Bachelor's, \$54,706, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective date of February 20, 2024 (approved Long-Term Substitute Teacher position for the 2023-2024 school year).



8.3 ELECTION OF STAFF CONT'D:

- D. Tiana R. Koch, Full-Time Custodian Floater (2<sup>nd</sup> shift; 250-day, 8 hours per day), at the Lycoming Valley Intermediate School with a base wage rate of \$40,380 (\$20.19 per hour), prorated, pending receipt of mandated reporter training, effective February 14, 2024 (replacing Donna R. Rundio, transferred).
- E. Ashley E. Guyer, to be currently assigned to a Part-Time Aide (Special Education; 185-days, up to 5 hours per day) at the Williamsport Area Middle School (effective with the 2023-2024 school year) with a base wage rate of \$17.53 per hour (with degree), effective February 14, 2024 (replacing Chloe M. Corter, resigned).
- F. The following Teachers as After School Tutors-Regular Education and Special Education, for High School Students, as needed for the 2023-2024 School Term. High School Administrators will staff the program for up to three days per week (2:50 p.m. – 4:00 p.m.) at the end of the WAHS teacher day, at the rate of \$31.20 per hour plus appropriate benefits, for the actual number of hours worked:

Channing G. Maneval (Special Education)
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- G. The following Teachers as After School Tutors (Keystone Tutoring) for High School Students for English, Math & Science as scheduled by the High School Administrators, during the 2023-2024 School Term at the rate of \$31.20 per hour, for the actual number of hours worked:

Channing G. Maneval (Special Education)
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- H. The following Certified Substitute Teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$150 per day, up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2023-2024 school year:

Jeremy B. Church	Effective: 02/14/2024
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- I. The following person(s) as Non-Certified Substitute Teacher(s), pending receipt of an emergency permit, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$100 per day, up to a maximum of 180-days per year) and only for the actual number of hours assigned and worked during the 2023-2024 school year:

Isaac F. Ritter	Effective: 02/14/2024
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8.3 ELECTION OF STAFF CONT'D:

J. The following Substitute Aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$12.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Chloe M. Corter	Effective: 2/14/2024
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K. *Revision to the following previously approved January 9, 2024 Board Agenda item:*

The following person(s) for the position(s) indicated for the 2023-2024 school year at the rates in accordance with the Agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork\*).

<b><u>WILLIAMSPORT AREA HIGH SCHOOL</u></b> <b><u>MARCHING BAND</u></b> (++ Booster Funded Positions)		
<del>++Color Guard Technician</del>	<del>Rebecca E. Pritchard</del> (0)	<del>\$640</del>
Color Guard Coordinator	Rebecca E. Pritchard (0)	\$1,920

L. The following Winter Sport Coaches & Volunteers at the respective schools for the 2023-2024 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork\*):

<b><u>WILLIAMSPORT AREA HIGH SCHOOL</u></b> <b><u>GIRLS WRESTLING</u></b>		
Volunteer:	Dale L. Vollman	---

<b><u>WILLIAMSPORT AREA MIDDLE SCHOOL</u></b> <b><u>BOYS BASKETBALL</u></b>		
Volunteer:	Michael A. Alston Jr.	<b><i>Retroactive Request:</i></b> Effective: 01/12/2024

8.3 ELECTION OF STAFF CONT'D:

M. The following Spring Sport Coaches & Volunteers at the respective schools for the 2023-2024 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork\*):

**WILLIAMSPORT AREA HIGH SCHOOL**

<b>BASEBALL</b>		
Varsity Head Coach:	Kyle S. Schneider (5)	\$5,600
Varsity Assistant Coach:	Rantz R. Mahaffey (1)	\$2,380
Varsity Assistant Coach:	Andrew H. Bennett (0)	\$2,240
Varsity Assistant Coach: <i>++Booster Funded</i>	Tyler L. Albert (0)	\$2,240
Volunteer(s):	Brett S. Kelley Stephen J. Schneider	--- ---

<b>SOFTBALL</b>		
Varsity Head Coach:	Chase D. Smith (5)	\$5,600
Varsity Assistant Coach:	Bo E. Hornberger (2)	\$2,380
Varsity Assistant Coach:	Gregory J. Hennigan (1)	\$2,380
Varsity Assistant Coach: <i>++ Booster funded position</i>	Mara L. Rhodes (1)	\$2,380
Volunteer(s):	Chris P. Anderson	---

<b>BOYS TENNIS</b>		
Varsity Head Coach:	Hannah R. Summerson (2)	\$3,400
Varsity Assistant Coach:	Kelli L. Travis (0)	\$1,280

<b>BOYS TRACK &amp; FIELD</b>		
Assistant Coach:	Nazirah C. Purnell (0)	\$2,560

<b>BOYS &amp; GIRLS TRACK &amp; FIELD</b>		
Volunteer:	Lyndsay M. Miller	---

**WILLIAMSPORT AREA MIDDLE SCHOOL**

<b>GIRLS SOCCER</b>		
MS Head Coach:	Beckham B. Sibiski (2)	\$2,040

<b>BOYS SOCCER</b>		
MS Head Coach:	Douglas E. Estes (2)	\$2,040
Volunteer(s):	Lee W. Kaar	---

M. The following Spring Sport Coaches & Volunteers Cont'd:

<b>WILLIAMSPORT AREA MIDDLE SCHOOL</b>		
<b>BOYS TRACK &amp; FIELD</b>		
MS Head Coach:	Randall G. Laird (5)	\$2,400
MS Assistant Coach:	William L. Cuebas Jr. (5)	\$2,000
MS Assistant Coach:	Nicholas S. Doresky (0)	\$1,600
<b>GIRLS TRACK &amp; FIELD</b>		
MS Head Coach:	Matthew D. Palmatier (5)	\$2,400
MS Assistant Coach:	Christine M. Sanders (1)	\$1,600
Volunteer(s):	Ronald E. Sahm	---

8.4 POSITION CHANGES:

Approve the following position change(s):

A. ***Rescind the following previously approved January 9, 2023 Board Agenda Item:***

~~Angie L. Hall, from a Part-Time Food Service Worker at the Hepburn-Lycoming Primary School, to a Part-Time Aide (Special Education; 185 days, up to 5 hours per day), at the Hepburn-Lycoming Primary School, with a base wage rate of \$16.25 per hour (without degree), effective January 16, 2024 (replacing Kathleen A. Beahan, resigned).~~

B. ***Rescind the following previously approved December 5, 2023 Board Agenda Item:***

~~Angela J. Maneval, from a Part-Time Administrative Support I, at the Hepburn-Lycoming Primary School, to a Full-Time Administrative Support I (225 day, 7.5 hours per day) in the Special Education Department at the District Service Center, at a base wage rate of \$33,210 (\$19.68 per hour), pro-rated, effective February 19, 2024 (replacing Shelly L. Lewis, retiring).~~

8.5 CONTRACTS

A. Approve the agreement with Suzanne M. Miller Ed. D., Wilson Reading Certified Tutor, to provide virtual 1:1 instruction of the Wilson Reading System, beginning at the start of the 2024-2025 school year, as needed to student(s) at the rate of \$100 per hour plus additional expenses as outlined in her contract. Ms. Miller will also be required to attend IEP meetings when necessary and provide IEP progress monitoring data as requested.

8.6 OTHER – None

## **PROFESSIONAL DEVELOPMENT**

### **9.1 RELEASED TIME/TRAINING PROGRAMS**

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

## **STUDENT/COMMUNITY ACTIVITIES**

### **10.1 Approve the following student trips:**

Field trips are being presented for provisional approval in accordance with the District's Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Approximately 136 first grade students from Cochran Primary School, accompanied by their teachers and aides, to travel to Camp Susque during May 2024. District transportation is requested. All costs will be paid by the Cochran PTO.
- B. One (1) Williamsport Area High School student, accompanied by their teacher, to travel to Harrisburg (alterative location Lititz) for two days during March 2024 to participate in the Poetry Out Loud state finals. The student will travel with a parent. One substitute will be required for one day.
- C. Sixteen (16) Williamsport Area High School CTE students, accompanied by two teachers, to travel to Hershey for three days during April 2024 to compete in the SkillsUSA State Conference. Transportation will be provided by both district van and bus. Two substitutes will be required for two days.
- D. Approximately 95 first grade students from Hepburn-Lycoming Primary School, accompanied by their teachers and aides, to travel to Clyde Peeling's Reptiland during May 2024. District transportation is requested. All costs will be paid by the Hepburn PTO.
- E. Approximately 95 third grade students from Hepburn-Lycoming Primary School, accompanied by their teachers and aides, to travel to Camp Susque during May 2024. District transportation is requested. All costs will be paid by the Hepburn PTO.
- F. Twenty-one (21) Williamsport Area High School CTE students, accompanied by their teacher and an aide, to travel to the Allenwood Federal Correctional Complex during May 2024 to learn more about public safety through demonstrations and to learn about potential careers. District transportation is requested and will be paid through the CTE budget. One substitute will be required for the day.

10.1 Approve the following student trips cont'd:

- G. Nine (9) Williamsport Area Middle School students, accompanied by a staff member, to travel to Harvest Moon Bowling Lanes during February 2024 as a PBIS reward. Transportation will be provided in a district van.
- H. Sixteen (16) Williamsport Area High School FBLA members, accompanied by two teachers, to travel to Bloomsburg University during March 2024 to participate in a competition. Transportation will be provided in a district van. Two substitutes will be required.
- I. Twenty-five (25) Williamsport Area High School CTE students, accompanied by their teacher and an aide, to travel to Stellant Systems (Williamsport) during February 2024 for a tour. District transportation is requested and will be paid through the CTE budget.
- J. Six (6) Curtin Intermediate School students, accompanied by a teacher and administrator, to visit area organizations to deliver socks that have been collected. The students will be transported by the teacher.
- K. Five (5) Williamsport Area High School FBLA members, accompanied by two teachers, to travel to Hershey for three days during April 2024 to participate in the FBLA State Competition. Transportation will be provided in a district van. Two substitutes are required for three days.
- L. Nine (9) Williamsport Area Middle School students, accompanied by their teacher, to travel to Wyoming Valley West School District during February 2024 to participate in the regional MathCounts competition. Transportation will be provided in a district van.
- M. Approximately 132 kindergarten students from Cochran Primary School, accompanied by their teachers and aides, to travel to Faxon Bowling Lanes and James Short Park during May 2024. District transportation is requested. All costs will be paid by the Cochran PTO.
- N. Twelve (12) Williamsport Area High School students, accompanied by two teachers, to travel to Penn College during March 2024 to participate in a student government seminar. District transportation is requested and will be paid through the social studies budget. Two substitutes are required for the day.
- O. Nine (9) Williamsport Area Middle School students, accompanied by two teachers, to travel to Lock Haven University during March 2024 to participate in the National History Day regional competition. Transportation will be provided in a district van. One substitute will be required for the day.

10.1 Approve the following student trips cont'd:

- P. Approximately 139 second grade students from Cochran Primary School, accompanied by their teachers, to travel to T&D's Cats of the World (Penns Creek) during May 2024. District transportation is requested. All costs will be paid by the Cochran PTO.
- Q. Eight (8) Williamsport Area High School band students, accompanied by their teacher, to travel to the Williamsport Area Middle School during March to promote the band program. The students will be transported in a district van.
- R. Eight (8) Williamsport Area High School band students, accompanied by their teacher, to travel to the Williamsport Area Middle School during February to promote the band program. The students will be transported in a district van.
- S. Approximately 200 sixth grade students from Lycoming Valley Intermediate School, accompanied by their teachers and aides, to travel to the Corning Glass Museum on two dates during May 2024. District transportation is requested. All costs will be paid by the Lycoming Valley PTO.
- T. Approximately 350 eighth grade students (divided into two groups) from the Williamsport Area Middle School, accompanied by their teachers and aides, to travel to the Williamsport Area High School for ninth grade orientation during May 2024. District transportation is requested and will be paid through the CTE budget.
- U. Approximately 100 band students from the Williamsport Area High School, accompanied by their teachers and chaperones, to travel to Penn State during March 2024 to perform and work with some of the music professors. Transportation will be provided by contract carrier. One substitute will be required for the day.
- V. Four (4) members of the Williamsport Area Middle School's Builder's Club, accompanied by their advisor, to travel to the Holiday Inn during March 2024 to attend a Kiwanis Club meeting. The students will be transported in a district van.
- W. Thirty (30) Williamsport Area High School band students, accompanied by their teacher, to travel to Lycoming College during March 2024 to participate in the first annual Williamsport City Jazz Orchestra Festival. District transportation is requested and will be paid through the music budget.
- X. Sixty-two (62) special education students from Cochran, Hepburn and Jackson Primary Schools, Lycoming Valley Intermediate School, and Williamsport Area Middle School, accompanied by their teachers and aides, to travel to Lock Haven University during April 2024 to participate in Kent's Fest. District transportation is requested and will be paid through the special education budget.

10.1 Approve the following student trips cont'd:

- Y. Fifteen (15) Williamsport Area High School CTE students, accompanied by their teacher, to travel to Lycoming College during March 2024 to participate in the Pennsylvania Media and Design Competition. District transportation is requested and will be paid through the CTE budget. One substitute is required for the day.

10.2 Approve the following request for facility use:

- A. Special Olympics of Lycoming County to use the swimming pool and locker rooms at the high school on Mondays, beginning February 26 through May 20, 2024 from 6:30 p.m. until 8:30 p.m., for aquatics training. The Special Olympics is requesting relief of the occupancy fee estimated at \$2,100.00. Certificate of Insurance to be received.

**BIDS/CONTRACTS**

- 11.1 Retroactively approve a 1-year fire alarm and detection monitoring agreement, beginning February 1, 2024 to January 31, 2025, with Johnson Controls, New Cumberland, PA for Cochran, Hepburn-Lycoming, Jackson Primary Schools and Curtin and Lycoming Valley Intermediate Schools at a combined cost of \$2,000 per year.
- 11.2 Approve two proposals from Johnson Controls, Inc. 195 Limekiln Rd., New Cumberland PA, (Costars #008-E22-975) for repairs on Chillers #1 and #2 at the High School. The combined cost is \$84,291.00 and is being funded through the general maintenance budget.
- 11.3 Approve the purchase of 136 Juniper 4400 48 port POE network switches, 2 Juniper 4650 48 port network switches, 3 Juniper 2300 48 port network switches, and necessary equipment from Teracai, Syracuse, NY, at a cost of \$601,904.00. This equipment was competitively bid through the E-Rate process and all equipment is eligible for an 85% discount rate after acquisition of all equipment. Cost will be paid through Technology Reserve.
- 11.4 Approve a proposal from The A. G. Mauro Company, 580 Industrial Drive, Lewisberry, PA, to supply new lock sets for all classroom doors at Jackson Primary School at a COSTARS price of \$47,005.00. Funds will come from Capital Reserve.
- 11.5 Approve the purchase of 210 student desks and chairs for Lycoming Valley Intermediate School from Staples, Inc. Orlando, FL, under the Sourcewell Cooperative Bid #121919, in the amount of \$49,928.83. Funds will come from the 2022 General Obligation Bond.
- 11.6 Approve the purchase of 10 teacher desks and chairs for Lycoming Valley Intermediate School at a cost of \$9,170.10 from Staples, Inc. Orlando, FL, under the Sourcewell Cooperative Bid #121919. Funds will come from the 2022 General Obligation Bond.
- 11.7 Approve the purchase of electric service from Direct Energy at a fixed price not to exceed \$.059 kWh for the period beginning June 1, 2024 through May 31, 2025.



**BIDS/CONTRACTS CONT'D:**

- 11.8 Accept the proposal from Crabtree, Rohrbaugh & Associates, Mechanicsburg, PA for additional design, bidding and construction oversight of the Welding Lab addition and renovations at the Williamsport Area High School in the amount of \$51,900.00, exclusive of reimbursable expenses. This additional proposal is due to on-site meetings with district staff that have evolved and expanded the scope of an addition as well as renovations to the existing welding lab space. Funds are budgeted in Capital Reserves.
- 11.9 Continue for another five years (2024-2029) the Maintenance and Operation Agreement by and between the Housing Authority of the County of Lycoming, the Williamsport Area School District, St. John Neumann Regional Academy and the West End Babe Ruth League for the Robert B. Logue Memorial Field.

**TAX ITEMS**

- 12.1 Approve the following tax summary:

**TRANSPORTATION**

- 13.1 Approve the following drivers/monitors/mechanics for STA, Inc. for the 2023-24 school year:

<b>First Name</b>	<b>Last Name</b>	<b>Status</b>
Douglas	Dixey, Jr.	CDL
Timothy	Gilbert	Non CDL
Nykeya	Levister	Non CDL
Sylas	Manley	Monitor/Aide
Max	McCarty	CDL
Gabriella	Mulreaney	Non CDL
Carl	O'Connors	Non CDL
Richard	Reber	Mechanic
Dalasia	Williams	Non CDL
Eric	Woodward	Non CDL

**FOOD SERVICE**

- 14.1 Approve the following Aramark employee(s) to be assigned to the WASD:

<b>First Name</b>	<b>Last Name</b>
Heather	Gaddis
Judith	Kiess
Joan	London

All votes were affirmative. Motion carried.

### **SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.**

- Dr. Bowers thanked members of WEA and WASA and everyone involved in settling the agreements. There is a lot of work that goes into this process.
- The Williamsport Area School District Education Foundation's Harlem Wizard event generated approximately \$14,500 for the organization. Congratulations to Greg Hayes and team.
- Kindergarten registration for 2024-25 will be held March 18-22.
- Our CTE Skills USA team recently competed at regionals with 12 first place, 3 second place, and 12 third place finishes. Congratulations to everyone.
- Dr. Bowers congratulated and thanked the business office for another successful year and clean audit.
- Dr. Bowers thanked Mr. Radspinner and the Music Department for continuing to provide great opportunities for our students.
- The 2024-25 calendar approval may be later than in prior years. The Administration is evaluating whether or not the Lycoming Valley Intermediate School Project will require a later start. We currently anticipate bringing a 2024-25 calendar to the board for consideration at the March meeting with a normal August start date.

### **ITEMS FROM BOARD MEMBERS**

Mrs. Hazel asked about anticipated kindergarten registration. At the present time, the expectation is enrollment will be similar to current year. After kindergarten registration occurs, more specific data will be available and shared with the board.

Mrs. Reeves asked if a start after Labor Day would be helpful for the renovation project. Dr. Bowers shared that, of course, the contractors would like an extra week but from current discussions we do not believe that it will be necessary.

Mrs. Derr shared that Brooke Nenadal has been nominated for State Teacher of the Year and she has advanced to the semi-finals. When teachers are nominated, there is a lot of work on the part of the teacher. Congratulations and best wishes go out to Ms. Nenadal.

Mr. Sanders and President Baer noted that they were present at the Finance and Facilities Committee meeting for the full audit presentation. It was very positive. They thanked Brett & Wanda and their team.

Mr. Adams shared that he has been able to attend several events in the district and is pleased with all the good things happening. He did make a suggestion for bus parking at athletic events. Dr. Bowers thanked Mr. Adams and said that they would look into the parking situation.

February 13, 2024

**ITEMS FROM PUBLIC**

Tosha Pucky, parent, expressed concerns regarding standardized intelligence tests and autistic children.

Motion to adjourn was made by Mr. Sanders, seconded by Mrs. Reeves. The meeting adjourned at 7:13 PM.

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Wanda M. Erb, Board Secretary