

August 8, 2023

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, August 8, 2023, beginning at 6:01 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members.

PRESENT: Lori A. Baer, Cody L. Derr, Patrick A. Dixon, Jamie L. Sanders, Adam C. Welteroth, Scott R. Williams.

ABSENT: Michelle L. Deavor, Jennifer Lake, Barbara D. Reeves.

OPENING EXERCISES were provided by Ms. Lori A. Baer.

President Baer announced that an Executive Session was held prior to the meeting for personnel, real estate and attorney advisement.

APPROVAL OF MINUTES: Regular Meeting – July 11, 2023

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

- A. Jamie Doyle, from PFM Financial Advisors LLC, provided information on the current bond market and options available for financing the remaining portion of the Lycoming Valley Intermediate School project and other capital project needs. This will be placed on the September agenda for consideration.
- B. Lycoming Valley Intermediate School construction project update presented by Ben Mike from Fidevia.
- C. Girls Wrestling program presentation by Dr. Justin Ross, WAHS head principal, Ms. Alicia Differ, WAHS associate principal, and Mr. Sean McCann, athletic director. This will be placed on the September agenda for consideration with a retroactive start of July 1.

An omnibus motion was made by Mr. Welteroth, seconded by Mrs. Derr, to include the agenda, minutes, addendum and reports. Mrs. Logue made a verbal change to item 8.3 Z the salary should be \$65,445.

CONSTRUCTION PROJECTS:

- A. Approve the following change orders and/or retroactive change orders for the Cochran Primary School window project:

Contractor	Amount	Reason
Hepco Construction, Inc. CO#1	\$36,300.00	Provide aluminum brake metal flashing to conceal wood blocking at existing sills, due to the existing slope of the cast stone sills being different than anticipated.
Hepco Construction, Inc. CO#2	(\$14,073.90)	Provide cost credit for all steel lintels for 6 windows that were identified as not showing signs for water infiltration, allowing existing lintels to be maintained.
Hepco Construction, Inc. CO#3	(\$17,231.00)	Provide cost credit for new CMU work for 11 windows that were identified as not showing signs for water infiltration, allowing for existing masonry to be maintained.

- B. Approve the following change orders and/or retroactive change orders for the Lycoming Valley Intermediate School renovation and field projects:

Contractor	Amount	Reason
Musco Lighting CO#1	\$14,150.00	Rock drilling/coring for scoreboards.
Amount incorrect on the July 11, 2023 agenda	\$8,150.00	
Turnkey Electric CO#2	\$4,680.07	Provide six additional exit signs at the gym area and add an emergency circuit and relay for emergency lighting at the stage.
Amount incorrect on the July 11, 2023 agenda	\$1,388.77	
Lobar, Inc. CO#8	\$6,616.76	Remove the existing wood framing and metal wire fence discovered above the corridor B231 and extend 8" CMU to deck to obtain the fire required fire rating.
Lobar, Inc. CO#9	\$3,861.58	Remove the existing steel guardrail system discovered around the perimeter of existing atrium.

CONSTRUCTION PROJECTS CONT'D:

- B. Approve the following change orders and/or retroactive change orders for the Lycoming Valley Intermediate School renovation and field projects:

Lobar, Inc. CO#10	\$4,105.46	Add an owner-requested curb ramp at the bus loop and add additional stone for revised grading and associated layout work.
Lobar, Inc. CO#11	\$7,300.96	Extend the top of existing CMU corridor walls, which do not reach the roof deck, with metal studs and drywall to provide the required one hour fire rating.
Myco Mechanical CO#4	\$3,492.02	Remove and cap equipment in the existing locker rooms not shown on the drawings that require removal to accommodate new work.
Myco Mechanical CO#5	\$1,278.56	Modify prefabricated toilet carriers due to changes in the wall layout dimensions.
Myco Mechanical CO#6	\$2,938.08	Remove and cap two existing floor drains and add two new floor drains.

FINANCE REPORT

- 5.1 Approve the following financial reports:

- A. Treasurer’s Report for the month of June 2023:
 B. Payroll Report for the month of July 2023:

General Fund – Unrestricted	\$2,689,193.06
General Fund – Restricted	282,773.15
Food Service Fund	4,447.94
Earned Income Tax	48,908.35
Student Activities	0.00
TOTAL	<u>\$3,025,322.50</u>

- 5.2 Authorize payment of invoices and services rendered by the list submitted from July 12, 2023 to August 8, 2023 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$4,522,879.89
EIT Operating Fund	553.19
Food Service Fund	36,313.78
PLGIT Capital Projects Fund (2019 Bond)	54,078.31
PLGIT Capital Projects Fund (2022 Bond)	135,445.56
Student Activities Fund	<u>0.00</u>
TOTAL	\$4,749,270.73

- 5.3 Approve budget transfers for FY23, dated June 9, 2023 to June 30, 2023, as presented in accordance with Section 609 of the Public School Code of 1949, as amended.

- 5.4 Authorize the additional payment of invoices and services rendered by the list submitted from August 8, 2023 to August 8, 2023 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$2,081,608.69
PLGIT Capital Projects Fund (2022 Bond)	<u>1,459,576.16</u>
TOTAL	\$3,541,184.85

BOARD POLICY – None

CURRICULUM REPORT

- 7.1 Approve a letter of agreement for school-based outreach services and student assistance services with Lycoming-Clinton Joinder Board for the 2023-24 school year. The District will reimburse the Joinder \$45,000 to help offset the salary of three Joinder employees that have been assigned to provide services.
- 7.2 Approve an agreement with the Williamsport YMCA for the School-Age Child Care Program for the provision of Before and After School Child Care for Hepburn Primary students for the 2023-24 school year. Families who sign up will be provided care from 6:30-8:15AM and 4:00-5:30PM on regular school days at the Williamsport YMCA Child Care facility in Williamsport (Walnut Street). Students will ride District transportation to and from Hepburn Primary to the Williamsport YMCA.
- 7.3 Approve an agreement with the Williamsport YMCA for the School-Age Child Care Program to use Cochran Primary School, Jackson Primary School, and Curtin Intermediate School for the provision of Before and After School Child Care for the 2023-24 school year. The program will use the facilities in these schools as defined in the agreement. Since this program is a direct advantage to school district families, the waiver of fees is requested.

CURRICULUM REPORT CONT'D:

- 7.4 Approve the Pennsylvania College of Technology Courses PSY111: Distance Introduction to Psychology and SOC111: Introduction to Sociology. The request includes offering 1.0 Williamsport Area High School social studies credit for each course with a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. These courses will count towards class rank if total credits do not exceed eight course credits for the 2023-24 school year. The course description has been reviewed and approved by the high school principal. Costs for the courses is the responsibility of the family. The final grade must be reported to the school by June 1, 2024 on an official Pennsylvania College of Technology transcript to be included in GPA.
- 7.5 Approve the following new support staff (PT Aides) employees, at their respective hourly rate, to participate in required QBS physical restraint training during the month of August 2023. This training will be funded through ESSER funds:
- | | |
|-----------------|---------------|
| Kathleen Beahan | Greg Brown |
| Erin Gottschall | Bobbi Kuhns |
| Kelli Travis | Demarr Wright |
- 7.6 Approve an agreement with STEP Inc to host six (6) AmeriCorps participants in the District for the 2023-24 school year. AmeriCorps staff assist in improving attendance, establishing relationships with district families, and student management. Each participant is sponsored by the District at a cost of \$9,375 which is included in the student services budget. All other costs are paid by the AmeriCorps grant through STEP.
- 7.7 Approve an agreement with the City of Williamsport and Williamsport Bureau of Police to provide School Resource Officer coverage for the Williamsport Area School District for the 2023-24 school year. The district will pay the salary and benefits for the cost of two (2) full-time School Resource Officers for the 180 days they are assigned in the district. The SRO positions are budgeted through the Student Services Department.
- 7.8 Approve the Fall 2023 sports schedules for the District.
- 7.9 Approve the Target Support and Improvement (TSI) Plan for Cochran Primary and Jackson Primary Schools for the 2023-24 school years and authorizing the Board President and the Superintendent to sign and affirm that the contents of the TSI Plans are true and correct. The Plan will be submitted by August 30, 2023.
- 7.10 Approve 36-month renewal for Mitel Phone system service and maintenance agreement through Forerunner Technology at a total cost of \$58,954.80 that will be billed annually at a cost of \$19,651.60 per year. This agreement will provide Mitel SWA, hardware maintenance, and software upgrade. The costs will be paid through the Technology Budget.

CURRICULUM REPORT CONT'D:

- 7.11 Approve the purchase of 1,250 Math IXL licenses and 75 Math/ELA licenses from IXL Learning at total cost of \$15,650. IXL is used for math support at the primary, intermediate, and high school levels. Costs will be paid through the Secondary Curriculum, Primary Curriculum, and Special Education Budgets.
- 7.12 Approve the purchase of PowerSchool Licenses and Support from CAIU at a cost of \$58,555.00. PowerSchool is the district's Student Information System. Costs will be paid through the Technology Budget.
- 7.13 Approve the purchase of 500 Adobe Creative Cloud Licenses from GovConnection at a cost of \$13,432.52. Adobe Creative Cloud is used by students, teachers, and district administrators. Costs will be paid through the Technology Budget.
- 7.14 Approve the 2023-24 Williamsport Area High School handbook.

PERSONNEL REPORT

8.1 RESIGNATIONS:

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Robyn L. Hannan, 8th Grade English Language Arts Teacher, at the Williamsport Area Middle School, for the purpose of retirement, effective January 19, 2024.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Robyn L. Hannan, from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 29 years of dedicated service to our school system as a Teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- B. Timothy T. Thompson, 7th Grade Science Teacher, at the Williamsport Area Middle School, for the purpose of retirement, effective January 5, 2024.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Timothy T. Thompson, from service in the Williamsport Area Schools and expresses its sincere appreciation for his over 29 years of dedicated service to our school system as a Teacher. It further expresses the hope that his years of retirement will be many and richly rewarding.

- C. Charles D. Crews, Full-Time Learning Center Coordinator, at the Williamsport Area High School, for other employment, effective July 17, 2023.

8.1 RESIGNATIONS CONT'D:

- D. Taron D. Dinkins, Part-Time Custodian Floater, for the District, for other employment, effective July 24, 2023.
- E. Brice E. Hoffman, Full-Time 4th Grade Teacher at the Curtin Intermediate School, for personal reasons, effective October 2, 2023, or possibly sooner, as the district has determined to hold Mr. Hoffman for up to 60 days per PA School Code.
- F. Julia E. Kepler, Full-Time Special Education Teacher at the Cochran Primary School, for personal reasons, effective September 29, 2023, or possibly sooner, as the district has determined to hold Ms. Kepler for up to 60 days per PA School Code.
- G. Joshua M. King, Part-Time Food Service Worker at the Williamsport Area High School, for personal reasons, effective August 2, 2023.
- H. Cole B. Leshner, 4th Grade Teacher, at the Lycoming Valley Intermediate School, for other employment, effective September 8, 2023, or possibly sooner, as the district has determined to hold Mr. Leshner for up to 60 days per PA School Code.
- I. Emily B. Linn, Full-Time School Nurse, at the Williamsport Area Middle School, for personal reasons, effective August 22, 2023.

8.2* LEAVE OF ABSENCE: Approve the following leave(s) of absence:

- A. Shelby M. Kurtz*, Full-Time Special Education Teacher, at the Williamsport Area Middle School, for an unpaid leave, effective date of September 13, 2023, through November 22, 2023, and an unpaid leave, on an intermittent basis, effective date of November 28, 2023, through June 6, 2024.
- B. Sandra S. Ritter, Full-Time 2nd Grade Teacher, at the Hepburn-Lycoming Primary School, for a Sabbatical Leave effective for the first semester of the 2023-2024 school year, effective date of August 23, 2023 through January 19, 2024, for the purpose of health restoration.

8.3 ELECTION OF STAFF:

The election of the following staff, for the purpose and on the date indicated:

- A. John C. Fetterman, as a Full-Time Principal (245-days per year) at the Jackson Primary School, effective with the 2023-2024 school year, at a salary of \$107,000 and benefits as provided in the Act 93 Compensation Plan, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective August 14, 2023 (replacing Erin F. Brouse, transferred).

8.3 ELECTION OF STAFF CONT'D:

- B. Kimberly S. Williamson, as a Full-Time Grade-Level Principal (245-days per year) at the Williamsport Area High School, at a salary of \$75,000 and benefits as provided in the Act 93 Compensation Plan, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective August 9, 2023 (replacing Kristin J. Takach, transferred).
- C. Caitlin S. Eddinger, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) to be currently assigned as a Full-Time 3rd Grade Teacher, at the Cochran Primary School, at a salary of Step 1, Master's, \$57,893, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork. Ms. Eddinger will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Brooke E. Nenadal, transferred).
- D. Ryan N. Fair, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) to be currently assigned as a Full-Time Mathematics Teacher for the Williamsport Area High School, at a salary of Step 7, Master's, \$70,640 (provided Mr. Fair obtains an Emergency Permit from the PA Department of Education), also pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork. Mr. Fair will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Eric M. Speight, transferred).
- E. Shelby C. Folk, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) to be currently assigned as a Full Time 5th Grade Teacher, at the Curtin Intermediate School, at a salary of Step 1, Bachelor's, \$54,706, (provided Ms. Folk obtains Chapter 49 Credential of Exceptional Case, in the appropriate subject area, through the PA Department of Education), also pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork. Ms. Folk will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing William F. Doeblor V, transferred).
- F. Megan E. Hughes, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) to be currently assigned as a Full-Time School Nurse for the District (Primarily at the Jackson Primary & Curtin Intermediate Schools) at a salary of Step 1, Bachelor's, \$54,706 (provided Ms. Hughes obtains an Emergency Permit from the PA Department of Education), also pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork. Ms. Hughes will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Janee N. Smith, transferred).

8.3 ELECTION OF STAFF CONT'D:

- G. Marissa J. Patynski, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) to be currently assigned as a Full-Time 4th Grade Teacher, at the Lycoming Valley Intermediate School, at a salary of Step 1, Bachelor's, \$54,706, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork. Ms. Patynski will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Cole B. Leshner, resigned).
- H. Lisa Winter, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) to be currently assigned as a Full-Time Mathematics Teacher, at the Williamsport Area High School, at a salary of Step 7, Bachelor's, \$67,453, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork. Ms. Winter will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Kristin C. Cowden, resigned).
- I. Nicole R. Cooley, as a Long-Term Substitute Teacher, effective with the 2023-2024 school year (tentative ending date of June 6, 2024), unless terminated sooner, to be primarily assigned at the Hepburn-Lycoming Primary School, but may be used at any level where there is need and to support a remote platform if needed, at a salary rate of Step 1, Bachelor's, \$54,706, tentative effective date of August 23, 2023 (approved Long-Term Substitute Teacher position for the 2023-2024 school year).
- J. McKenna G. Woodley, as a Long-Term Substitute Teacher, effective with the 2023-2024 school year (tentative ending date of June 6, 2024), unless terminated sooner, to be primarily assigned at the Lycoming Valley Intermediate School, but may be used at any level where there is a need and to support a remote platform if needed, at a salary of Step 1, Bachelor's, \$54,706, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, tentative effective date of August 23, 2023. Ms. Woodley will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (approved Long-Term Substitute Teacher position for the 2023-2024 school year).
- K. Kelli L. Travis, to be currently assigned to a Full-Time Aide (Special Education; 185-days, 7 hours per day) at the Williamsport Area Middle School, with a base wage rate of \$24,346 annual salary (\$18.80 per hour, with degree), effective date of August 24, 2023 (replacing Claudine Griffin, transferred).

8.3 ELECTION OF STAFF CONT'D:

- L. Kathy Bates, to be currently assigned to a Part-Time Aide (Special Education; 185-days; up to 5 hours per day) at the Cochran Primary School, with a base wage rate of \$16.25 per hour (without degree), effective August 24, 2023 (replacing Brittney A. Johns, transferred).
- M. Micaella Blas, to be currently assigned to a Part-Time Library Aide (185-days, up to 5 hours per day) at the Williamsport Area High School, with a base wage rate of \$16.25 per hour (without degree), pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective date to be determined (replacing Susan M. Pellegrino, transferred).
- N. Gregory A. Brown, to be currently assigned to a Part-Time Aide (Special Education; 185- days per year; up to 5 hours per day) at the Cochran Primary School, with a base wage rate of \$16.25 per hour (without degree) effective August 24, 2023 (replacing Kerron R. Dicks, transferred).
- O. Rebecca S. Corter, to be currently assigned to a Part-Time Aide (Special Education; 185-days, up to 5 hours per day) at the Cochran Primary School, with a base wage rate of \$16.25 per hour (without degree), pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective August 24, 2023 (replacing Ashley L. Hickock, resigned).
- P. Erin J. Gottschall, to be currently assigned to a Part-Time Aide (Special Education; 185-days, up to 5 hours per day) at the Williamsport Area High School, with a base wage rate of \$17.53 per hour (with degree), pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective August 24, 2023 (replacing Yahziah J. Slaughter, resigned).
- Q. Madison L. Kiessling, to be currently assigned to a Part-Time Aide (Special Education; 185-day, up to 5 hours per day) at the Cochran Primary School, with a base wage rate of \$16.25 per hour (without degree), effective August 24, 2023 (replacing Felicia A. Evicci, terminated).
- R. Brianna M. Robertson, to be currently assigned to a Part-Time Aide (Special Education; 185-day, up to 5 hours per day) at the Williamsport Area High School, with a base wage rate of \$16.25 per hour (without degree), pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork, effective August 24, 2023 (replacing Jessica M. Hollingsworth, transferred).

- S. The following person(s) as Substitute Teacher(s) subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$150 per day, up to a maximum of 180-days per year) and only for the actual number of hours assigned and worked during the 2023-2024 school year:

Jeanne A. Goodell	Effective: 08/23/2023
Marilyn B. O’Neill	Effective: 08/23/2023

- T. The following person(s) as Non-Certified Substitute Teacher(s), pending receipt of an emergency permit, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$100 per day, up to a maximum of 180-days per year) and only for the actual number of hours assigned and worked during the 2023-2024 school year:

Courtney E. Baumer	Kathleen M. Carey
Kristine M. Fagnano	Voncier C. Gammage
Susan M. Grieco	Jennifer A. Herlocher
Elizabeth G. Holcomb	Jenny G. Kerns
David M. Malkin	Tammy M. Robbins
Don E. Smith Jr.	Daun M. Williamson
Corbin C. Woodling	

- U. ***Correction to the following previously approved July 11, 2023 board agenda item:*** The following person(s) for Summer Kinder Camp In-Person Instruction, effective August 7, 2023, through August 11, 2023 (1 week, 5 days of instruction; 4 hours per day; 8:30 am until 12:30 pm) ~~at a pay rate of \$31.20 per hour~~ (established via the applicable Collective Bargaining Agreement by and between the Board of School Directors and the Williamsport Area Education Support Professionals Association and the Williamsport Area Education Association. Staffing needs will be based upon student enrollment. These individuals also have the opportunity to participate in two (2) paid optional Professional Development days on July 18th & 19th (to develop curriculum for the Kinder Camp) at a pay rate of \$225 per day.

<u>Cochran</u>	
Health Room Technician (location may vary):	MaryLee L. Gordon (<i>at her current hourly rate as per WAESP CBA</i>)

8.3 ELECTION OF STAFF CONT'D:

- V. ***Retroactive Request:*** The following person(s) for Summer Kinder Camp In-Person Instruction, effective August 7, 2023, through August 11, 2023 (1 week, 5 days of instruction; 4 hours per day; 8:30 am until 12:30 pm) at a pay rate of \$31.20 per hour (established via the applicable Collective Bargaining Agreement by and between the Board of School Directors and the Williamsport Area Education Support Professionals Association and the Williamsport Area Education Association. Staffing needs will be based upon student enrollment. These individuals also have the opportunity to participate in two (2) paid optional Professional Development days on July 18th & 19th (to develop curriculum for the Kinder Camp) at a pay rate of \$225 per day.

<u>Cochran</u>	
Title I, Reading Specialist (2):	Jamie L. Katz Gina M. Raniero

<u>Hepburn-Lycoming</u>	
Title I, Reading Specialist (1):	Stacey L. Robinson (<i>declined</i>) Jamie L. Katz

- W. ***Retroactive Request:*** The following Substitute Health Room Technicians for Summer Kinder Camp In-Person Instruction, effective August 7, 2023 through August 11, 2023 (1 week, 5 days of instruction; 4 hours per day; 8:30 am until 12:30 pm) at their current substitute pay rate:

<u>Jackson (location may vary)</u>
Leann M. Ritter
Samantha J. Carey
Kathy A. Lucas

<u>Hepburn-Lycoming (location may vary)</u>
Christina M. DeAlessio
Shannon K. Oeler
Ann L. Fazler

- X. The following Fall Sport Coaches & Volunteers at the respective schools for the 2023-2024 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*)

8.3 ELECTION OF STAFF CONT'D:

X. The following Fall Sport Coaches & Volunteers at the respective schools cont'd:

WILLIAMSPORT AREA HIGH SCHOOL

<u>GIRLS TENNIS</u>		
Assistant Coach:	Karen Hooker (<i>declined</i>) Hannah R. Summerson (2)	\$1,360
Volunteer(s):	Karen Hooker	---

WILLIAMSPORT AREA MIDDLE SCHOOL

<u>FOOTBALL</u>		
Assistant Coach-Cherry:	Joshua D. Aarons (1)	\$2,380
Assistant Coach-White:	Todd M. Nagy (0)	\$2,240

Y. *Rescind the following previously approved June 13, 2023 board agenda item:*

~~Ellen B. Baysore, to be currently assigned to a Part Time Aide (Special Education; 185-day, up to 5 hours per day) at Lycoming Valley Intermediate School (effective with the 2023-2024 school year) with a base wage rate of \$17.53 per hour (with degree), effective date of August 24, 2023 (replacing Kelly M. Mantle, resigned).~~

Z. Lily R. Meixel, as a Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) to be currently assigned as a Full-Time Mathematics Teacher for the Williamsport Area High School, at a salary of Step 4, Master's +27, ~~\$62,904~~, \$65,445 pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork & verification of Master's +27 status. Ms. Meixel will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term.

AA. Elizabeth M. Hower, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) to be currently assigned as a Full-Time 5th Grade Teacher, at the Lycoming Valley Intermediate School, at a salary of Step 1, Bachelor's, \$54,706, (provided Ms. Hower obtains Chapter 49 Credential of Exceptional Case, in the appropriate subject area, through the Pennsylvania Department of Education) pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork. Ms. Hower will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Alexandra C. Sheppard, transferred).

8.3 ELECTION OF STAFF CONT'D:

AB. Olivia E. Long, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) to be currently assigned as a Full-Time 2nd Grade Teacher, at the Jackson Primary School, at a salary of Step 1, Bachelor's, \$54,706, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork. Ms. Long will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term.

AC. The following Fall Sport Coaches & Volunteers at the respective schools for the 2023-2024 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association:

WILLIAMSPORT AREA HIGH SCHOOL

<u>CHEERLEADING</u>		
Volunteer(s):	Megan M. Murray	---

8.4 POSITION CHANGES:

Approve the following position change(s):

- A. Denise M. Clark, Full-Time Assistant Principal at the Hepburn-Lycoming Primary School (205-days per year), to a Full-Time Assistant Principal at the Jackson Primary School (205-days per year), effective August 7, 2023 (replacing James V. Poleto, resigned).
- B. John M. Gossner, Full-Time Social Studies Teacher at the Williamsport Area High School, to a Full-Time Learning Center Coordinator, at the Williamsport Area High School, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) at the 2023-2024 school year contract salary rate (replacing Charles D. Crews, resigned).
- C. Brooke E. Nenadal, Full-Time 3rd Grade Teacher at the Cochran Primary School, to a Full-Time Gifted Education Teacher, at the Curtin Intermediate School, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) at the 2023-2024 school year contract salary rate (replacing Amy C. Neylon, transferred).
- D. Janee N. Smith, Full-Time School Nurse at the Jackson Primary & Curtin Intermediate Schools, to a Full-Time School Nurse, at the Williamsport Area Middle School, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) at the 2023-2024 school year contract salary rate (voluntary transfer, replacing Emily B. Linn, resigned).

8.4 POSITION CHANGES CONT'D:

- E. Colton T. Miller, Full-Time Groundskeeper/Custodian Class II (250-days per year, 8 hours per day, 1st shift) at the Williamsport Area High School, to a Full-Time Custodian/Equipment Manager (250-days per year, 8 hours per day) at the Williamsport Area High School, with a base wage rate of \$40,380 (\$20.19 per hour), prorated, effective date to be determined (considered external candidate for this new position).
- F. Bobbi J. Kuhns, Part-Time Food Service Worker at the Lycoming Valley Intermediate School, to a Part-Time Aide at the Williamsport Area Middle School, effective with the 2023-2024 school term at the rate of \$16.25 per hour (without degree), effective August 24, 2023 (awarded bid, replacing Caleb Wertz, resigned).
- G. Kelsie S. Buckwalter, Full-Time 3rd Grade Teacher at the Cochran Primary School, to a Full-Time Special Education Teacher, at the Cochran Primary School, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) at the 2023-2024 school year contract salary rate (voluntary transfer replacing Julia Kepler, resigned).
- H. Patrick M. Menges, Full-Time 8th Grade Social Studies Teacher at the Williamsport Williamsport Area Middle School, to a Full-Time Social Studies Teacher at the Williamsport Area High School, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) at the 2023-2024 school year contract salary rate (voluntary transfer, replacing John M. Gossner, transferred).

8.5 CONTRACTS

- A. Approve agreement with Bayada Home Health Care, Inc., 209 East Third St., Williamsport, to provide RN/LPN Nursing services (as needed) at the rate of \$60.00 per hour, for hours worked for the Williamsport Area School District, effective July 1, 2023, through June 30, 2024.
- B. Approve agreement with Michelle K. Long, Qualified Interpreter of American Sign Language (ASL) and Pidgin Sign English (PSE), to provide interpreter services (as needed) to eligible clients at the rate of \$45.00 per hour, and/or additional stipulations as outlined in her contract, for hours worked and travel time (not to exceed two hours each day), effective through June 30, 2024.
- C. Approve agreement with Sarah Poole, Qualified Substitute Interpreter of American Sign Language (ASL) and Pidgin Sign English (PSE), to provide interpreter services (as needed) to eligible clients at the rate of \$40.00 per hour, and/or additional stipulations as outlined in her contract, for hours worked and travel time (not to exceed two hours each day), effective through June 30, 2024.

8.6 OTHER

- A. The following Teacher(s) in the designated positions to operate the Alternative Education Program at the Lycoming County Prison. Staff are compensated at the homebound instruction rate of \$31.92 per hour. Compensation is paid through the Student Services’ budget.

Special Education:	
Lindsey E. Gallagher	Effective: 08/09/2023

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following student trips:

Field trips are being presented for provisional approval in accordance with the District’s Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school’s field trip disciplinary requirements in order to participate.

- A. Sixty (60) members of the Williamsport Area High School Marching Millionaires, accompanied by their teacher, staff, and parent volunteers, to participate in the Little League Parade in downtown Williamsport during August 2023. District transportation is requested and will be paid through the music budget.
- B. Fifty-five (55) members of the Williamsport Area High School Marching Millionaires, accompanied by their teacher, staff, and parent volunteers, to travel to Shikellamy High School during October 2023 to participate in a band competition. Transportation will be provided by contract carrier and paid through the music budget.
- C. Fifty-five (55) members of the Williamsport Area High School Marching Millionaires, accompanied by their teacher, staff, and parent volunteers, to travel to Dallas Area High School during September 2023 for a varsity football game. District transportation is requested and will be paid through the music budget.
- D. Fifty-five (55) members of the Williamsport Area High School Marching Millionaires, accompanied by their teacher, staff, and parent volunteers, to travel to Cumberland Valley High School during October 2023 for a band competition. Transportation will be provided by contract carrier and paid through the music budget.

10.1 Approve the following student trips cont'd:

- E. Fifty-five (55) members of the Williamsport Area High School Marching Millionaires, accompanied by their teacher, staff, and parent volunteers, to travel to the Cavalcade of Band Championships at a site yet to be determined during November 2023. Transportation will be provided by contract carrier and paid through the music budget.
- F. Fifty-five (55) members of the Williamsport Area High School Marching Millionaires, accompanied by their teacher, staff, and parent volunteers, to travel to the South Williamsport Mummer's Day Parade and Loyalsock Township High School for a band competition during October 2023. District transportation is requested and will be paid through the music budget.
- G. Fifty-five (55) members of the Williamsport Area High School Marching Millionaires, accompanied by their teacher, staff, and parent volunteers, to travel to Jersey Shore Area High School during October 2023 to participate in the Lycoming County Band Director's Association Marching Band Exhibition. District transportation is requested and will be paid through the music budget.
- H. Fifty-five (55) members of the Williamsport Area High School Marching Millionaires, accompanied by their teacher, staff, and parent volunteers, to travel to Shamokin Area High School during September 2023 for a band competition. Transportation will be provided by contract carrier and will be paid through the music budget.

10.2 Approve the following request for facility use:

- A. American Red Cross to use the commons and auxiliary gymnasium (tables and chairs) at the high school on November 1, 2023; February 1, 2024 and April 25, 2024, from 7:45 a.m. until 3:30 p.m., to hold blood drives for students and faculty. The American Red Cross is requesting relief of the occupancy fee estimated at \$750.00. Certificate of Insurance to be received.

BIDS/CONTRACTS

- 11.1 Approve the purchase of an Algo intercom, clock, and bell system from VoIP Supply for Hepburn-Lycoming Primary School at the cost of \$51,626.32. Costs will be paid through the Technology Budget.
- 11.2 Approve a proposal from Sargent Enterprises, Inc. of Jim Thorpe, PA, to provide asbestos abatement removal of 915 square feet of floor tiles containing asbestos within the Williamsport Area High School Library and custodial closets at a total cost not to exceed \$8,444.00. This project will be funded through bond proceeds.

BIDS/CONTRACTS CONT'D:

- 11.3 Authorize the purchase of Career and Technology Supplies and Equipment in accordance with our specifications and the following recommended awards. All recommended awards are based on the lowest bid meeting our specifications.

Due to the extensive number of items and participating vendors for this bid it is impractical to provide a complete tabulation. A complete tabulation is available in the Business Office for viewing by any interested parties.

All bids were received and opened at 2:00 p.m., on Tuesday, May 23, 2023, in the District Service Center.

RECOMMENDED AWARDS:

Metco Supply Inc., Leechburg, PA	\$ 14,120.45
Midwest Technology Products, Sioux City, IA	4,046.79
OAM Supply Company Inc., Cleveland, OH	5,189.39
Paxton Patterson Corporation, Alsip, IL	<u>128.48</u>

TOTAL RECOMMENDED AWARDS **\$23,485.11**

- 11.4 Approve the purchase of a new walk-in freezer for the warehouse from Singer Equipment Company at a cost of \$109,544.98 per Costars contract #036-005. The equipment purchase will be funded through the Food Service fund.
- 11.5 Approve the purchase and installation of walk-in cooler and freezer equipment parts at Curtin Intermediate School from Singer Equipment Company at a cost of \$24,146.32 per Costars contract #036-E22-036. Funds for this purchase will come from the Food Service fund.

TAX ITEMS

- 12.1 Approve the attached tax summaries:
- 12.2 Approve the signing of the Lycoming County Taxing District Repository Sale Acknowledgement for the following parcel (tax amounts owed have been cleared), they now will be placed back on active tax rolls.

60-002-500	Vacant Land, Woodward St.	\$2,800.00
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TRANSPORTATION

13.1 Approve the following drivers/monitors/mechanics for STA, Inc. for the 2023-24 school year:

<u>FIRST NAME:</u>	<u>LAST NAME:</u>	<u>STATUS:</u>
Peggy	Applegate	CDL Driver
Mark	Beard	CDL Driver
Robert	Bower	CDL Driver
Joseph	Brown	CDL Driver
Scott	Brown	CDL Driver
Vicky	Brown	CDL Driver
Jon	Buck	CDL Driver
Thomas	Coon	CDL Driver
Amber	Creasey	CDL Driver
Maryalice	Crist	Non CDL Driver
James	Dawes	CDL Driver
Brittani	DiMassimo	Non CDL Driver
Nicole	Dimassimo	Non CDL Driver
Maria	D'ottavio	Monitor/Aide
Robert	D'ottavio	Monitor/Aide
Brenda	D'ottavio	Non CDL Driver
Ronda	Edwards	CDL Driver
Monika	Eisley	Monitor/Aide
Kim	Englert	Non CDL Driver
Stephanie	Evelhair	CDL Driver
Sean	Ferry	CDL Driver
Beverly	Fishel	Monitor/Aide
Kade	Gardner	CDL Driver
Nubia	Garrido	CDL Driver
Amanda	Hamelly	Non CDL Driver
Christina	Hamilton	Non CDL Driver
Crystal	Hartsock	Non CDL Driver
Emy	Hill	CDL Driver
Anne	Hindman	CDL Driver
Thomas	Hogencamp Sr.	Non CDL Driver
Colleen	Hughes	CDL Driver
Carl	Jacobs	Non CDL Driver
Dianna	Jett	Monitor/Aide
Michael	Jones	CDL Driver
Michelle	Jones	Non CDL Driver
Angela	Keller	Non CDL Driver
Terry	Kennedy	Non CDL Driver
Staci	Knoor	Non CDL Driver
Joyce	Krause	CDL Driver

TRANSPORTATION CONT'D:

13.1 Approve the following drivers/monitors/mechanics for STA, Inc. for the 2023-24 school year cont'd:

<u>FIRST NAME:</u>	<u>LAST NAME:</u>	<u>STATUS:</u>
John	Krause	Non CDL Driver
Jeffrey	Legge	Non CDL Driver
Kyle	Long	Mechanic
Sylas	Manley	Non Driver
Stephanie	Mckee	Monitor/Aide
Robert	Mcquillen	CDL Driver
Angela	Medo	CDL Driver
Nikol	Meixel	CDL Driver
Darlene	Melfi	CDL Driver
Stephanie	Messner	CDL Driver
Colleen	Metzger	Non Driver
Monica	Metzger	CDL Driver
Sandra	Miller	Non CDL Driver
Cynthia	Nasdeo	Monitor/Aide
Brian	Nasdeo	CDL Driver
Rasheeda	Nixon	Non CDL Driver
Ronald	Poorman	CDL Driver
Candace	Reese	Non CDL Driver
Tiffany	Schaefer	Monitor/Aide
Michael	Schaeffer	CDL Driver
Luke	Sherman	CDL Driver
Frank	Sherman	CDL Driver
Nathan	Shipman	CDL Driver
Garrett	Snyder	Non CDL Driver
Ronald	Thomas	Monitor/Aide
Madison	Tokay	CDL Driver
Stefanie	Tressler	Non CDL Driver
Sue	Villella	CDL Driver
Darla	Weaver	Non CDL Driver
Megan	Wettlaufer	Monitor/Aide
Jeremy	Wilton	Non CDL Driver
Pete	Wingo	Mechanic
Jeffrey	Yeager	CDL Driver

FOOD SERVICE

14.1 Approve the following Aramark employee(s) to be assigned to the WASD:

B. Adam Dawes Food Service Manager

Voice vote. All affirmative. Motion carried.

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

- Welcome to John Fetterman as a new Jackson Primary principal in the district. John comes to the district with 20 years' experience as a principal. He will start full-time at Jackson on Monday, August 14.
- Welcome to Kim Williamson as grade level principal at the WAHS. Kim is new to the area and has completed one year as a principal at a local private school. She will start full-time at the high school beginning tomorrow, August 9.
- Welcome to Michelle Keim, Aramark Food Service Director. We are looking forward to our new relationship with Aramark.
- We continue to have a lot of new hires on the agenda. We began the hiring process in April. Dr. Bowers thanked the HR Department, administration and all involved. He also thanked the Board for the opportunity to get a head start. We are still working so we have all positions filled.
- Construction Update - In addition to the Lycoming Valley projects we've had many other projects occurring this summer – windows, flooring, etc. It has been difficult but a lot of work has gotten done – there has been short term pain resulting in a long term gain in the district. Dr. Bowers thanked Dale Crans. He led the way this summer keeping all the work moving forward.
- Reminder that school starts August 28, if you have not registered your Kindergartener now is the time to get it completed. Currently we have 329 Kindergarten student registered. At the end of the 22-23 school year, we had 362 Kindergarteners.
- Fall sports practices begin next Monday, August 14.

ITEMS FROM BOARD MEMBERS

President Baer read a thank you note from Elizabeth Rider (Class of 23) for allowing her the opportunity to attend and participate in Skills USA.

Mr. Williams would like to start a discussion on committee structure to include committee make-up, whether there are committees that are defunct, whether there are other committees that are needed, etc. This topic will be placed on the Board Retreat Program.

Mrs. Derr recognized those involved in String Camp. Everyone did an amazing job!

August 8, 2023

ITEMS FROM PUBLIC

Tom Adams, district resident, shared his thoughts on supporting a girl's wrestling team, read Proverbs 15:4, and discussed the importance of communication.

Motion to adjourn was made by Mr. Sanders, seconded by Mrs. Derr. The meeting adjourned at 6:51 p.m.

Wanda M. Erb, Board Secretary